

H ME IS WHERE THE HEART IS



I ♥ CEDAR PARK

City of Cedar Park, Texas
Annual Budget, Fiscal Year 2021





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As required by Section 102.005 of the Local Government Code, the City of Cedar Park is providing the following statement on this cover page of its proposed budget:

This budget will raise more total property taxes than last year's budget by \$1,241,646 or 2.8%, and of that amount \$1,066,143 is tax revenue to be raised from new property added to the tax roll this year.

This budget is based upon a proposed tax rate of \$0.446978 per \$100 of valuation, which is a reduction of \$0.000022 per \$100 from the current tax rate of \$0.447000 per \$100.



AUG 11 2020 PM 3:01





LeAnn M. Quinn
City Secretary

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BUDGET CALENDAR & FINANCIAL POLICIES

This section includes the budget calendar, which lays out the major milestones of the budget process. The financial policies provide guidelines for day-to-day planning and operating in the City's financial affairs. The financial policies are reviewed annually by staff and adopted by Council as part of the fiscal budget.



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FY 2021 BUDGET CALENDAR—MAJOR MILESTONES

Preparation	January - February	Finance develops base budget (remove one-times, take personnel snapshot) and begins developing planned line items.
	March 13	FY 2021 Budget Kickoff: Finance department distributes calendar, proposed budget work-sheets, and instructions to Department Directors.
	March 13 – April 10	Departments develop budget proposals and submit to Finance.
	April 1	Tentative Budget Training - City Hall - Buttercup Room 2 p.m.-4 p.m.
	April 13 - April 24	Finance meets with departments to discuss the base budget and budget proposals.
	April 17	Finance closes the March monthly finances for six month year-end estimate.
	April 24 - May 8	Departments develop year-end estimates and submit to Finance.
	May 18 - June 12	Meetings with City Manager to review budget recommendations and service delivery plans.
	June 15 - July 10	Development of Financial Forecast. Finance sends department pages with goals and performance measures for review.
	July 10	Department pages with goals and performance measures due from Departments.
	July 10 - August 6	Development of proposed budget.
	July 23	Tax Roll Certification Chief Appraiser official date for certifying tax roll.
	End of July	Calculation of No-New-Revenue and Voter-Approval Tax Rates.
Adoption	August 6	City Council Budget Workshop.
	August 11	Proposed Budget made available on the City's website, at the Library, and City Secretary's Office, at least 30 days before budget adoption.
	August 13	Presentation of FY 2021 Proposed Budget and Tax Rate (Regular Schedule Council Meeting). A vote on the proposed tax rate is recorded. Dates for public hearings for Budget and Tax Rate Adoption are set.
	August 24	Budget and Tax Rates notices are published in a newspaper. Public hearing notices are posted on City's Home Page and on public access television channel.
	September 3	First Reading of Budget and Tax Rate Public hearing for budget (Special Called Council Meeting). Vote is taken to either adopt the tax rate or postpone tax rate adoption. Tax rate must be adopted within seven days of the first public hearing.
	September 10	Second Reading and Final reading of Budget and Tax Rate Public hearing for budget. Adoption of Budget and Tax Rate: Special Called Vote on Budget and Tax Rate.
	October 1	Fiscal Year begins.
	November 23	Begin FY 2020 audit.
	December 9	Publish final FY 2021 Adopted Budget.
	December 9	Submit budget document to Government Finance Officers Association (GFOA) for consideration of Distinguished Budget Presentation Award.
Implementation	December 17	Presentation of preliminary unaudited year-end financial report.

FINANCIAL POLICIES

ANNUAL FINANCIAL PERFORMANCE GOALS

1. The City Council shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law.
2. The City will maintain an unassigned general fund balance at a minimum reserve level of 25% and a maximum of 50% of budgeted operations and maintenance expenditures.
3. The City will maintain a utility fund balance at a minimum reserve level of 25% of budgeted operations and maintenance expenditures.
4. The City of Cedar Park will be conservative rather than aggressive in its budgeting of revenues and expenditures.
5. The City of Cedar Park will budget sales tax on a seasonally adjusted basis. The budget will take into account the sales tax estimate for the current year, the annualized impact of new major retailers, and current economic conditions.
6. The City will utilize sales tax revenue identified for drainage expenses exclusively for the City's Storm Water program.
7. The City will employ an active investment program which will seek to obtain investments returns above its benchmark consistent with risk limitations identified in the investment policy.

BUDGET POLICIES

1. The City Council shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law. A structurally balanced budget is defined as recurring revenues funding recurring expenditures and adherence to fund balance policies. Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. One-time revenues may be used to finance non-recurring expenditures.
2. The City Council may amend the budget once adopted, but shall not delete or decrease appropriations required for debt service, or for estimated cash deficit, and shall not authorize expenditures in excess of the total of estimated income plus funds available from earlier years.
3. Financial control systems shall be in place to monitor compliance with the adopted budget, including the use of monthly and quarterly reporting.
4. **Five-Year Forecast of Revenues and Expenditures:** A five-year forecast of revenues and expenditures shall be prepared in conjunction with the annual budget process for the following funds:
 - a. General Fund
 - b. Water/Wastewater Utility Enterprise Fund
 - c. Type A & Type B Funds (Economic & Community Development)
5. **Six Year Capital Improvement Plan:** The City will annually prepare a six-year Capital Improvement Plan based on the needs for capital improvements and equipment, the status of the City's infrastructure, replacement and renovation needs, and potential new projects.
 - a. Any project with a cost of \$50,000 or more and with an expected life of at least five years will be classified as a Capital Improvement Project.



FINANCIAL POLICIES

- b. Project costs shall be estimated, funding sources identified and annual operation and maintenance costs computed.
- c. All Capital Projects will be budgeted for using a project-life budget approach.

REVENUE POLICIES

1. Tax Rate:

- a. In determining the City's debt service portion of the tax rate from year to year the City shall consider any applicable constitutional and state law requirements in addition to taking into consideration: (i) the amount of ad valorem tax debt coming due, (ii) any ad valorem tax debt that is callable and economically feasible to redeem, (iii) additional ad valorem tax debt projected to be issued (including particularly any voter authorized general obligation bonds remaining authorized but unissued), (iv) minimizing overall tax rate volatility. These considerations should recognize the city's desire to minimize interest cost on debt and provide for tax rate stability including not exceeding the projected tax rate at the time of issuance related to voter approved bonds.
- b. The City of Cedar Park will budget current ad valorem tax revenue at 99.5% of the total amount of taxes levied.

- 2. The City of Cedar Park will distribute interest earned from investments in accordance with the average monthly balance of the funds from which the monies were provided to be invested.

- 3. The General Fund Transfer from the Utility Fund will incorporate a Franchise Fee, Payment in Lieu of Taxes, and reimbursement of General Fund expenses in support of the Utility Fund. The Franchise Fee will equal 4.0% of the Utility Fund's operating revenues. Payment in Lieu of Taxes (PILOT) will equal the value of the Utility Fund's assets multiplied by the City's tax rate. General Fund expenses in support of the Utility Fund will be calculated each year using a cost allocation model. The transfer will be capped at a maximum of 15% of the Utility Fund's operating revenues.

4. Uncollectable Revenues:

- a. The City will use its best efforts to collect past due revenues. These efforts may include internal and external processes.
- b. In the City's Utility Funds, revenues will be considered uncollectable and may be written off as such after 48 months of delinquency.
- c. In all other funds, uncollectable revenues will be considered on a case by case basis, and decisions related to write-offs will be brought to the City Council as deemed appropriate.



FINANCIAL POLICIES

EXPENDITURE POLICIES

1. **Use of Fund Balance/Working Capital/Retained Earnings:** Fund Balance/Retained Earnings should be used only for emergencies, non-recurring expenditures/expenses, or major capital purchases that cannot be accommodated through current year savings. Should such uses reduce balances below the level established as the objective for that fund, restoration recommendations will accompany the request/decision to utilize said balances.
2. **Avoidance of Operating Deficits:** The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue re-estimates are such that an operating deficit is projected at year-end.

Corrective actions in order of precedence are listed below, and will be considered individually on a case by case basis:

- a. Reduce capital transfers for pay-as-you-go CIP.
- b. Deferral of capital purchases and capital maintenance
- c. Reduce non-personnel operating expenditures
- d. Hiring freezes
- e. Freeze compensation adjustments
- f. Utilization of rate reductions to VES and Employee Benefit funds
- g. Evaluate increased fees
- h. Lay-off employees
- i. Emergency use of reserves

RESERVE POLICIES

1. The City will maintain the General Fund unassigned fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City will maintain a fund balance at a minimum reserve level of 25% and a maximum of 50% of budgeted operations and maintenance expenditures. The right is reserved by the City Council to change the targeted reserve level by resolution, ordinance or budget adoption. When the reserve exceeds the maximum limits, opportunities should be identified to use the excess reserves to fund one-time expenses within the General Fund.
2. The City will maintain the Enterprise Fund (Water/Sewer Fund) unrestricted fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The targeted reserve level will be a minimum of 25% of budgeted operations and maintenance expenditures. This amount is in addition to amounts that have been set aside or are being accumulated for Capital Expenditures. The right is reserved by the City Council to change the targeted reserve level by resolution, ordinance or budget adoption.
3. The City will maintain the Economic Development (Type A), Community Development (Type B), and Tourism fund balance at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City will maintain a fund balance for Type A and Type B at a minimum reserve level of two months of budgeted sales tax and one year of debt service payments, and the Tourism Fund at two months of Hotel Occupancy Tax collections and one year of debt service payments. The right is reserved by the City Council to change or use the minimum reserve level by resolution, ordinance or budget adoption and must be accompanied by a plan to replenish within two fiscal years.
4. The City will set a debt service rate necessary to collect a full year's debt service payment on all outstanding and proposed debt. As a result, the General Debt Service fund will maintain a reserve that will typically be equivalent to three to six months of debt service payments.



FINANCIAL POLICIES

5. The City will maintain a minimum coverage ratio for the Utility Fund in accordance with the requirements set forth in any outstanding debt service agreements. The coverage rate is defined as the ratio of Utility's operating revenues minus operating expenses divided by the Utility's debt service expenses.

FUND BALANCE CATEGORIES

Fund Equity – A fund's equity is generally the difference between its assets and its liabilities.

Fund Balance – An accounting distinction is made between the portions of fund equity that are spendable and nonspendable. These are broken up into five categories:

1. Nonspendable fund balance – includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory or permanent funds.
2. Restricted fund balance – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation. Examples include grants and child safety fees.
3. Committed fund balance – includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
4. Assigned fund balance – comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
5. Unassigned fund balance – is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

Fund Balance Commitments - The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at the City's Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

Fund Balance Assignments - The City Council has authorized the City's City Manager and the Finance Director as authorized officials to assign fund balance to a specific purpose as approved by this fund balance policy.

FINANCIAL POLICIES

DEBT POLICIES

1. Bonds payable from ad valorem taxes (General Obligation), other than refunding bonds, shall not be issued unless the bonds have been authorized by a majority vote at a City election held for that purpose.
2. The total general obligation debt of the City (total tax supported debt) shall never exceed ten percent (10%) of the net taxable value of property on the tax rolls of the City.
3. When determining the term and design of each debt repayment structure, the City should consider both the useful life of the asset and the generational equity created by the debt structure design.

ARBITRAGE POLICIES

With respect to the investment and expenditure of proceeds from the issuance of bonds, notes or other tax-exempt obligations (collectively, the Bonds), the City's Director of Finance will instruct City staff, or other appropriate person(s) to:

1. require that Staff use due diligence in the construction, renovation or acquisition of any facilities to be financed with proceeds of the Bonds and that binding contracts for the expenditure of at least five percent (5%) of the proceeds be entered into within six (6) months of the issue date of the Bonds.
2. monitor to ensure that at least eighty-five percent (85%) of the proceeds of the Bonds to be used for the construction, renovation or acquisition of any facilities are expended within three (3) years of the issue date.
3. ensure that the yield on the investments of any proceeds of the Bonds be restricted to the yield on the Bonds for any period beyond three (3) years of the issue date.
4. monitor all deposited into a sinking or debt service fund to assure that the maximum amount invested at a yield higher than the yield on the Bonds does not exceed an amount equal to the debt service on the Bonds in the succeeding twelve (12) month period plus a carryover amount equal to one-twelfth (1/12) of the principal and interest payable on the Bonds for the immediately preceding twelve (12) month period.
5. assure that the maximum amount of any reserve fund for the Bonds invested at a yield higher than the yield on the Bonds will not exceed the lesser of ten percent (10%) of the principal amount of the Bonds, one hundred twenty-five percent (125%) of the average annual debt service on the Bonds measured as of the issue date, or one hundred percent (100%) of the maximum annual debt service on the Bonds as of the issue date.
6. monitor the actions of the escrow agent holding any escrow funded with Bond proceeds to ensure compliance with the applicable provisions of the escrow agreement, including with respect to reinvestment of cash balances.
7. document by official action of the City Council, such as a reimbursement resolution, any intent of the City to reimburse with the proceeds of the Bonds any amount expended prior to the issue date for the acquisition, renovation or construction of the facilities.
8. ensure that the applicable information return (e.g., IRS Form 8038-G, or any successor form) is timely filed with the Internal Revenue Service ("IRS").
9. assure that, unless excepted from rebate and yield restriction under Section 148(f) of the Internal Revenue Code of 1986, excess investment earnings are computed and paid to the U.S. government at such time and in such manner as directed by the IRS at least every five (5) years after the issue date and within thirty (30) days after the date the Bonds are retired.



FINANCIAL POLICIES

PRIVATE BUSINESS USE OF BOND FUNDED FACILITIES

With respect to the use of any facilities financed or refinanced with the proceeds of the Bonds, the Finance Director will instruct the appropriate City staff or other appropriate person(s) to:

1. monitor the date on which the facilities are substantially complete and available to be used for their intended purpose.
2. monitor whether, at any time during which the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has any contractual right (such as a lease, purchase, management or other service agreement) with respect to any portion of the facilities.
3. monitor whether, at any time the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has a right to use the output of the facilities (e.g., water, gas or electricity).
4. monitor whether, at any time the Bonds are outstanding, any person, other than the City, its employees and agents or members of the general public, has a right to use the facilities to conduct or to direct the conduct of research.
5. determine whether, at any time the Bonds are outstanding, any person, other than the City, has a naming right for the facilities or any other contractual right granting an intangible benefit.
6. determine whether, at any time the Bonds are outstanding, the facilities are sold or otherwise disposed of.
7. take such action as is necessary to remediate any failure to maintain compliance with the covenants contained in the Ordinances or Resolutions authorizing issuance of the Bonds related to the public use of the facilities.

BOND ISSUE RECORDS RETENTION

The Finance Director will maintain or cause to be maintained all records relating to the investment and expenditure of the proceeds of the Bonds and the use of any facilities financed or refinanced thereby for a period ending three (3) years after the complete extinguishment of the Bonds. If any portion of the Bonds is refunded with the proceeds of another series of tax-exempt bonds, the Responsible Person will maintain or cause to be maintained all of such records until three (3) years after the refunding bonds are completely extinguished. Such records may be maintained in paper or electronic format.

CAPITAL EXPENDITURE POLICIES

1. Any item costing \$5,000 or more and having an estimated useful life of at least two years will be classified as capital outlay expenditures.
2. All capital assets shall be inventoried annually.
3. Computer software, regardless of cost, will not be capitalized.
4. The City Council may issue bonds, certificates of obligation, warrants, or other evidences of indebtedness for the purpose of buying or constructing capital assets.
5. All capital projects shall be financially monitored to ensure compliance with the approved budget for the project. Any changes to the total appropriation to a capital project budget will be approved by the City Council.
6. Unless specified and agreed to in another agreement, the City will use the following priority order in expending funds:
 - Grants
 - Donations
 - Type A/Type B Funds and other restricted funds
 - Bonds/Certificates of Obligation
 - Cash



FINANCIAL POLICIES

REPORTING POLICIES

1. The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) and GFOA (Government Finance Officers Association) guidelines. Copies of the budget will be available for public viewing at City Hall, at the Library, and on the City's website.
2. The Finance Director will provide monthly financial reports to the City Council.
3. The Finance Director will present quarterly financial reports at City Council meetings.
4. Investment reports will be presented at least quarterly at City Council meetings.
5. An annual audit will be performed by an independent public accounting firm and the results of the audit will be summarized in a Comprehensive Annual Financial Report. This report will be presented to Council upon completion and will be available for public viewing.

GRANT POLICIES

1. The City shall apply for grants that are consistent with the Council priorities and adopted plans.
2. City departments will complete and submit to the Finance Department the Grant Management Form, maintained on the Finance Department's webpage, to coordinate all grant application, funding and reporting activities.
3. All grant awards shall be approved by the City Council before acceptance by the City.
4. Each grant applicant must distinguish the fiscal impact as designated on the Grant Management Form. On a case-by-case basis, the applicant may be required to qualify the request with a cost benefit, gap funding, or recurring cost analysis.
5. The Finance Department will manage its grant program using the following procedures:
 - a) Assist departments in identifying grant opportunities.
 - b) Provide training to departments on use of the grant management form.
 - c) Review submitted forms for completeness and accuracy prior to submission for City Council consideration.
 - d) Setup a grant project account in the City's financial system for monitoring grant activities.
 - e) Ensure grant expenditures are in accordance with the purpose and timing of grant awards.
 - f) Ensure the City complies with the reporting requirements imposed by the grantor agencies.
6. The City will conduct a single audit when federal or state awards in a given fiscal year exceed \$750,000.





PERSONNEL

The Personnel Section provides a city-wide organizational chart and a summary of Full-Time Equivalent (FTEs) positions by department and fund.

BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

General Fund						
Department	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Proposed	FY 2021 % of Fund	FY 2021 % of Total
Public Safety						
Municipal Court	9.5	9.5	9.5	9.5	2.2%	1.8%
Police (Civil Service and Non-Civil Service)	132	135	137	137	32.2%	26.6%
Fire (Civil Service and Non-Civil Service) ¹	88	89	89	89	20.9%	17.3%
Emergency Management ¹	0	1	1	1	0.2%	0.2%
Total Public Safety	229.5	234.5	236.5	236.5	55.5%	45.9%
Public Works and Development						
Engineering ²	11	12	12	11	2.6%	2.1%
Development Services	20	20	20	20	4.7%	3.9%
Public Works	38	44	44	44	10.3%	8.5%
Total Public Works and Development	69	76	76	75	17.6%	14.5%
Cultural and Recreation						
Parks and Recreation	35	42.5	42.5	42.5	10.0%	8.2%
Library	20.5	20.5	21.5	21.5	5.0%	4.2%
Tourism	2	2	2	2	0.5%	0.4%
Total Cultural and Recreation	57.5	65	66	66	15.5%	12.8%
Support Services						
Finance ³	8	10	10	10	2.3%	1.9%
Information Services	13	14	14	14	3.3%	2.7%
Human Resources	5	6	6	6	1.4%	1.2%
Total Support Services	26	30	30	30	7.0%	5.8%
General Government						
City Management	4	4	4	4	0.9%	0.8%
City Secretary	1	1	1	1	0.2%	0.2%
Media & Communications	5.5	5.5	5.5	5.5	1.3%	1.1%
Economic Development	2	3	3	3	0.7%	0.6%
Legal Services	5	5	5	5	1.2%	1.0%
Total General Government	17.5	18.5	18.5	18.5	4.3%	3.6%
Total General Fund FTEs:	399.5	424.0	427.0	426.0	100.0%	82.6%
Utility Fund						
Department	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Proposed	FY 2021 % of Fund	FY 2021 % of Total
Public Works and Development						
Utility Administration ²	9	9	9	10	11.2%	1.9%
Public Works	63	63	64	65	72.6%	12.6%
Total Public Works and Development	72	72	73	75	83.8%	14.5%
Support Services						
Financial Services - Utility Billing ³	9	9	10	10	11.2%	1.9%
General Government						
Utility Programs	4.5	4.5	4.5	4.5	5.0%	0.9%
Total Utility Fund FTEs:	85.5	85.5	87.5	89.5	100.0%	17.4%
Total All Funds FTEs:	485.00	509.50	514.50	515.50		

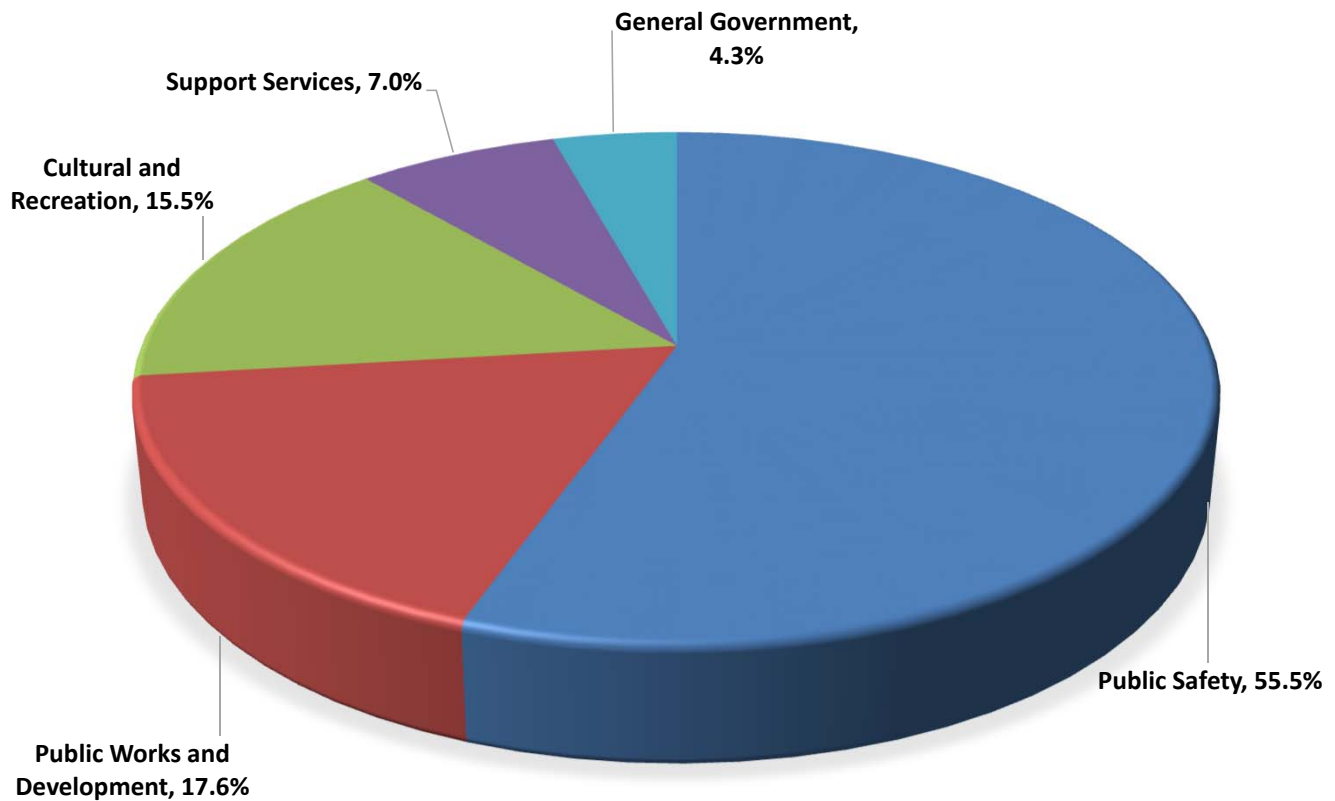
1 - In FY 2019, Emergency Management was moved out of Fire Services.

2 - In FY 2021, an Engineering Associate position moved from the General Fund to the Utility Fund.

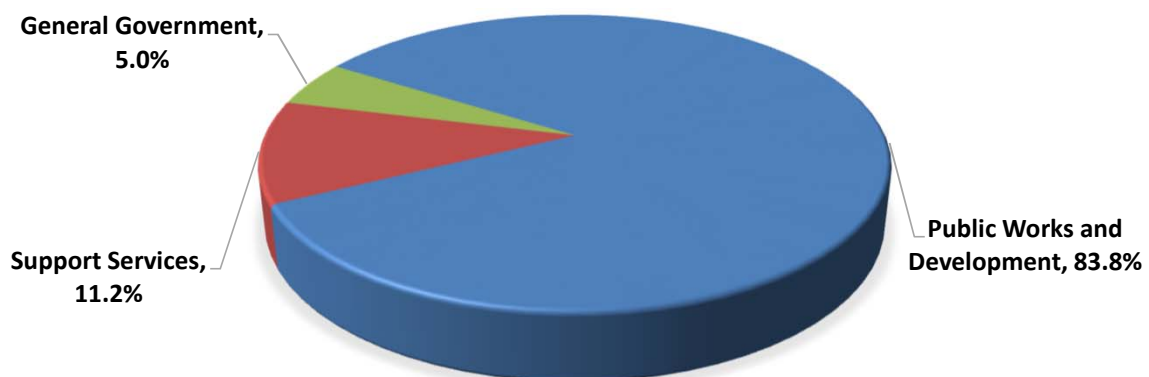
3 - In FY 2019, an accountant position moved from the Utility Fund to the General Fund.

BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

General Fund

% FTES BY FUNCTION

Utility Fund

% FTES BY FUNCTION



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PROGRAM CHANGES

The Program Changes Section provides a list of the base adjustments and enhancements that have been included in the FY 2021 budget. The program changes have been listed alphabetically by department.



FY 2021 SUBMITTED PROGRAM CHANGES DEPARTMENT BASE ADJUSTMENTS

General Fund	FY 2021 Amount	Recurring Amount	Civilian Positions	Uniform Positions
City Secretary				
November Election Expenses	75,000	0	0	0
Due to the COVID-19 pandemic, the FY 2020 May Election has been rescheduled for November 2020 (Fiscal Year 2021). This November election is in addition to the May 2021 election, budgeted at \$50,000.				
City Secretary Total	<u>75,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Field Operations				
Traffic Signal System Expansion Electricity	6,000	6,000	0	0
This base adjustment would provide additional funds for the payment of electricity accounts associated with new traffic signals added to Cedar Park's traffic signal system.				
Traffic Signal System Expansion Maintenance and Operation	15,000	15,000	0	0
This base adjustment would provide additional funds for the maintenance and operation of new traffic signals added to Cedar Park's traffic signal system.				
Reclass Operator II to Superintendent	20,861	20,861	0	0
This base adjustment would reclass an Equipment Operator II in Streets to a Superintendent over the Streets and Stormwater Divisions.				
Field Operations Total	<u>41,861</u>	<u>41,861</u>	<u>0</u>	<u>0</u>
Fire				
Microwave Support	7,200	7,200	0	0
Funds needed to maintain the fire department's microwave which provides the sole connection to city and dispatch services.				
Fire Total	<u>7,200</u>	<u>7,200</u>	<u>0</u>	<u>0</u>





FY 2021 SUBMITTED PROGRAM CHANGES DEPARTMENT BASE ADJUSTMENTS

General Fund	FY 2021 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Information Services				
Password Reset Tool	450	450	0	0
Password reset tool annual subscription increase				
Airwatch	780	780	0	0
Airwatch Mobile Device Management for mobile device				
Veeam	1,148	1,148	0	0
Annual support maintenance increase for Veeam				
CP Connect Maintenance and Support	1,286	1,286	0	0
This is an increase to cover fees associated with continued use of CP Connect 2.0 (City Mobile Application).				
ADOBE VIP subscription	2,000	2,000	0	0
ADOBE subscription user count increase				
GODaddy	2,000	2,000	0	0
GODaddy secure certificate renewal				
Email Spam Appliance	2,583	2,583	0	0
Email Spam appliance subscription increase				
KnowBe4	2,936	2,936	0	0
KnowBe4 increase in annual subscription				
Daptiv	3,048	3,048	0	0
Increase in base subscription cost.				
Secure File Transfer	4,200	4,200	0	0
Secure File transfer (FTP) annual subscription increase				
Electronics Disposal	4,310	4,310	0	0
Increase to disposal contract of all electronics equipment				
ESET EDR	4,942	4,942	0	0
ESET EDR is endpoint detection and response				



FY 2021 SUBMITTED PROGRAM CHANGES DEPARTMENT BASE ADJUSTMENTS

General Fund	FY 2021 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Information Services				
Microsoft Enterprise License Agreement The city runs on a three year contract for Microsoft licensing on products and services. The current annual budget is \$55,706, Microsoft 3 year agreement is \$66,779 per year, we will need to increase our budget by \$11,073 to cover Microsoft licensing.	11,073	11,073	0	0
Computer Services - Cisco SmartNet Cisco SmartNet is a software/hardware support service offered by Cisco for their products and services.	12,606	12,606	0	0
Barracuda Email Archiver Barracuda Email archiver subscription was purchased from savings in 2016, next year our subscription will expire and we need to renew it	15,000	15,000	0	0
2-Factor Authentication (2FA) Two Factor authentication user count increase and conversion to subscription	20,000	20,000	0	0
BlueBeam Maintenance and Support This is an increase to cover fees associated with continued use of BlueBeam (Planning & Engineering plan review & collaboration application).	23,114	23,114	0	0
Managed Security Services Managed security services patching service add on	36,000	36,000	0	0
Information Services Total	147,476	147,476	0	0
Parks and Recreation				
Town Center Pond Maintenance To increase the available funds in the contract services line item for the chemical treatment and algae prevention at the pond in Town Center park.	8,000	8,000	0	0
Parks and Recreation Total	8,000	8,000	0	0





FY 2021 SUBMITTED PROGRAM CHANGES DEPARTMENT BASE ADJUSTMENTS

General Fund	FY 2021 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Police				
Cellebrite Annual License Renewal Fee	500	500	0	0
The purpose of this request is to maintain the Cellebrite UFED Touch 2 annual licensing fee for operation and support. This is an anticipated yearly increase of the license fee.				
FATPOT/TELLUS Annual License Renewal	537	537	0	0
This request is to allow for base adjustment of license and service renewal of FATPOT/TELLUS.				
TLO XP Transition Investigative Solutions	1,000	1,000	0	0
The purpose of this request is to maintain the TLO XP investigative tool account with Transunion. This is an anticipated yearly increase due to contractual account upgrade and increase.				
Motorola Annual Service and Maintenance Agreement	1,600	1,600	0	0
This request is to maintain the annual radio maintenance agreement with Motorola.				
Two Factor Authentication (2FA) Licenses	1,800	1,800	0	0
This adjustment is for the cost of annual licenses renewals needed for two factor authentication (2FA) that is required per CJIS.				
Central Square Support and Maintenance Agreement	9,400	9,400	0	0
This request is for a base adjustment in order to maintain the annual support and maintenance agreement with Central Square.				
Increase to Williamson County Regional Animal Shelter	30,000	30,000	0	0
This adjustment is for increased operational costs tied to the city's use of the Williamson County Regional Animal Shelter.				
Police Total	<u>44,837</u>	<u>44,837</u>	<u>0</u>	<u>0</u>
General Fund Total	<u>324,374</u>	<u>249,374</u>	<u>0</u>	<u>0</u>



FY 2021 SUBMITTED PROGRAM CHANGES DEPARTMENT ENHANCEMENTS

General Fund	FY 2021 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Emergency Management				
DroneSense	9,000	9,000	0	0
DroneSense is a contracted software that monitors the activity of the drones in the Cedar Park fleet. It allows for the live streaming of the drones camera to the incident commander or any other computer by an authorized user. Allows for live situational updates as well as the capability for the incident commander to flag and identify areas of concern directly with the drone pilot.				
Emergency Management Total	<u>9,000</u>	<u>9,000</u>	<u>0</u>	<u>0</u>
Field Operations				
ADA Transition Plan Update Continuation	75,000	0	0	0
Continuation of ADA Transition Plan Update comprising evaluations of City facilities, programs, services, activities, and rights of way.				
Field Operations Total	<u>75,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Fire				
Fire Department Software Upgrade	11,000	11,000	0	0
Upgrade of fire department software used for incident reporting, training, inspections, staffing, hydrants and activities				
Fire Total	<u>11,000</u>	<u>11,000</u>	<u>0</u>	<u>0</u>
Information Services				
Public Works Network - Redesign	25,000	0	0	0
Public Works Network Re-Design				
Smarsh Mobile Device / Social Media Data Retention	54,324	54,324	0	0
Smash allows organizations to monitor and retain data for employee devices such as smart phones and tablets including social media activity.				
Information Services Total	<u>79,324</u>	<u>54,324</u>	<u>0</u>	<u>0</u>





FY 2021 SUBMITTED PROGRAM CHANGES DEPARTMENT ENHANCEMENTS

General Fund	FY 2021 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Nondepartmental				
Performance Pay Increases Provides merit-based performance pay for City employees. Increases to pay are contingent on an annual review and would become effective April 2021.	205,925	205,925	0	0
City Buildings Safety and Security This project funds various safety and security improvements for City buildings.	250,000	0	0	0
Nondepartmental Total	455,925	205,925	0	0
Police				
Data Storage Add additional electronic file storage space for the Police Department's video camera application (WatchGuard).	175,000	0	0	0
Replace Air Conditioning Units Current HVAC units lack the ability to control humidity levels, which is essential for maintaining evidence for criminal cases. The funding estimate is to replace 2 of the 3 units for the Public Safety Complex and move part of the 3rd unit to control evidence section only due to humidity issues.	45,000	0	0	0
Police Total	220,000	0	0	0
General Fund Total	850,249	280,249	0	0



FY 2021 SUBMITTED PROGRAM CHANGES DEPARTMENT ENHANCEMENTS

Utility Fund	FY 2021 Amount	Recurring Amount	Civilian Positions	Uniform Positions
Utility Administration				
Public Works Network - Redesign	25,000	0	0	0
Public Works Network Re-Design. Splitting funds with the General Fund.				
Engineering Associate	103,169	74,669	0	0
The addition of an Engineering Associate position for Public Works Administration. The position is moved from the Engineering Department in the General Fund to the Utility Administration Department in the Utility Fund.				
Utility Administration Total	<u>128,169</u>	<u>74,669</u>	<u>0</u>	<u>0</u>
Utility Nondepartmental				
Performance Pay Increases	88,157	88,157	0	0
Provides merit-based performance pay for City employees. Increases to pay are contingent on an annual review and would become effective April 2021.				
Utility Nondepartmental Total	<u>88,157</u>	<u>88,157</u>	<u>0</u>	<u>0</u>
Utility Services				
Treatment Operator Apprentice	48,744	48,745	1	0
The addition of a Treatment Operator Apprentice position for the Water Treatment Plant.				
Utility Services Total	<u>48,744</u>	<u>48,745</u>	<u>1</u>	<u>0</u>
Utility Fund Total	<u><u>265,070</u></u>	<u><u>211,571</u></u>	<u><u>1</u></u>	<u><u>0</u></u>





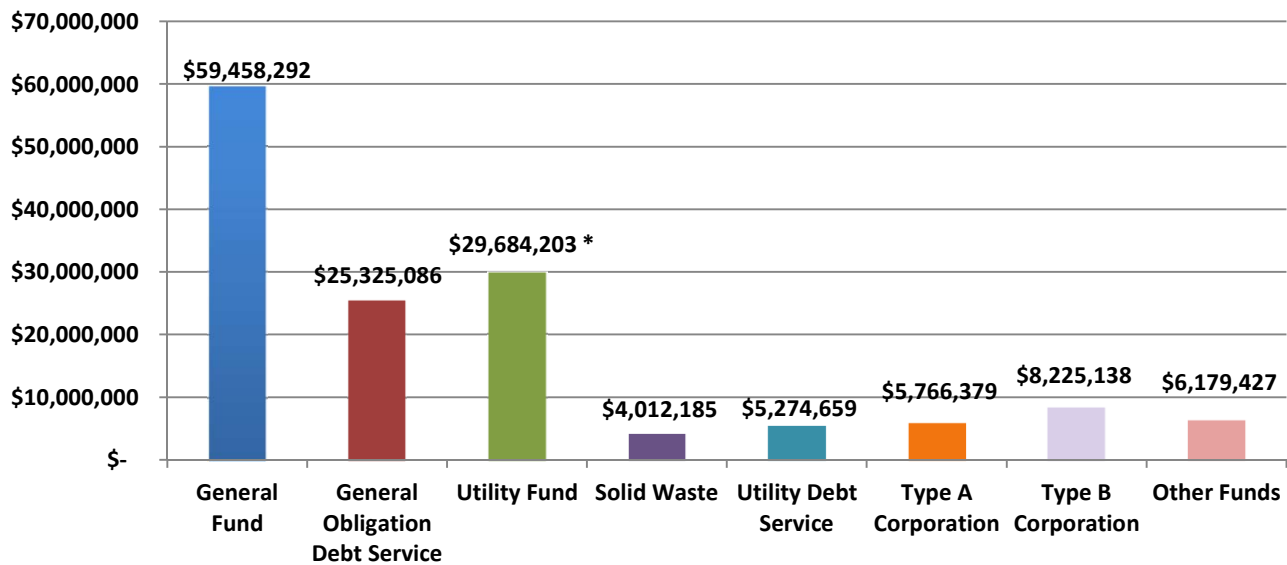
OPERATING BUDGET SUMMARY

The Operating Budget Summary includes the total City revenue and expenditure budget broken down by fund, excluding the CIP. Included is the operating expenditure budget broken down by category and by function.

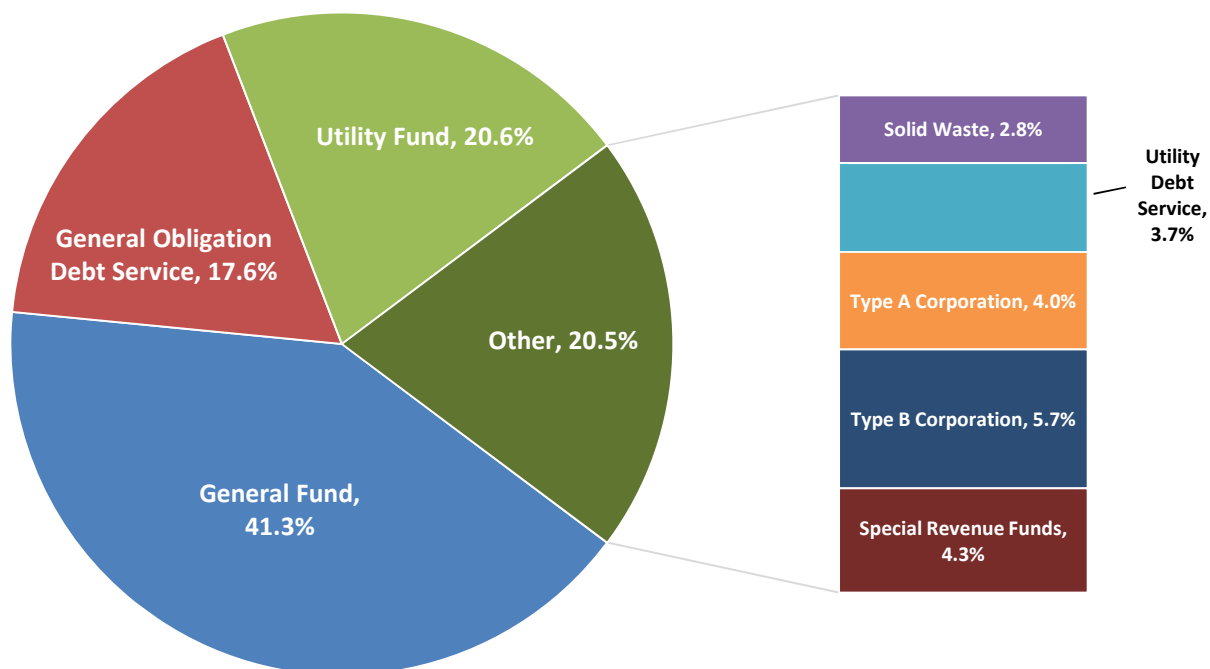
OPERATING BUDGET SUMMARY

The total proposed operating budget for FY 2021 is \$143,224,094. The two largest operating funds are the General Fund which comprises \$59,458,292 or 42% and the Utility Fund which comprises \$29,684,203 or 21% of the total operating budget. Combined, the General and Utility Funds account for \$89,142,495 or 62% of the operating budget.

FY 2021 City of Cedar Park Proposed Operating Budget



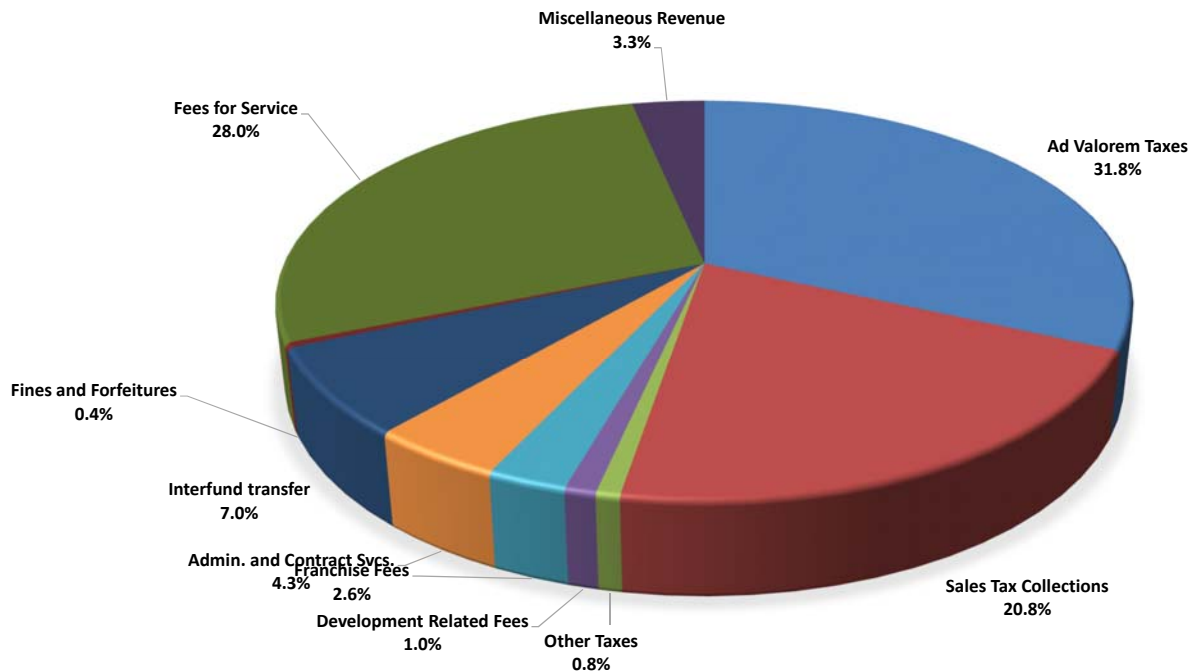
*Excludes \$1,104,642 in a transfer out to the Utility Debt Service Fund to avoid double counting utility debt service costs. Total Utility Fund budgeted expense is \$30,788,845.



FY 2021 CONSOLIDATED OPERATING FUND REVENUE SUMMARY

Revenues:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Ad Valorem Taxes	\$ 25,449,300	\$ 20,373,558						\$ -	\$ 45,822,858
Sales Tax Collections	16,831,716					5,610,572	7,480,763	-	29,923,051
Other Taxes	343,909							769,783	1,113,691
Development Related Fees	1,095,847							359,000	1,454,847
Franchise Fees	3,596,250							121,194	3,717,444
Admin. and Contract Svcs.	6,251,771							-	6,251,771
Interfund transfer	167,952	3,819,945	1,250,000		1,104,642			3,762,326	10,104,865
Fines and Forfeitures	512,053							38,150	550,203
Fees for Service	3,468,949		32,728,589	4,058,493				-	40,256,031
Miscellaneous Revenue	1,247,759	1,277,556	1,094,810	10,994	20,000	300,000	52,000	714,945	4,718,063
Total Revenues	\$ 58,965,506	\$ 25,471,058	\$ 35,073,399	\$ 4,069,487	\$ 1,124,642	\$ 5,910,572	\$ 7,532,763	\$ 5,765,398	\$ 143,912,825

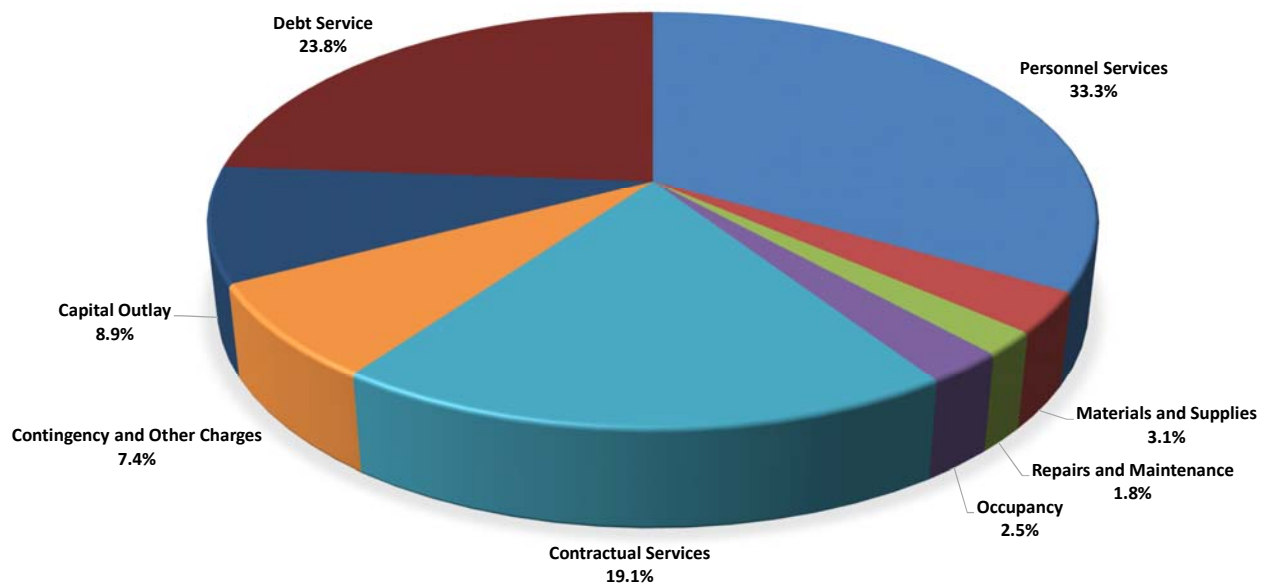
FY 2021 CONSOLIDATED OPERATING REVENUES



FY 2021 CONSOLIDATED OPERATING FUND EXPENDITURE SUMMARY BY CATEGORY

Expenditures By Category:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
Personnel Services	\$ 40,267,280		\$ 7,090,454					\$ 23,000	\$ 47,380,734
Materials and Supplies	1,975,986		955,251	150,000				1,379,595	4,460,832
Repairs and Maintenance	1,674,755		680,970					221,605	2,577,330
Occupancy	1,690,655		1,721,280					111,058	3,522,993
Contractual Services	8,577,204		8,915,025	16,812		1,103,330	8,225,138	385,615	27,223,124
Contingency and Other Charges	4,211,702		902,835	3,553,555		1,444,031		375,343	10,487,465
Capital Outlay	10,000		9,418,388					3,283,211	12,711,599
Debt Service	-	25,325,086	-		5,274,659	3,219,018		-	33,818,762
Total Net Appropriations	\$ 58,407,583	\$ 25,325,086	\$ 29,684,203	\$ 3,720,367	\$ 5,274,659	\$ 5,766,378	\$ 8,225,138	\$ 5,779,427	\$ 142,182,840
Transfers	\$ 1,050,709	\$ -	\$ 1,104,642	\$ -	\$ -			\$ 400,000	\$ 2,555,351
TOTAL APPROPRIATIONS	\$ 59,458,292	\$ 25,325,086	\$ 30,788,845	\$ 3,720,367	\$ 5,274,659	\$ 5,766,378	\$ 8,225,138	\$ 6,179,427	\$ 144,738,191

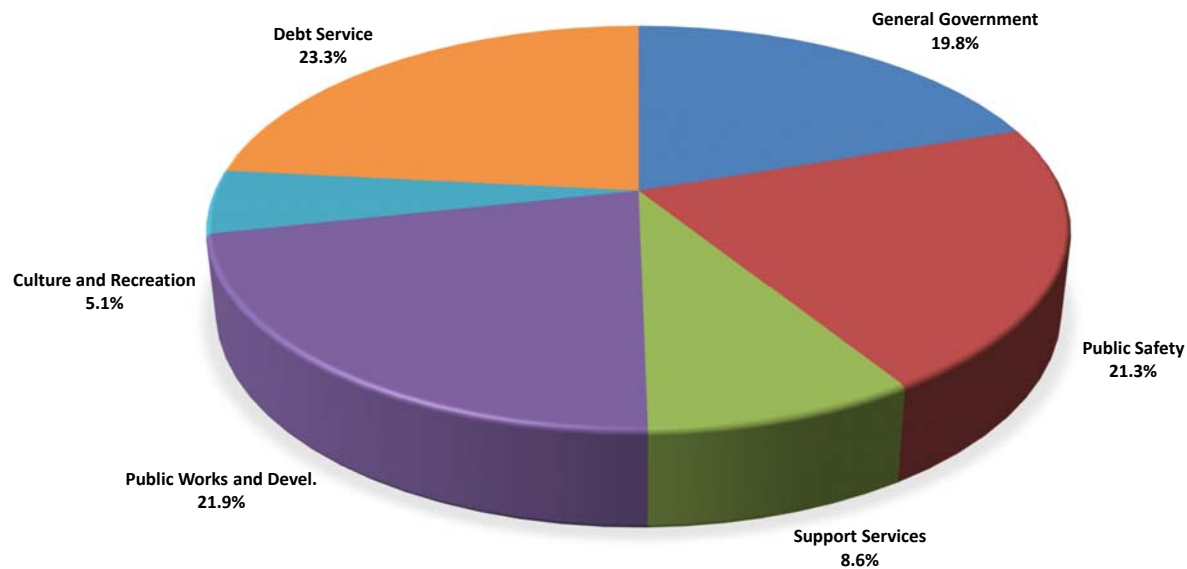
FY 2021 CONSOLIDATED OPERATING EXPENDITURES BY CATEGORY



FY 2021 CONSOLIDATED OPERATING FUND EXPENDITURE SUMMARY BY FUNCTION

Expenditures By Function:	General Fund	General Debt Service	Utility Fund	Solid Waste Fund	Utility Debt Service	4A Corporation Funds	4B Corporation Funds	VES and Special Rev. Funds	Grand Total
General Government	\$ 2,538,039	\$ -	\$ 15,281,132	\$ -	\$ -	\$ 2,547,361	\$ 8,225,138	\$ 133,736	\$ 28,725,406
Public Safety	30,522,609	-	-	-	-	-	-	348,235	30,870,844
Support Services	6,846,732	-	1,334,100	-	-	-	-	4,294,007	12,474,839
Public Works and Devel.	12,999,352	-	14,173,613	4,012,185	-	-	-	516,982	31,702,132
Culture and Recreation	6,551,559	-	-	-	-	-	-	836,467	7,388,026
Debt Service	-	25,325,086	-	-	5,274,659	3,219,018	-	-	33,818,762
Total Expenditures	\$ 59,458,292	\$ 25,325,086	\$ 30,788,845	\$ 4,012,185	\$ 5,274,659	\$ 5,766,378	\$ 8,225,138	\$ 6,129,427	\$ 144,980,009
Change in Fund Balance	\$ (492,785)	\$ 145,972	\$ 4,284,554	\$ 57,302	\$ (4,150,017)	\$ 144,194	\$ (692,375)	\$ (364,029)	\$ (1,067,184)

FY 2021 CONSOLIDATED OPERATING EXPENDITURES BY FUNCTION



FY 2021 OPERATING FUND BUDGET SUMMARY

REVENUES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	FY 2021 PROPOSED
General Fund	\$ 56,737,904	\$ 57,136,667	\$ 58,216,699	\$ 58,965,506
General Debt Service Fund	25,971,669	24,858,079	24,700,562	25,471,058
Utility Fund	32,842,332	33,990,920	33,795,319	35,073,399
Solid Waste	4,063,180	4,029,195	4,012,719	4,069,487
Utility Debt Service Fund	7,779,434	9,206,634	441,300	1,124,642
Vehicle & Equipment Repl Fund	6,276,371	3,866,497	3,866,497	3,829,443
Municipal Court Fund	50,713	55,700	35,403	41,650
Public Art	135,851	137,918	77,858	1,250
Tourism Board/Occupancy Tax	1,002,298	1,157,564	735,731	796,467
CPTV-10 / Cable Fund	94,315	149,427	130,807	122,394
Tax Incriminate Reinvestment Zone	778,661	900,234	1,207,299	-
Forfeiture Fund	286,289	92,820	99,725	93,000
Economic Development (4A)	5,868,767	6,082,162	5,692,734	5,910,572
Community Development (4B)	8,683,295	7,749,574	7,247,363	7,532,763
Parkland Dedication	474,891	375,000	141,645	383,000
Property Management	501,183	441,000	474,277	506,194
TOTAL REVENUES	\$ 151,547,151	\$ 150,229,391	\$ 140,875,938	\$ 143,920,825

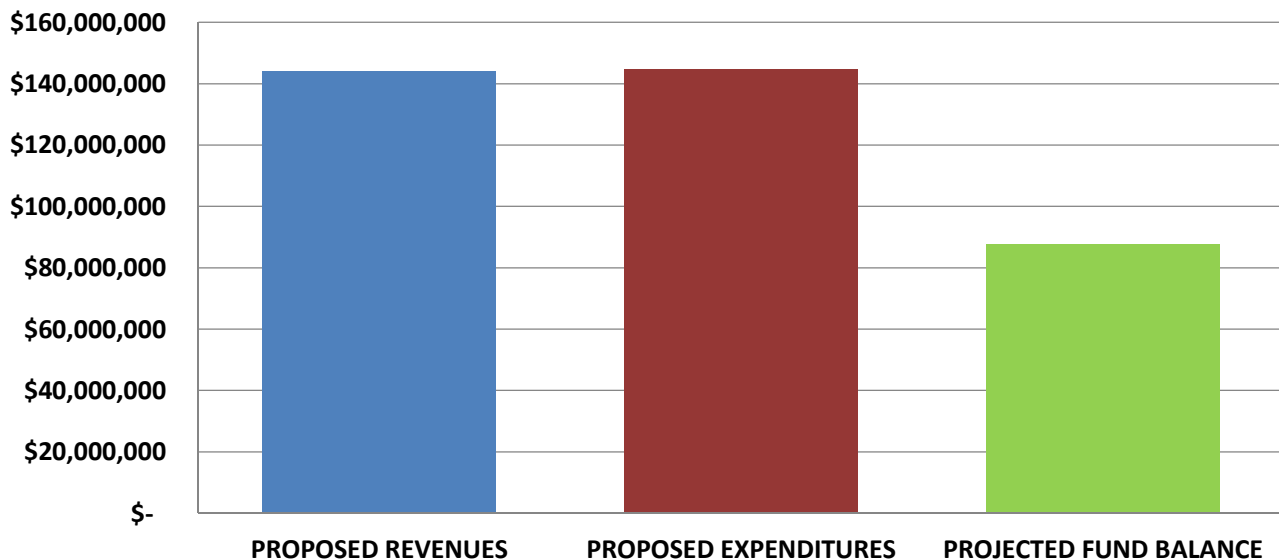
EXPENDITURES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	FY 2021 PROPOSED
General Fund	\$ 54,721,823	\$ 58,084,740	\$ 57,070,770	\$ 59,458,292
General Debt Service Fund	24,502,206	27,098,345	24,008,364	25,325,086
Utility Fund	31,142,147	41,309,930	31,343,194	30,788,845
Solid Waste	4,138,236	4,155,903	3,880,816	3,720,367
Utility Debt Service Fund	7,416,816	8,924,134	7,648,267	5,274,659
Vehicle & Equipment Repl Fund	4,761,644	5,563,425	5,063,425	4,294,007
Municipal Court Fund	109,545	83,713	83,206	87,541
Public Art	100,610	265,280	138,169	90,000
Tourism Board/Occupancy Tax	859,591	1,317,488	1,120,040	796,467
CPTV-10 / Cable Fund	158,690	128,905	113,252	133,736
Tax Incriminate Reinvestment Zone	737,424	756,652	1,866,700	-
Forfeiture Fund	147,822	274,986	189,119	260,694
Economic Development (4A)	4,581,714	9,243,610	9,243,610	5,766,379
Community Development (4B)	5,545,769	7,149,800	7,149,800	8,225,138
Parkland Dedication	634,428	275,000	141,202	275,000
Property Management	373,774	201,515	135,844	241,982
TOTAL EXPENDITURES	\$ 139,932,238	\$ 164,833,426	\$ 149,195,779	\$ 144,738,192



FY 2021 CONSOLIDATED PROJECTED FUND BALANCES

	FUND BALANCE 9/30/2019	PROJECTED REVENUES FY 2020	PROJECTED EXPENDITURES FY 2020	PROJECTED FUND BALANCE 9/30/2020	PROPOSED REVENUES FY 2021	PROPOSED EXPENDITURES FY 2021	PROJECTED FUND BALANCE 9/30/2021
General Fund	\$ 22,113,531	\$ 58,216,699	\$ 57,070,770	\$ 23,259,460	\$ 58,965,506	\$ 59,458,292	\$ 22,766,674
General Debt Service Fund	10,795,692	24,700,562	24,008,364	11,487,889	25,471,058	25,325,086	11,633,861
Utility Fund	17,692,340	33,795,319	31,343,194	20,144,465	35,073,399	30,788,845	24,429,019
Solid Waste Fund	204,169	4,012,719	3,880,816	336,073	4,069,487	3,720,367	685,193
Utility Debt Service Fund	14,023,350	441,300	7,648,267	6,816,382	1,124,642	5,274,659	2,666,365
Vehicle & Equipment Repl Fund	7,908,592	3,866,497	5,063,425	6,711,664	3,829,443	4,294,007	6,247,100
Municipal Court Fund	274,834	35,403	83,206	227,031	41,650	87,541	181,140
Public Arts Fund	169,440	77,858	138,169	109,128	1,250	90,000	20,378
Tourism Board/Occupancy Tax	2,104,940	735,731	1,120,040	1,720,632	796,467	796,467	1,720,631
CPTV-10 / Cable Fund	219,245	130,807	113,252	236,800	122,394	133,736	225,458
Tax Incriminate Reinvestment Zone	659,401	1,207,299	1,866,700	-	-	-	-
Forfeiture Fund	306,434	99,725	189,119	217,040	93,000	260,694	49,346
Economic Development (4A)	13,749,235	5,692,734	9,243,610	10,198,359	5,910,572	5,766,379	10,342,552
Community Development (4B)	5,246,050	7,247,363	7,149,800	5,343,613	7,532,763	8,225,138	4,651,238
Parkland Dedication	847,195	141,645	141,202	847,637	383,000	275,000	955,637
Property Management	603,972	474,277	135,844	942,405	506,194	241,982	1,206,618
TOTAL	\$ 96,918,420	\$ 140,875,938	\$ 149,195,779	\$ 88,598,579	\$ 143,920,825	\$ 144,738,192	\$ 87,781,211

FY 2021 OPERATING BUDGET FUND BALANCE SUMMARY





CEDAR

PARK



GENERAL FUND

The General Fund includes typical government activities which are funded through taxes, fees, and permits, and includes police services, fire protection, parks, and street maintenance. The General Fund section includes revenue summary information, expenditure summary information, and departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.

GENERAL FUND

DESCRIPTION

The General Fund accounts for activities commonly associated with municipal government such as police and fire protection, library services, parks and recreation, and street maintenance. This fund is supported through property tax, sales tax, user-driven fees, permits and other miscellaneous revenue.

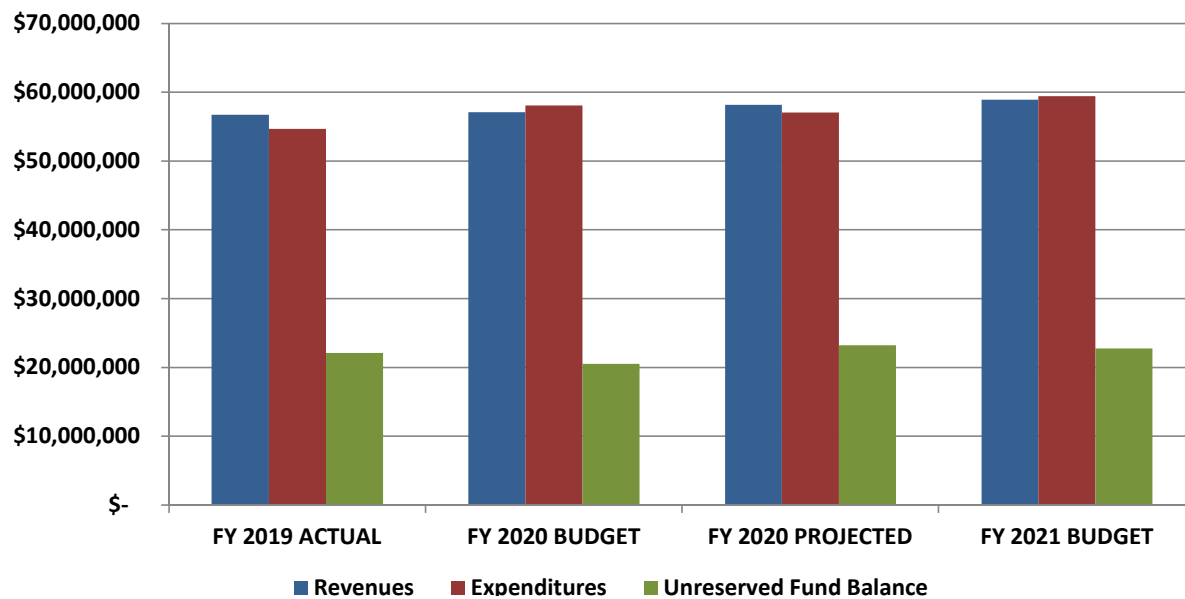
	ACTUAL FY 2019	BUDGET FY 2020	PROJECTED FY 2020	PROPOSED FY 2021
AVAILABLE FUNDS				
Beginning Balance	\$ 20,097,450	\$ 21,472,232	\$ 22,113,531	\$ 23,259,802
REVENUES				
Ad Valorem Tax	\$ 21,508,119	\$ 23,316,830	\$ 23,316,830	\$ 25,449,300
Sales Tax - 1 Cent	14,800,132	15,371,029	14,380,533	14,961,526
Sales Tax - 1/8 Cent	1,843,723	1,919,309	1,797,578	1,870,191
Development Fees	1,335,104	1,206,000	963,538	1,095,847
Franchise Fees	3,542,499	3,235,897	3,508,537	3,596,250
Fines & Forfeitures	545,705	570,000	410,447	512,053
Service Fees	3,347,857	3,227,457	2,781,018	3,468,949
Administrative & Contract Fees	8,344,568	6,503,401	6,521,068	6,419,723
Other Income	1,470,196	1,786,744	4,537,492	1,591,668
TOTAL REVENUE	\$ 56,737,904	\$ 57,136,667	\$ 58,217,041	\$ 58,965,506
TOTAL AVAILABLE FUNDS	\$ 76,835,354	\$ 78,608,899	\$ 80,330,572	\$ 82,225,308
APPROPRIATIONS				
OPERATING EXPENSES				
Salaries And Benefits	\$ 36,386,720	\$ 38,535,249	\$ 38,102,477	\$ 40,267,280
Materials And Supplies	2,124,663	2,260,177	1,782,787	1,975,986
Repairs And Maintenance	1,658,579	1,990,133	1,381,825	1,674,755
Occupancy	1,615,387	1,725,082	1,617,703	1,690,655
Contractual Services	6,601,857	8,901,552	8,593,387	8,577,204
Other Charges	3,785,105	4,091,882	5,016,943	4,071,702
Contingency	-	140,000	13,539	140,000
Capital Outlay	1,194,731	279,000	403,887	10,000
<i>Subtotal Operating</i>	\$ 53,367,042	\$ 57,923,075	\$ 56,912,547	\$ 58,407,583
TRANSFERS				
Transfers	\$ 1,354,781	\$ 161,665	\$ 158,224	\$ 1,050,709
<i>Subtotal Transfers</i>	\$ 1,354,781	\$ 161,665	\$ 158,224	\$ 1,050,709
TOTAL APPROPRIATIONS	\$ 54,721,823	\$ 58,084,740	\$ 57,070,770	\$ 59,458,292
ENDING BALANCE	\$ 22,113,531	\$ 20,524,159	\$ 23,259,802	\$ 22,767,017
<i>Fund Bal. as % of Expenditures</i>	40%	35%	41%	38%
<i>Fund Bal. as % of Revenues</i>	39%	36%	40%	39%



GENERAL FUND

SUMMARY OF REVENUES AND EXPENDITURES

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	FY 2021 BUDGET
Total Revenues	\$ 56,737,904	\$ 57,136,667	\$ 58,216,699	\$ 58,965,506
Total Expenditures	\$ 54,721,823	\$ 58,084,740	\$ 57,070,770	\$ 59,458,292
Surplus/(Use of Fund Balance)	\$ 2,016,081	\$ (948,073)	\$ 1,145,929	\$ (492,785)
Unreserved Fund Balance	\$ 22,113,531	\$ 20,524,159	\$ 23,259,460	\$ 22,766,674
Fund Balance as % of Revenue	39%	36%	40%	39%
Fund Balance as % of Expenditure	40%	35%	41%	38%



GENERAL FUND

REVENUE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	FY 2021 BUDGET	% OF BUDGET	% GROWTH
Current Ad Valorem Taxes	\$ 21,508,119	\$ 23,316,830	\$ 23,316,830	\$ 25,449,300	43.2%	9.1%
Sales Tax - One Cent	\$ 14,800,132	\$ 15,371,029	\$ 14,380,533	\$ 14,961,526	25.4%	-2.7%
Sales Tax Reallocation	1,843,723	1,919,309	1,797,578	1,870,191	3.2%	-2.6%
Total Sales Tax	\$ 16,643,855	\$ 17,290,338	\$ 16,178,111	\$ 16,831,716	28.5%	-2.7%
Development Related Fees						
Building Permits	\$ 947,615	\$ 850,000	\$ 695,231	\$ 799,515	1.4%	-5.9%
Construction Inspection Fees	165,638	140,000	111,763	75,411	0.1%	-46.1%
Engineer Review Fees	14,510	15,000	31,992	70,532	0.1%	370.2%
Planning and Zoning Fees	34,188	50,000	27,207	39,993	0.1%	-20.0%
Professional Fee Recovery	29,382	25,000	17,800	19,936	0.0%	-20.3%
Site Review/Dev. Permit Fees	101,098	90,000	44,409	60,001	0.1%	-33.3%
Other - Permits & Fees	100	-	7,941	-	0.0%	0.0%
Fire Code Compliance Fees	42,573	36,000	27,195	30,459	0.1%	-15.4%
Total Develop Related Fees	\$ 1,335,104	\$ 1,206,000	\$ 963,538	\$ 1,095,847	1.9%	-9.1%
Franchise Fees	3,542,499	4,585,534	3,508,537	3,596,250	6.1%	-21.6%
Administrative and Contract Svcs						
Bond Fund	\$ 88,741	\$ 150,000	\$ 159,014	\$ 158,009	0.3%	5.3%
WCID Admin Services	540	-	-	-	0.0%	0.0%
Admin Services - 4A & 4B	991,041	808,679	816,987	836,872	1.4%	3.5%
CTRMA Interlocal	-	-	-	-	0.0%	0.0%
Hotel Occupancy Fund	157,173	160,367	160,367	177,502	0.3%	10.7%
LISD Resource Officer Reimb.	158,021	160,468	160,471	167,952	0.3%	4.7%
Transfer In-Utility Fund	4,849,052	3,874,250	5,223,887	5,079,388	8.6%	31.1%
Transfer In-4B Fund	2,100,000	-	-	-	0.0%	0.0%
Total Admin & Contract Svcs	\$ 8,344,568	\$ 5,153,764	\$ 6,520,726	\$ 6,419,723	10.9%	24.6%
Fines and Forfeitures	545,705	570,000	410,447	512,053	0.9%	-10.2%
Fees for Service						
Fire Protection Fees	\$ 1,802,370	\$ 1,683,420	\$ 1,929,673	\$ 1,987,563	3.4%	18.1%
Fire Protection - Ins. Rec.	111,190	80,000	77,607	79,994	0.1%	0.0%
Animal Control Fees	1,976	2,421	2,441	2,395	0.0%	-1.1%
Parks and Recreation Fees	1,355,142	1,388,904	733,904	1,355,142	2.3%	-2.4%
Library Fines and Fees	72,470	67,731	32,703	39,271	0.1%	-42.0%
Justice Administration Fees	1,516	1,500	962	1,123	0.0%	-25.1%
Detention & Dispatch Services	3,194	3,481	3,728	3,461	0.0%	-0.6%
Total Fees for Service	\$ 3,347,857	\$ 3,227,457	\$ 2,781,018	\$ 3,468,949	5.9%	7.5%
Miscellaneous Fees						
Interest	669,856	616,895	382,194	420,782	0.7%	-31.8%
Beverage Tax	369,845	390,817	207,879	343,909	0.6%	-12.0%
Delinquent/Penalty and Int.	27,779	168,665	204,713	168,814	0.3%	0.1%
Other	402,716	610,367	3,742,705	658,163	1.1%	7.8%
Total Miscellaneous Fees	\$ 1,470,196	\$ 1,786,744	\$ 4,537,492	\$ 1,591,668	2.7%	-10.9%

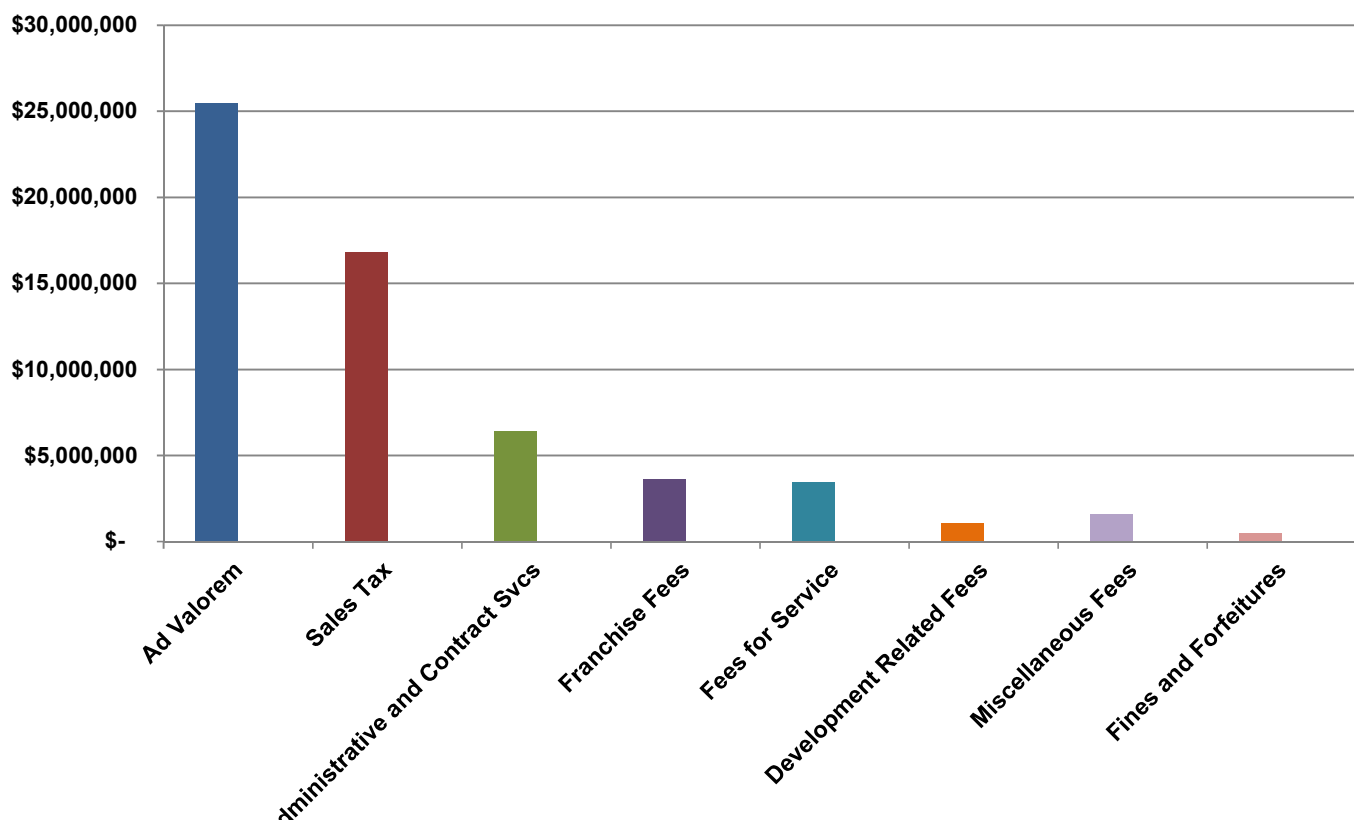


GENERAL FUND

REVENUE SUMMARY

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	FY 2021 BUDGET	% OF BUDGET	% GROWTH
Ad Valorem	\$ 21,508,119	\$ 23,316,830	\$ 23,316,830	\$ 25,449,300	43.2%	9.1%
Sales Tax	16,643,855	17,290,338	16,178,111	16,831,716	28.5%	-2.7%
Administrative and Contract Svcs	8,344,568	5,153,764	6,520,726	6,419,723	10.9%	24.6%
Franchise Fees	3,542,499	4,585,534	3,508,537	3,596,250	6.1%	-21.6%
Fees for Service	3,347,857	3,227,457	2,781,018	3,468,949	5.9%	7.5%
Development Related Fees	1,335,104	1,206,000	963,538	1,095,847	1.9%	-9.1%
Miscellaneous Fees	1,470,196	1,786,744	4,537,492	1,591,668	2.7%	-10.9%
Fines and Forfeitures	545,705	570,000	410,447	512,053	0.9%	-10.2%
Total	\$ 56,737,904	\$ 57,136,667	\$ 58,216,699	\$ 58,965,506		

FY 2021 Proposed Revenue

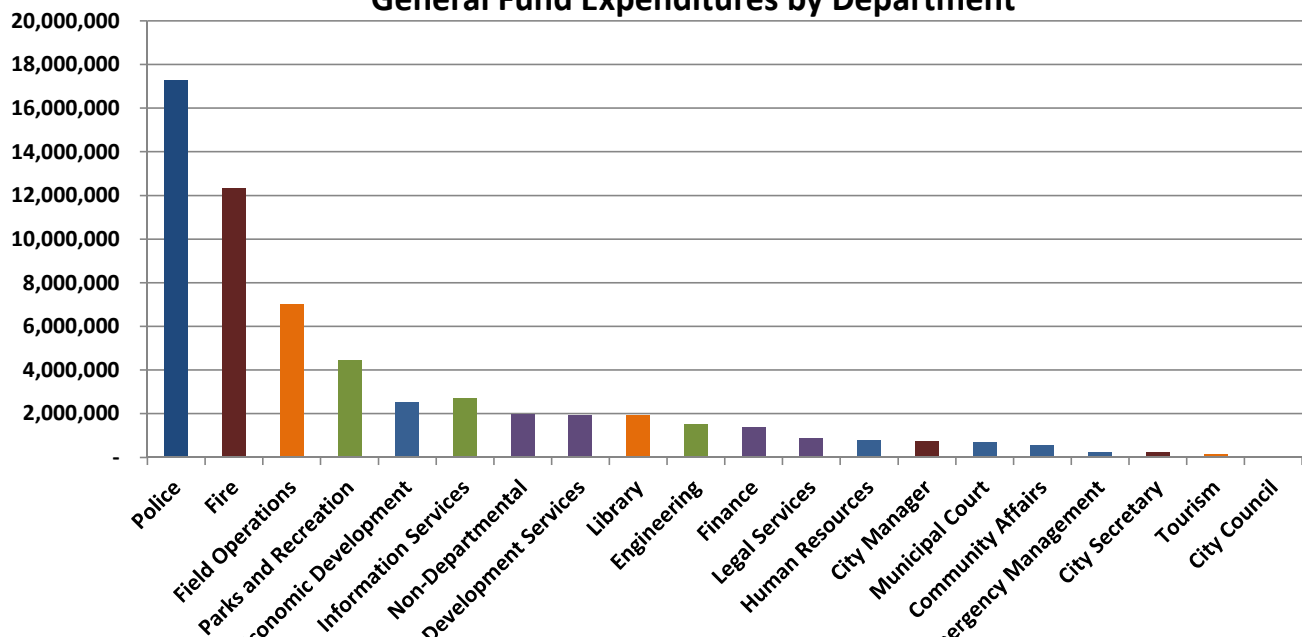


GENERAL FUND

EXPENDITURES BY DEPARTMENT

Department	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	FY 2021 BUDGET	% OF BUDGET	% GROWTH
Police	15,681,999	16,773,431	16,631,713	17,287,303	29.1%	3.1%
Fire	11,097,334	11,578,403	11,547,632	12,310,179	20.7%	6.3%
Field Operations	6,523,418	7,051,414	6,242,457	7,003,382	11.8%	-0.7%
Parks and Recreation	4,549,046	4,657,247	4,370,891	4,474,043	7.5%	-3.9%
Economic Development	2,527,852	2,562,502	2,426,846	2,536,898	4.3%	-1.0%
Information Services	2,099,393	2,397,011	2,209,749	2,711,677	4.6%	13.1%
Non-Departmental	2,103,151	2,216,375	3,403,243	1,999,530	3.4%	-9.8%
Development Services	1,849,218	1,869,827	1,756,682	1,932,325	3.2%	3.3%
Library	1,715,389	1,850,821	1,775,543	1,934,018	3.3%	4.5%
Engineering	1,426,052	1,600,396	1,462,422	1,526,747	2.6%	-4.6%
Finance	1,265,576	1,318,990	1,282,305	1,372,590	2.3%	4.1%
Legal Services	739,413	827,161	829,734	866,100	1.5%	4.7%
Human Resources	692,443	745,780	665,686	762,935	1.3%	2.3%
City Manager	679,215	722,360	712,039	756,639	1.3%	4.7%
Municipal Court	629,976	701,869	649,912	687,952	1.2%	-2.0%
Community Affairs	514,589	560,958	555,891	581,313	1.0%	3.6%
Emergency Management	259,275	247,043	218,551	237,175	0.4%	-4.0%
City Secretary	159,706	186,119	130,709	258,818	0.4%	39.1%
Tourism	132,589	141,314	134,958	143,498	0.2%	1.5%
City Council	76,187	75,719	63,806	75,169	0.1%	-0.7%
Total Expenditures	\$ 54,721,823	\$ 58,084,740	\$ 57,070,770	\$ 59,458,292	100.0%	2.4%

General Fund Expenditures by Department

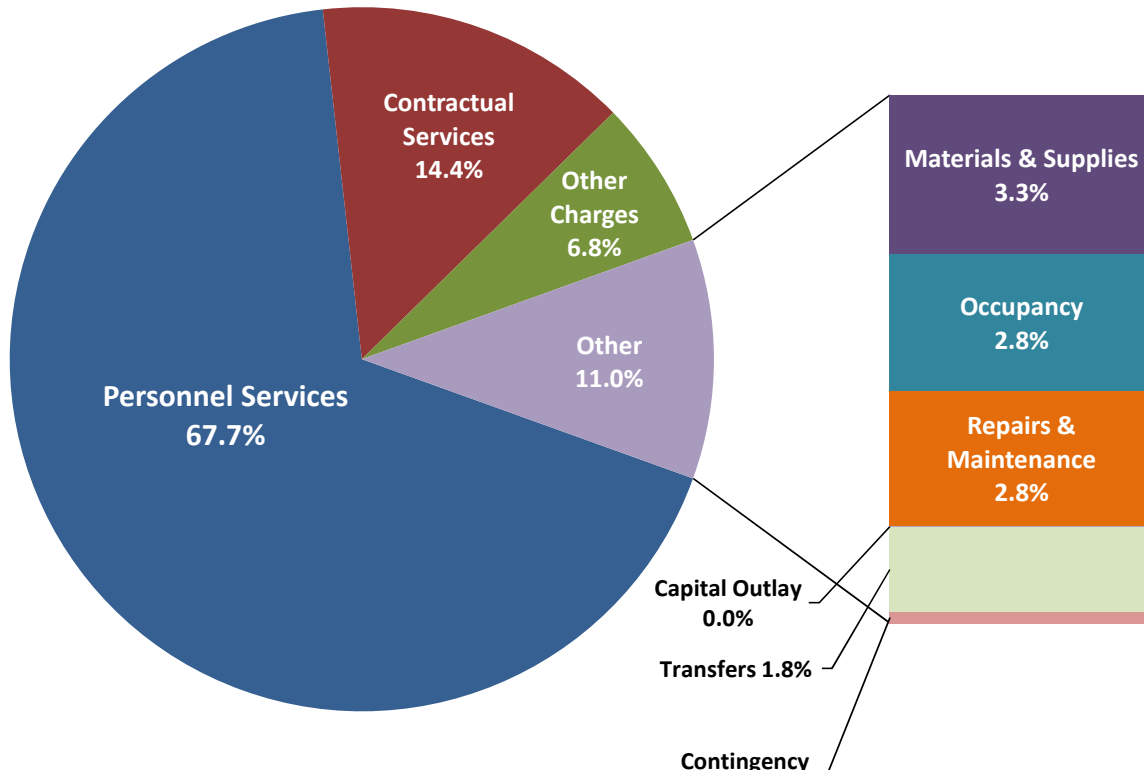


GENERAL FUND

EXPENDITURES BY CATEGORY

Category	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	FY 2021 BUDGET	% OF BUDGET	% GROWTH
Personnel Services	\$ 36,386,720	\$ 38,535,249	\$ 38,102,477	\$ 40,267,280	67.7%	4.5%
Materials & Supplies	2,124,663	2,260,177	1,782,787	1,975,986	3.3%	-12.6%
Repairs & Maintenance	1,658,579	1,990,133	1,381,825	1,674,755	2.8%	-15.8%
Occupancy	1,615,387	1,725,082	1,617,703	1,690,655	2.8%	-2.0%
Contractual Services	6,601,857	8,901,552	8,593,387	8,577,204	14.4%	-3.6%
Other Charges	3,785,105	4,091,882	5,016,943	4,071,702	6.8%	-0.5%
Contingency	-	140,000	13,539	140,000	0.2%	0.0%
Capital Outlay	1,194,731	279,000	403,887	10,000	0.0%	-96.4%
Transfers	1,354,781	161,665	158,224	1,050,709	1.8%	549.9%
Total Expenditures	\$ 54,721,823	\$ 58,084,740	\$ 57,070,770	\$ 59,458,292	100.0%	2.4%

General Fund Expenditures by Category

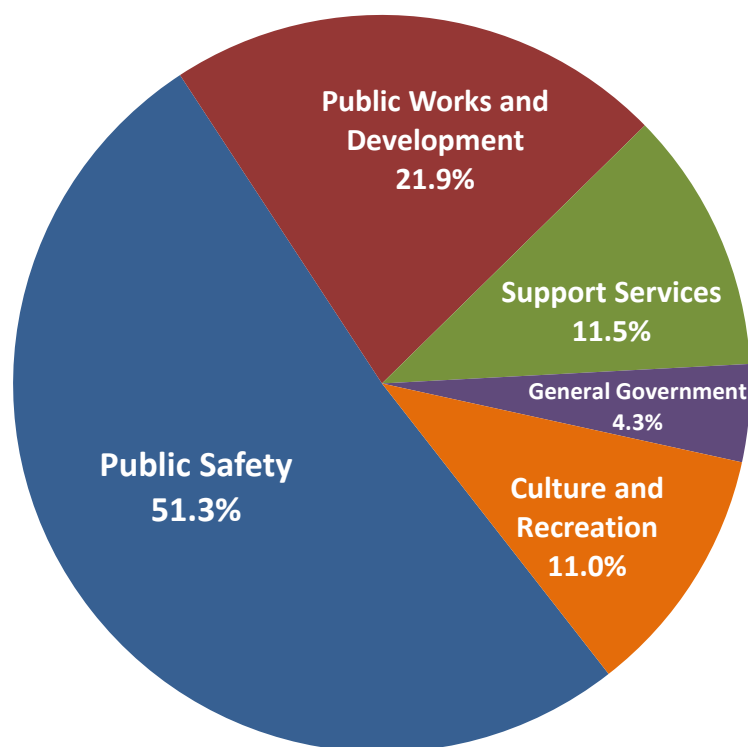


GENERAL FUND

EXPENDITURES BY FUNCTION

Function	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	FY 2021 BUDGET	% OF BUDGET	% GROWTH
Public Safety	\$ 27,668,584	\$ 29,300,746	\$ 29,047,808	\$ 30,522,609	51.3%	4.2%
Public Works and Devel.	12,326,541	13,084,139	11,888,407	12,999,352	21.9%	-0.6%
Culture and Recreation	6,397,024	6,649,382	6,281,392	6,551,559	11.0%	-1.5%
Support Services	6,160,563	6,678,156	7,560,984	6,846,732	11.5%	2.5%
General Government	2,169,111	2,372,317	2,292,179	2,538,039	4.3%	7.0%
Total Expenditures	\$ 54,721,823	\$ 58,084,740	\$ 57,070,770	\$ 59,458,292	100.0%	2.4%

General Fund Expenditures by Function





ENTERPRISE FUNDS

The Enterprise Funds include business-like governmental activities which are intended to be self-supporting and fund the operation, maintenance, and capital improvements related to the enterprise services. For Cedar Park, these funds are the Utility Fund, which provide water and wastewater services, and Solid Waste Fund, which provides for solid waste and recycling services through an outside service provider. The Enterprise Funds section includes revenue summary information, expenditure summary information, and Utility Fund departmental detail information.

Note: Professional and technical vocabulary and abbreviations are defined in the Budget Glossary located in the Appendix Section.

UTILITY FUND

DESCRIPTION

The Utility Fund was established to account for all revenues and expenditures associated with the operation and maintenance of all City water distribution, wastewater treatment, and water treatment activities. Revenue is generated primarily through water sales, sewer billings, and transfers from the Community Impact Fee (CIF) fund related to the BCRWWS debt service payment in relation to wastewater treatment and wastewater line improvements.

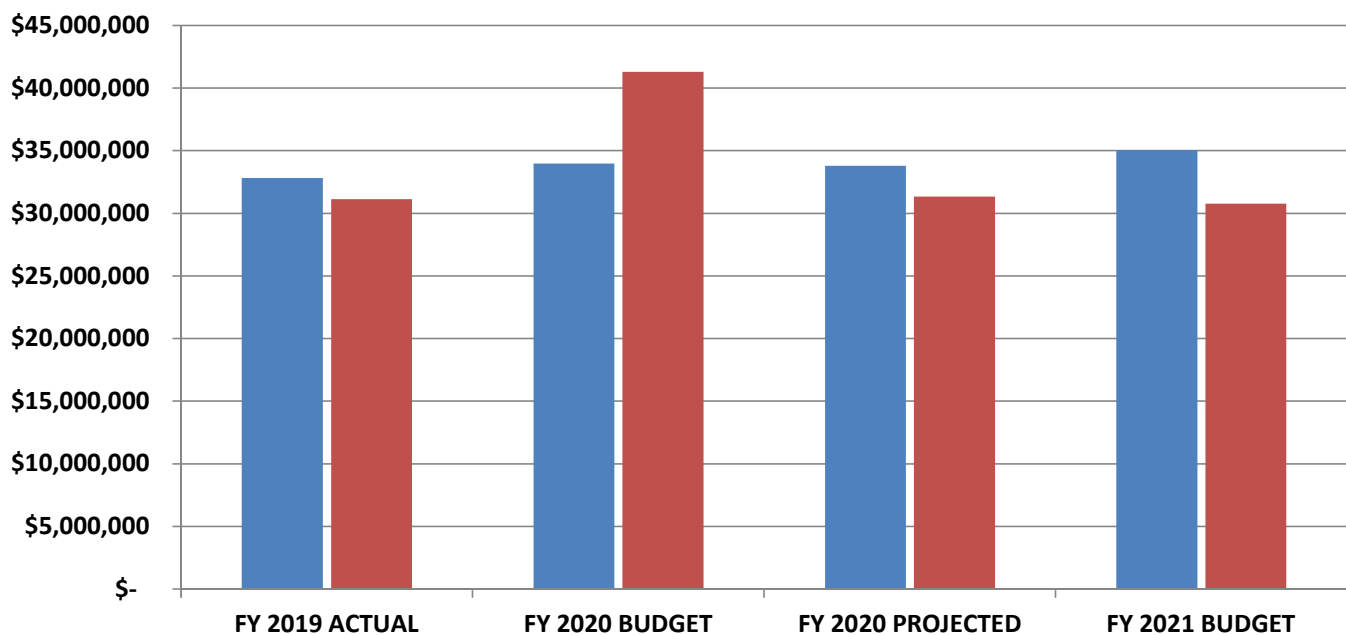
	ACTUAL FY 2019	BUDGET FY 2020	PROJECTED FY 2020	PROPOSED FY 2021
AVAILABLE FUNDS				
Beginning Balance	\$ 15,961,575	\$ 15,463,796	\$ 17,692,340	\$ 20,144,465
REVENUES				
Water Sales	\$ 18,352,852	\$ 19,338,690	\$ 19,669,904	\$ 19,367,998
Sewer Billings	12,527,944	12,954,682	12,580,492	13,094,776
Late Charges	261,873	335,365	210,714	265,816
Interest Income	476,967	491,950	439,906	444,305
Transfers	250,000	250,000	250,000	1,250,000
Other Charges	972,695	620,233	644,304	650,505
TOTAL REVENUE	\$ 32,842,332	\$ 33,990,920	\$ 33,795,319	\$ 35,073,399
TOTAL AVAILABLE FUNDS	\$ 48,803,907	\$ 49,454,716	\$ 51,487,659	\$ 55,217,864
APPROPRIATIONS				
OPERATING EXPENSES				
Salaries And Benefits	\$ 6,637,272	\$ 6,453,379	\$ 6,460,926	\$ 7,090,454
Materials And Supplies	824,540	944,556	939,760	955,251
Repairs And Maintenance	631,508	685,170	579,227	680,970
Occupancy	1,599,954	1,580,343	1,688,089	1,721,280
Contractual Services	7,734,795	10,534,842	9,630,337	8,915,025
Other Charges	753,177	905,756	745,605	902,835
Capital Outlay	19,177	374,000	374,000	25,000
<i>Subtotal Operating</i>	<i>\$ 18,200,424</i>	<i>\$ 21,478,046</i>	<i>\$ 20,417,943</i>	<i>\$ 20,290,815</i>
TRANSFERS				
Transfer Out-General Fund	\$ 4,849,052	\$ 3,874,250	\$ 3,874,251	\$ 5,079,388
Transfer Out-Interest/Sinking	7,392,671	8,906,634	-	1,104,642
Transfer Out- Water	350,000	1,618,000	1,618,000	3,047,000
Transfer Out- Wastewater	350,000	4,983,000	4,983,000	1,167,000
Transfer- Facilities Projects	-	450,000	450,000	100,000
<i>Subtotal Transfers</i>	<i>\$ 12,941,723</i>	<i>\$ 19,831,884</i>	<i>\$ 10,925,251</i>	<i>\$ 10,498,030</i>
TOTAL APPROPRIATIONS	\$ 31,142,147	\$ 41,309,930	\$ 31,343,194	\$ 30,788,845
GROSS ENDING BALANCE	\$ 17,661,760	\$ 8,144,786	\$ 20,144,465	\$ 24,429,019
Adjustment to GAAP	30,580	-	-	-
NET ENDING BALANCE	\$ 17,692,340	\$ 8,144,786	\$ 20,144,465	\$ 24,429,019



UTILITY FUND

SUMMARY OF REVENUES AND EXPENDITURES

	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	FY 2021 BUDGET
Total Revenues	\$ 32,842,332	\$ 33,990,920	\$ 33,795,319	\$ 35,073,399
Total Expenditures	31,142,147	41,309,930	31,343,194	30,788,845
Surplus/(Deficit)	\$ 1,700,185	\$ (7,319,010)	\$ 2,452,126	\$ 4,284,554
Unreserved Fund Balance	\$ 17,692,340	\$ 8,144,786	\$ 20,144,465	\$ 24,429,019

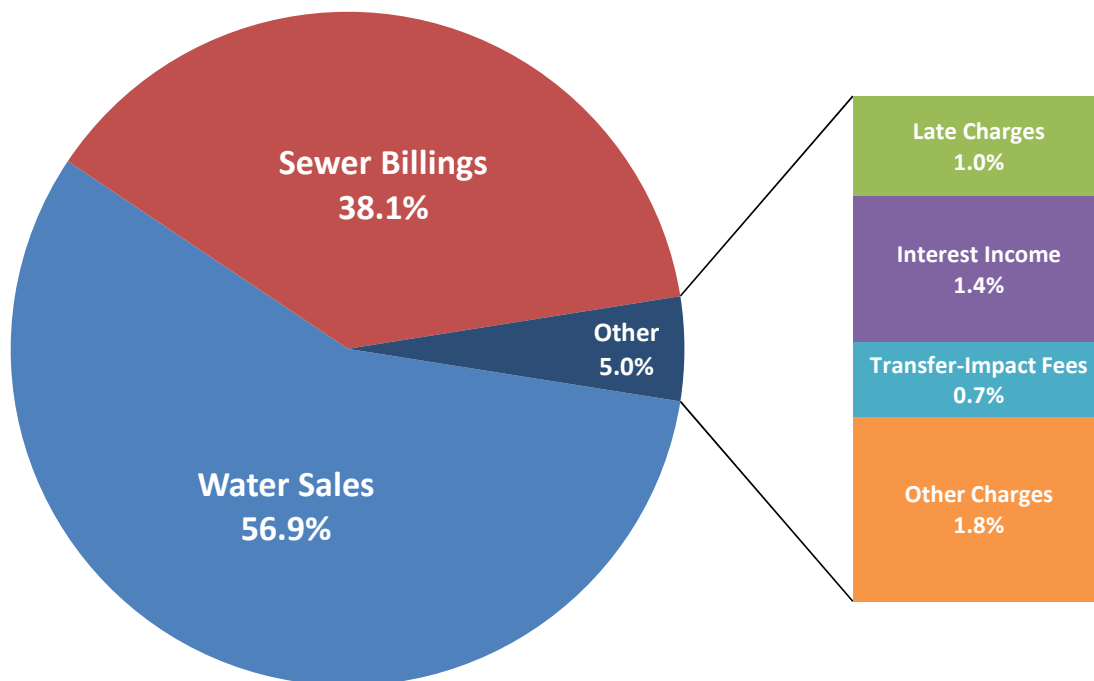


UTILITY FUND

REVENUE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	FY 2021 BUDGET	% OF BUDGET	% GROWTH
Water Sales	\$ 18,352,852	\$ 19,338,690	\$ 19,669,904	\$ 19,367,998	55.2%	0.2%
Sewer Billings	12,527,944	12,954,682	12,580,492	13,094,776	37.3%	1.1%
Late Charges	261,873	335,365	210,714	265,816	0.8%	-20.7%
Interest Income	476,967	491,950	439,906	444,305	1.3%	-9.7%
Transfer-Impact Fees	250,000	250,000	250,000	1,250,000	3.6%	400.0%
Other Charges	972,695	620,233	644,304	650,505	1.9%	4.9%
Total Utility Fund Revenues	\$ 32,842,332	\$ 33,990,920	\$ 33,795,319	\$ 35,073,399	100.0%	3.2%

FY 2021 PROPOSED REVENUE

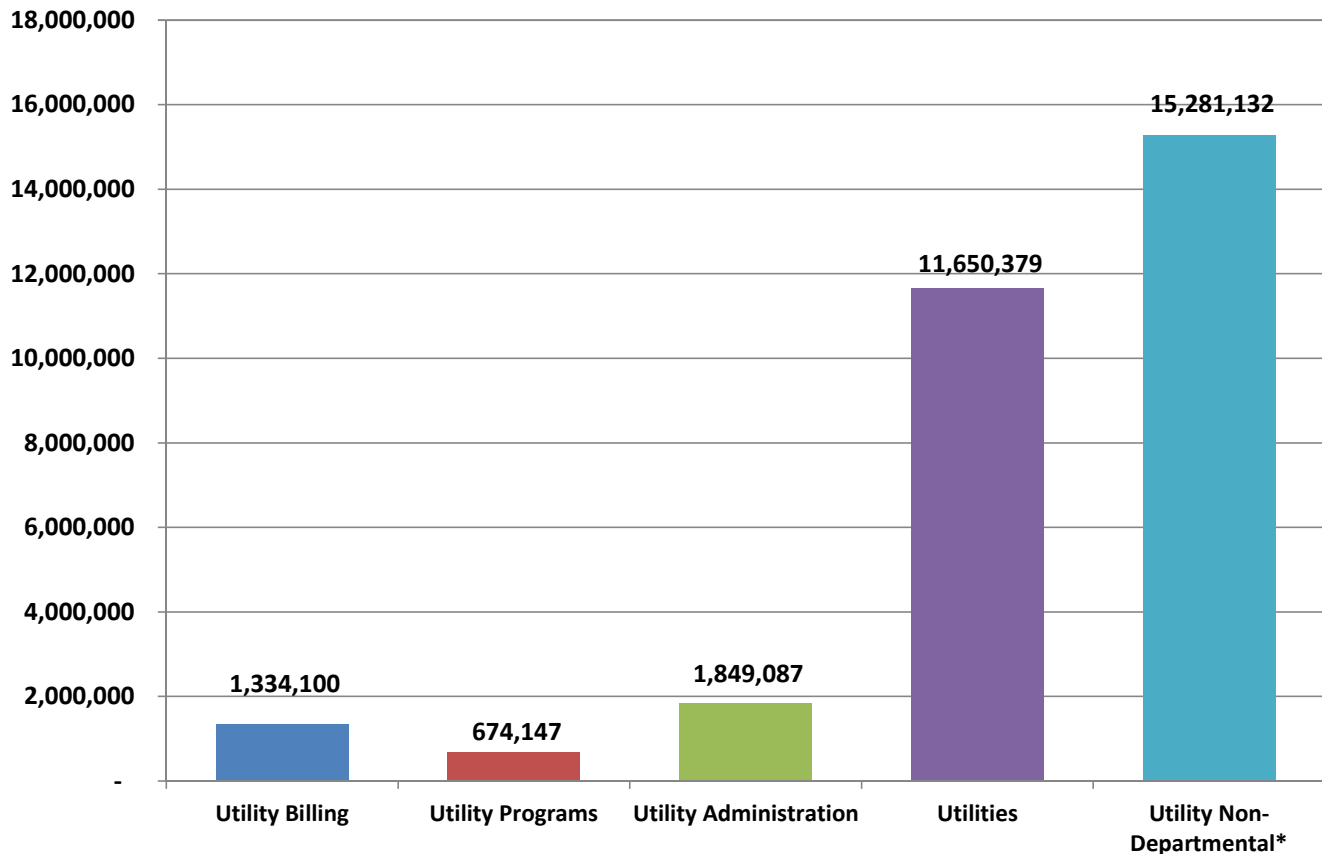


UTILITY FUND

EXPENDITURES BY DEPARTMENT

Department	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	FY 2021 BUDGET	% OF BUDGET	% GROWTH
Utility Billing	\$ 1,148,901	\$ 1,268,858	\$ 1,305,579	\$ 1,334,100	4.3%	5.1%
Utility Programs	539,683	632,200	561,129	674,147	2.2%	6.6%
Utility Administration	10,172,802	1,675,893	1,400,530	1,849,087	6.0%	10.3%
Utilities	10,552,978	11,484,211	11,176,854	11,650,379	37.8%	1.4%
Utility Non-Departmental*	7,632,494	26,248,768	16,899,102	15,281,132	49.6%	-41.8%
Total Expenditures	\$ 30,046,858	\$ 41,309,930	\$ 31,343,194	\$ 30,788,845	100.0%	-25.5%

UTILITY FUND BY DEPARTMENT



*Utility Non-Departmental includes transfers for Debt service and CIP

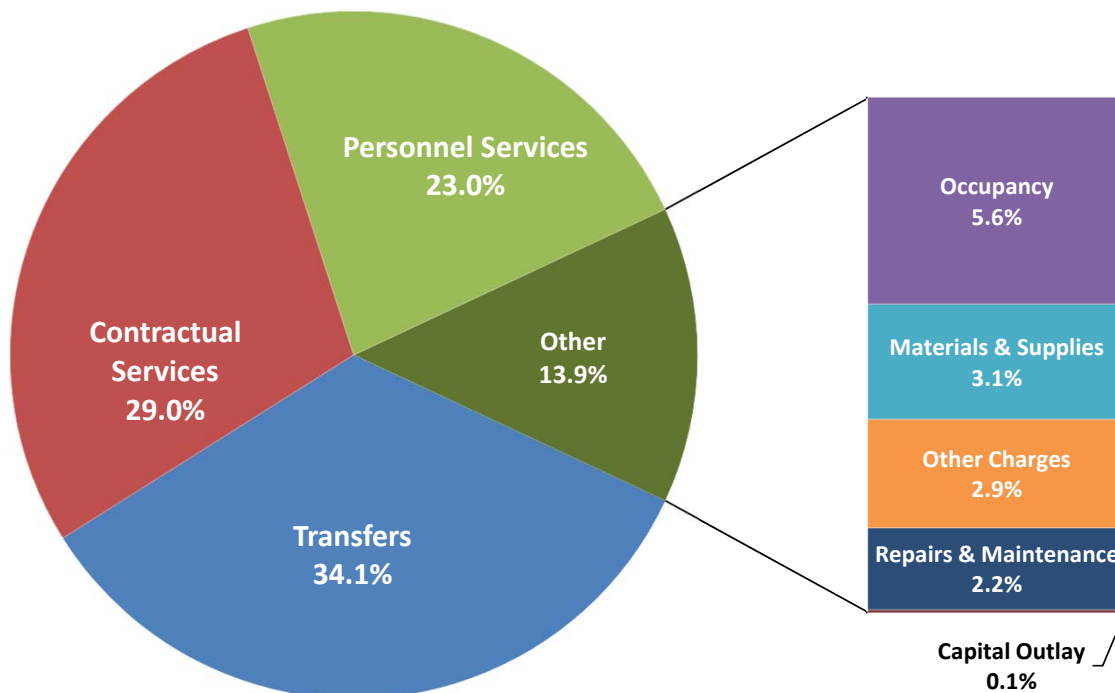


UTILITY FUND

EXPENDITURES BY CATEGORY

Category	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	FY 2021 BUDGET	% OF BUDGET	% GROWTH
Personnel Services	\$ 6,637,272	\$ 6,453,379	\$ 6,460,926	\$ 7,090,454	23.0%	9.9%
Materials & Supplies	824,540	944,556	939,760	955,251	3.1%	1.1%
Repairs & Maintenance	631,508	685,170	579,227	680,970	2.2%	-0.6%
Occupancy	1,599,954	1,580,343	1,688,089	1,721,280	5.6%	8.9%
Contractual Services	7,734,795	10,534,842	9,630,337	8,915,025	29.0%	-15.4%
Other Charges	753,177	905,756	745,605	902,835	2.9%	-0.3%
Capital Outlay	19,177	374,000	374,000	25,000	0.1%	-93.3%
Transfers Out	12,941,723	19,831,884	10,925,251	10,498,030	34.1%	-47.1%
Total Expenditures	\$ 31,142,147	\$ 41,309,930	\$ 31,343,194	\$ 30,788,845	100.0%	-25.5%

UTILITY FUND EXPENDITURES BY CATEGORY



SOLID WASTE FUND

DESCRIPTION

The Solid Waste fund is an enterprise fund established to fund a contracted solid waste and recycling provider for utility customers. It is intended to be self-supporting and collects revenue through utility bills to cover the cost of operations and debt related to solid waste.

	ACTUAL FY 2019	BUDGET FY 2020	PROJECTED FY 2020	PROPOSED FY 2021
AVAILABLE FUNDS				
Beginning Balance	\$ 307,840	\$ 183,356	\$ 204,169	\$ 336,072
REVENUES				
Solid Waste Billing	\$ 3,758,964	\$ 3,729,418	\$ 3,717,520	\$ 3,766,712
Garbage Cart Reimbursement	274,035	270,470	270,850	273,175
Extra Garbage Cart Fee	19,302	18,422	20,986	18,606
Interest Income	7,925	5,310	3,237	5,363
Other Revenue	2,954	5,575	126	5,631
TOTAL REVENUE	\$ 4,063,180	\$ 4,029,195	\$ 4,012,719	\$ 4,069,487
TOTAL AVAILABLE FUNDS	\$ 4,371,020	\$ 4,212,551	\$ 4,216,888	\$ 4,405,559
APPROPRIATIONS				
OPERATING EXPENSES				
Small Tools and Equipment	\$ 133,969	\$ 150,000	\$ 127,749	\$ 151,500
Garbage Collection Services	3,733,984	3,714,111	3,551,488	3,751,252
Contract Services	103,045	75,000	16,812	75,000
Other Expenses	12,829	34,092	2,067	34,433
<i>Subtotal Operating</i>	\$ 3,983,826	\$ 3,973,203	\$ 3,698,116	\$ 4,012,185
TRANSFERS				
Bond Principal	\$ 175,000	\$ 180,000	\$ 180,000	\$ -
Bond Interest	8,025	2,700	2,700	-
Debt Service	-	-	-	-
<i>Subtotal Transfers</i>	\$ 183,025	\$ 182,700	\$ 182,700	\$ -
TOTAL APPROPRIATIONS	\$ 4,166,851	\$ 4,155,903	\$ 3,880,816	\$ 4,012,185
ENDING BALANCE	\$ 204,169	\$ 56,648	\$ 336,072	\$ 393,374

OTHER OPERATING FUNDS SUMMARY

REVENUE					
FUND NAME	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	FY 2021 BUDGET	% of BUDGET
General Debt Obligation	25,971,669	24,858,079	24,700,562	25,471,058	17.7%
Utility Debt Obligation	7,779,434	9,206,634	441,300	1,124,642	0.8%
TOTAL DEBT SERVICE FUNDS	\$ 33,751,103	\$ 34,064,713	\$ 25,141,861	\$ 26,595,700	18.5%
Solid Waste	\$ 4,063,180	\$ 4,029,195	\$ 4,012,719	\$ 4,069,487	2.8%
Vehicle & Equipment Replacement	\$ 6,276,371	\$ 3,866,497	\$ 3,866,497	\$ 3,829,443	2.7%
Municipal Court Fund	50,713	55,700	35,403	41,650	0.0%
Public Arts Program	135,851	137,918	77,858	1,250	0.0%
Tourism Board/Occupancy Tax	1,002,298	1,157,564	735,731	796,467	0.6%
CPTV 10 / Cable Fund	94,315	149,427	130,807	122,394	0.1%
Tax Increment Reinvestment Zone	778,661	900,234	1,207,299	-	0.0%
Forfeiture Fund	286,289	92,820	99,725	93,000	0.1%
Economic Development (4A)	5,868,767	6,082,162	5,692,734	5,910,572	4.1%
Community Development (4B)	8,683,295	7,749,574	7,247,363	7,532,763	5.2%
Parkland Dedication	474,891	375,000	141,645	383,000	0.3%
Property Management	501,183	441,000	474,277	506,194	0.4%
TOTAL SPECIAL REVENUE FUNDS	\$ 17,876,261	\$ 17,141,399	\$ 15,842,842	\$ 15,387,290	10.7%
TOTAL OTHER OPERATING REVENUES	\$ 61,966,915	\$ 59,101,804	\$ 48,863,919	\$ 49,881,920	34.7%
EXPENDITURES					
FUND NAME	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	FY 2021 BUDGET	% of BUDGET
General Debt Obligation	24,502,206	27,098,345	24,008,364	25,325,086	17.5%
Utility Debt Obligation	7,416,816	8,924,134	7,648,267	5,274,659	3.6%
TOTAL DEBT SERVICE FUNDS	\$ 31,919,022	\$ 36,022,479	\$ 31,656,632	\$ 30,599,745	21.1%
Solid Waste	\$ 4,138,236	\$ 4,155,903	\$ 3,880,816	\$ 4,012,185	2.8%
Vehicle & Equipment Replacement	\$ 4,761,644	\$ 5,563,425	\$ 5,063,425	\$ 4,294,007	3.0%
Municipal Court Fund	109,545	83,713	83,206	87,541	0.1%
Public Arts Program	100,610	265,280	138,169	90,000	0.1%
Tourism Board/Occupancy Tax	859,591	1,317,488	1,120,040	796,467	0.6%
CPTV 10 / Cable Fund	158,690	128,905	113,252	133,736	0.1%
Tax Increment Reinvestment Zone	737,424	756,652	1,866,700	-	0.0%
Forfeiture Fund	147,822	274,986	189,119	260,694	0.2%
Economic Development (4A)	4,581,714	9,243,610	9,243,610	5,766,379	4.0%
Community Development (4B)	5,545,769	7,149,800	7,149,800	8,225,138	5.7%
Parkland Dedication	634,428	275,000	141,202	275,000	0.2%
Property Management	373,774	201,515	135,844	241,982	0.2%
TOTAL SPECIAL REVENUE FUNDS	\$ 13,249,366	\$ 19,696,949	\$ 20,180,942	\$ 15,876,937	11.0%





SPECIAL REVENUE FUNDS

The Special Revenue Funds are dedicated funds with revenues intended to fund a specific purpose and restricted. This section includes a summary of how each Special Revenue Fund is used, summary of the Special Revenue Funds, and individual detailed fund information.

SPECIAL REVENUE FUND SUMMARY

FUND NAME	REVENUE				
	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
Municipal Court Fund	\$ 50,713	\$ 55,700	\$ 35,403	\$ (14,050)	\$ 41,650
Public Art	135,851	137,918	77,858	(136,668)	1,250
Tourism Board/Occupancy Tax	1,002,298	1,157,564	735,731	(361,097)	796,467
CPTV-10 / Cable Fund	94,315	149,427	130,807	(27,033)	122,394
Tax Increment Reinvestment Zone	778,661	900,234	1,207,299	(900,234)	-
Forfeiture Fund	286,289	92,820	99,725	180	93,000
Economic Development (4A)	5,868,767	6,082,162	5,692,734	(171,590)	5,910,572
Community Development (4B)	8,683,295	7,749,574	7,247,363	(216,811)	7,532,763
Parkland Dedication	474,891	375,000	141,645	8,000	383,000
Property Management	501,183	441,000	474,277	65,194	506,194
TOTAL REVENUE	\$ 17,876,261	\$ 17,141,399	\$ 15,842,842	\$ (1,754,109)	\$ 15,387,290

FUND NAME	EXPENDITURES				
	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
Municipal Court Fund	\$ 109,545	\$ 83,713	\$ 83,206	\$ 3,828	\$ 87,541
Public Art	100,610	265,280	138,169	(175,280)	90,000
Tourism Board/Occupancy Tax	859,591	1,317,488	1,120,040	(521,021)	796,467
CPTV-10 / Cable Fund	158,690	128,905	113,252	4,831	133,736
Tax Increment Reinvestment Zone	737,424	756,652	1,866,700	(756,652)	-
Forfeiture Fund	147,822	274,986	189,119	(14,292)	260,694
Economic Development (4A)	4,581,714	9,243,610	9,243,610	(3,477,231)	5,766,379
Community Development (4B)	5,545,769	7,149,800	7,149,800	1,075,338	8,225,138
Parkland Dedication	634,428	275,000	141,202	-	275,000
Property Management	373,774	201,515	135,844	40,467	241,982



MUNICIPAL COURT FUND

DESCRIPTION

The Municipal Court Fund is related to administrative charges which can be placed upon certain fines and are levied in accordance with Texas State Code. The charges provide funding for enhanced Court security related to both visitor and staff safety, improved technology to allow for efficiency, and Juvenile Case Manager.

	ACTUAL FY 2019	BUDGET FY 2020	PROJECTED FY 2020	PROPOSED FY 2021
AVAILABLE FUNDS				
Beginning Balance	\$ 333,666	\$ 273,325	\$ 274,834	\$ 227,031
REVENUES				
Security Fees	\$ 10,786	\$ 11,800	\$ 9,434	\$ 11,000
Technology Fees	14,298	15,500	10,253	12,000
Juvenile Case Manager Fee	17,893	20,000	12,797	15,000
Teen Court Fees	87	400	150	150
Jury Fees	-	-	90	-
Interest	7,648	8,000	2,679	3,500
TOTAL REVENUE	\$ 50,713	\$ 55,700	\$ 35,403	\$ 41,650
TOTAL AVAILABLE FUNDS	\$ 384,379	\$ 329,025	\$ 310,237	\$ 268,681
APPROPRIATIONS				
OPERATING EXPENSES				
Court Security	\$ 18,272	\$ 19,172	\$ 18,865	\$ 23,000
Court Technology	53,392	25,000	25,000	25,000
Juvenile Case Manager	37,731	39,341	39,341	39,341
Teen Court	150	200	-	200
<i>Subtotal Operating</i>	\$ 109,545	\$ 83,713	\$ 83,206	\$ 87,541
TOTAL APPROPRIATIONS	\$ 109,545	\$ 83,713	\$ 83,206	\$ 87,541
ENDING BALANCE	\$ 274,834	\$ 245,312	\$ 227,031	\$ 181,140



PUBLIC ARTS FUND

DESCRIPTION

The Public Arts Fund was created to install public art displays throughout the city including at parks and city facilities. Funding is provided by donations, the Tourism Advisory Board/Occupancy Tax Board, and certain Capital Projects.

	ACTUAL FY 2019	BUDGET FY 2020	PROJECTED FY 2020	PROPOSED FY 2021
AVAILABLE FUNDS				
Beginning Balance	\$ 134,199	\$ 127,362	\$ 169,440	\$ 109,128
REVENUES				
Interest Income	\$ 3,748	\$ 2,250	\$ 1,891	\$ 1,000
Public Art Donations	290	135,668	254	250
Occupancy Tax	131,814	-	75,713	-
TOTAL REVENUE	\$ 135,851	\$ 137,918	\$ 77,858	\$ 1,250
TOTAL AVAILABLE FUNDS	\$ 270,050	\$ 265,280	\$ 247,298	\$ 110,378
APPROPRIATIONS				
OPERATING EXPENSES				
Contract Services	\$ 22,810	\$ 165,280	\$ 15,469	\$ 15,000
Art Purchases	77,800	-	122,700	25,000
<i>Subtotal Operating</i>	<i>\$ 100,610</i>	<i>\$ 165,280</i>	<i>\$ 138,169</i>	<i>\$ 40,000</i>
TRANSFERS				
Transfer Out	\$ -	\$ -	\$ -	\$ 50,000
<i>Subtotal Transfers</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 50,000</i>
TOTAL APPROPRIATIONS	\$ 100,610	\$ 165,280	\$ 138,169	\$ 90,000
ENDING BALANCE	\$ 169,440	\$ 100,000	\$ 109,128	\$ 20,378



PARKLAND DEDICATION FUND

DESCRIPTION

The Parkland Dedication Fund tracks revenue and expenses related to parkland development in the City of Cedar Park.

	ACTUAL FY 2019	BUDGET FY 2020	PROJECTED FY 2020	PROPOSED FY 2021
AVAILABLE FUNDS				
Beginning Balance	\$ 1,006,732	\$ 778,519	\$ 847,195	\$ 847,637
REVENUES				
Parkland Dedication	\$ 276,480	\$ 243,000	\$ 34,560	\$ 243,000
Donation Revenue	173,950	116,000	96,650	116,000
Interest Income	24,461	16,000	10,435	16,000
TOTAL REVENUE	\$ 474,891	\$ 375,000	\$ 141,645	\$ 375,000
TOTAL AVAILABLE FUNDS	\$ 1,481,623	\$ 1,153,519	\$ 988,840	\$ 1,222,637
APPROPRIATIONS				
OPERATING EXPENSES				
Materials and Supplies	\$ -	\$ -	\$ -	\$ -
Repairs and Maintenance	52,877	165,000	30,944	165,000
Contractual Services	18,721	-	9,785	-
Capital Projects	-	15,000	21,625	15,000
Tree Replacement	12,829	45,000	28,848	45,000
Subtotal Operating	\$ 84,428	\$ 225,000	\$ 91,202	\$ 225,000
TRANSFERS				
Transfer Out	\$ 550,000	\$ 50,000	\$ 50,000	\$ 50,000
Subtotal Transfers	\$ 550,000	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL APPROPRIATIONS	\$ 634,428	\$ 275,000	\$ 141,202	\$ 275,000
ENDING BALANCE	\$ 847,195	\$ 878,519	\$ 847,637	\$ 947,637



TOURISM ADVISORY BOARD/OCCUPANCY TAX FUND

DESCRIPTION

The Occupancy Tax Fund accumulates the City's 7% Hotel Motel Occupancy Tax. The seven member Tourism Board is tasked with increasing and enhancing the public awareness of the benefits resulting from the hospitality industry and the potential contribution offered to the community. Management activities of the Occupancy Tax Fund are assigned to city staff, the Tourism Board recommends to City Council expenditures of this fund that are within City and State guidelines to establish and enhance tourism, art programs and historical restoration. Board Members are appointed by the City Council and serve two-year terms.

	ACTUAL FY 2019	BUDGET FY 2020	PROJECTED FY 2020	PROPOSED FY 2021
AVAILABLE FUNDS				
Beginning Balance	\$ 1,962,233	\$ 2,005,219	\$ 2,104,940	\$ 1,720,631
REVENUES				
Occupancy Tax Collections	\$ 953,911	\$ 1,130,564	\$ 709,919	\$ 769,783
Interest	48,387	27,000	25,813	26,684
TOTAL REVENUE	\$ 1,002,298	\$ 1,157,564	\$ 735,731	\$ 796,467
TOTAL AVAILABLE FUNDS	\$ 2,964,531	\$ 3,162,783	\$ 2,840,671	\$ 2,517,098
APPROPRIATIONS				
OPERATING EXPENSES				
Marketing and Advertising	\$ 421,840	\$ 407,402	\$ 374,818	\$ 137,380
Event Marketing	116,229	252,500	168,245	146,480
Public Arts	131,814	135,668	85,190	-
Tourism Development Expenses	27,757	61,551	28,919	35,105
Tourism Staff & Admin Support	157,173	160,367	160,367	177,502
HEB Center Facility Maintenance	-	300,000	300,000	300,000
Other Expenses	4,778	-	2,500	-
Subtotal Operating	\$ 859,591	\$ 1,317,488	\$ 1,120,040	\$ 796,467
TOTAL APPROPRIATIONS	\$ 859,591	\$ 1,317,488	\$ 1,120,040	\$ 796,467
GROSS ENDING BALANCE	\$ 2,104,940	\$ 1,845,295	\$ 1,720,631	\$ 1,720,631
<i>Minimum Reserve Level*</i>	<i>130,735</i>	<i>183,075</i>	<i>118,320</i>	<i>128,297</i>
NET ENDING BALANCE	\$ 1,974,205	\$ 1,662,220	\$ 1,602,311	\$ 1,592,334

**Reflects policy of two months of budgeted Hotel Occupancy Tax collections and one year of debt service*



CPTV - 10 / CABLE FUND**DESCRIPTION**

The CPTV - 10 / Cable Fund is related to the cable television franchise fee and provides funding for the Cedar Park local government channel, CPTV-10, and provides funding for media improvements. By State code, 1% of the total 5% franchise fee must be dedicated to providing and/or maintaining a local government channel and can be used to enhance the programming provided, including capital purchases.

	ACTUAL FY 2019	BUDGET FY 2020	PROJECTED FY 2020	PROPOSED FY 2021
AVAILABLE FUNDS				
Beginning Balance	\$ 283,620	\$ 279,660	\$ 219,245	\$ 236,801
REVENUES				
Franchise Fees	\$ 88,095	\$ 148,427	\$ 127,573	\$ 121,194
Interest Income	6,220	1,000	3,234	1,200
TOTAL REVENUE	\$ 94,315	\$ 149,427	\$ 130,807	\$ 122,394
TOTAL AVAILABLE FUNDS	\$ 377,935	\$ 429,087	\$ 350,052	\$ 359,195
APPROPRIATIONS				
OPERATING EXPENSES				
Computer Equipment	\$ 4,004	\$ 30,000	\$ 29,371	\$ 30,000
Office Supplies & Equipment	9,768	5,000	669	5,000
Telecommunications	1,467	1,405	1,368	1,436
Computer Services	3,704	5,000	5,344	5,000
VES	66,658	76,500	76,500	69,300
Contract Services	1,050	11,000	-	11,000
Equipment	72,039	-	-	12,000
<i>Subtotal Operating</i>	<i>\$ 158,690</i>	<i>\$ 128,905</i>	<i>\$ 113,252</i>	<i>\$ 133,736</i>
TOTAL APPROPRIATIONS	\$ 158,690	\$ 128,905	\$ 113,252	\$ 133,736
ENDING BALANCE	\$ 219,245	\$ 300,182	\$ 236,801	\$ 225,459



TAX INCREMENT REINVESTMENT ZONE FUND

DESCRIPTION

The Tax Reinvestment Zone (TIRZ) is a tax increment reinvestment zone that covers approximately 470 acres of land located within the City of Cedar Park. The general area is bounded by New Hope Road on the north, U.S. 183-A right of way on the east, F.M. 1431 on the south and the railroad right of way to the west. On June 11, 2020 City Council took action to terminate the TIRZ and close this fund.

	ACTUAL FY 2019	BUDGET FY 2020	PROJECTED FY 2020	PROPOSED FY 2021
AVAILABLE FUNDS				
Beginning Balance	\$ 618,164	\$ 706,627	\$ 659,401	\$ (0)
REVENUES				
Current Ad Valorem Taxes	\$ 756,652	\$ 888,734	\$ 864,436	\$ -
Interest Income	22,009	11,500	12,313	-
Asset Disposal Proceeds	-	-	330,550	-
TOTAL REVENUE	\$ 778,661	\$ 900,234	\$ 1,207,299	\$ -
TOTAL AVAILABLE FUNDS	\$ 1,396,825	\$ 1,606,861	\$ 1,866,700	\$ (0)
APPROPRIATIONS				
OPERATING EXPENSES				
Contract Services	\$ -	\$ -	\$ -	\$ -
Developer Reimbursements	737,424	756,652	1,866,700	-
<i>Subtotal Operating</i>	<i>\$ 737,424</i>	<i>\$ 756,652</i>	<i>\$ 1,866,700</i>	<i>\$ -</i>
TRANSFERS				
Transfers to Debt Service	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>
TOTAL APPROPRIATIONS	\$ 737,424	\$ 756,652	\$ 1,866,700	\$ -



PROPERTY MANAGEMENT FUND

DESCRIPTION

The Property Management Fund tracks the Galleria Property rent revenue and operating expenses located alongside City Hall.

	ACTUAL FY 2019	BUDGET FY 2020	PROJECTED FY 2020	PROPOSED FY 2021
AVAILABLE FUNDS				
Beginning Balance	\$ 476,562	\$ 591,122	\$ 603,972	\$ 942,405
REVENUES				
Rental Revenue	\$ 323,820	\$ 290,000	\$ 321,646	\$ 327,058
Miscellaneous Revenue	177,363	151,000	152,631	179,136
TOTAL REVENUE	\$ 501,183	\$ 441,000	\$ 474,277	\$ 506,194
TOTAL AVAILABLE FUNDS	\$ 977,745	\$ 1,032,122	\$ 1,078,249	\$ 1,448,599
APPROPRIATIONS				
OPERATING EXPENSES				
Repairs and Maintenance	\$ 56,045	\$ 20,000	\$ 23,434	\$ 56,605
Occupancy	106,681	106,515	88,276	109,622
Contractual Services	61,048	75,000	24,133	75,755
Capital Projects	-	-	-	-
<i>Subtotal Operating</i>	<i>\$ 223,774</i>	<i>\$ 201,515</i>	<i>\$ 135,844</i>	<i>\$ 241,982</i>
TRANSFERS				
Transfer to Operating Project	\$ 150,000	\$ -	\$ -	\$ -
Transfer to Facility CIP	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<i>\$ 150,000</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>
TOTAL APPROPRIATIONS	\$ 373,774	\$ 201,515	\$ 135,844	\$ 241,982
ENDING BALANCE	\$ 603,972	\$ 830,607	\$ 942,405	\$ 1,206,618

FORFEITURE FUND**DESCRIPTION**

The Law Enforcement Fund accumulates payments received from the U.S. Department of Justice for the City's equitable share of proceeds from seized and forfeited property. It funds the purchase of equipment for Law Enforcement purposes according to the provisions of Asset Forfeiture Laws.

	ACTUAL FY 2019	BUDGET FY 2020	PROJECTED FY 2020	PROPOSED FY 2021
AVAILABLE FUNDS				
Beginning Balance	\$ 167,967	\$ 182,166	\$ 306,434	\$ 217,040
REVENUES				
Equitable Sharing	\$ 262,594	\$ 90,000	\$ 89,987	\$ 90,000
Sales of Seized Equipment	-	-	-	-
Interest Income	5,240	2,820	8,226	3,000
Other Revenue	18,455	-	1,513	-
TOTAL REVENUE	\$ 286,289	\$ 92,820	\$ 99,725	\$ 93,000
TOTAL AVAILABLE FUNDS	\$ 454,256	\$ 274,986	\$ 406,159	\$ 310,040
APPROPRIATIONS				
OPERATING EXPENSES				
Small Tools & Equipment	\$ 10,084	\$ 154,292	\$ 109,073	\$ 140,000
Vehicle Repairs & Maintenance	8,000	-	-	-
Office Rental	-	2,000	-	2,000
Computer Services	-	5,000	39,000	5,000
Imprest Activities	10,196	7,000	13,555	7,000
Equipment	-	56,694	-	56,694
Vehicles	59,206	50,000	27,491	50,000
Other Expenses	60,335	-	-	-
<i>Subtotal Operating</i>	<i>\$ 147,822</i>	<i>\$ 274,986</i>	<i>\$ 189,119</i>	<i>\$ 260,694</i>
TRANSFERS				
Transfers to Debt Service	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>
TOTAL APPROPRIATIONS	\$ 147,822	\$ 274,986	\$ 189,119	\$ 260,694
ENDING BALANCE	\$ 306,434	\$ -	\$ 217,040	\$ 49,346



TYPE A - ECONOMIC DEVELOPMENT CORPORATION FUND**DESCRIPTION**

The Economic Development Fund accumulates the City's 3/8-cent Type A Sales Tax and accounts for expenditures and debt authorized by the Economic Development Board of Directors. The seven member board is appointed by the City Council. Appointed Directors serve two-year terms.

	ACTUAL FY 2019	BUDGET FY 2020	PROJECTED FY 2020	PROPOSED FY 2021
AVAILABLE FUNDS				
Beginning Balance	\$ 12,462,182	\$ 13,546,482	\$ 13,749,235	\$ 10,198,359
REVENUES				
Sales Tax Collections	\$ 5,550,583	\$ 5,772,162	\$ 5,392,734	\$ 5,610,572
Interest and Other Income	318,184	310,000	300,000	300,000
TOTAL REVENUE	\$ 5,868,767	\$ 6,082,162	\$ 5,692,734	\$ 5,910,572
TOTAL AVAILABLE FUNDS	\$ 18,330,949	\$ 19,628,644	\$ 19,441,969	\$ 16,108,931
APPROPRIATIONS				
OPERATING EXPENSES				
Staff Support	\$ 117,922	\$ 128,520	\$ 128,520	\$ 136,078
Type A Expenses	669,866	1,411,511	1,377,811	1,027,424
E.D. Agreements	400,200	812,861	678,780	1,103,330
Land Purchase	-	3,500,000	3,500,000	-
HEB Center Improvements	175,000	175,000	342,781	280,529
Subtotal Operating	\$ 1,362,988	\$ 6,027,892	\$ 6,027,892	\$ 2,547,361
TRANSFERS				
Transfers to Debt Service	\$ 3,218,726	\$ 3,215,718	\$ 3,215,718	\$ 3,219,018
Subtotal Transfers	\$ 3,218,726	\$ 3,215,718	\$ 3,215,718	\$ 3,219,018
TOTAL APPROPRIATIONS	\$ 4,581,714	\$ 9,243,610	\$ 9,243,610	\$ 5,766,378
GROSS ENDING BALANCE	\$ 13,749,235	\$ 10,385,035	\$ 10,198,359	\$ 10,342,553
<i>Minimum Reserve Level ¹</i>	<i>4,143,823</i>	<i>4,177,745</i>	<i>4,114,506</i>	<i>4,154,113</i>
NET ENDING BALANCE	\$ 9,605,413	\$ 6,207,290	\$ 6,083,852	\$ 6,188,440

¹ Reflects policy of two months of budgeted sales tax and one year of debt service

TYPE B - COMMUNITY DEVELOPMENT CORPORATION FUND

DESCRIPTION

The Community Development Fund accumulates the City's half-cent Type B Sales Tax and accounts for expenditures and debt authorized by the Community Development Board of Directors. The seven member board is appointed by the City Council. Appointed Directors serve two-year terms.

	ACTUAL FY 2019	BUDGET FY 2020	ESTIMATE FY 2020	PROPOSED FY 2021
AVAILABLE FUNDS				
Beginning Balance	\$ 1,263,208	\$ 4,632,950	\$ 5,246,049	\$ 5,343,612
REVENUES				
Sales Tax Collections	\$ 7,398,316	\$ 7,697,574	\$ 7,190,312	\$ 7,480,763
Interest	97,641	52,000	57,051	52,000
Transfers in	575,205			
Other Income	709,249			-
TOTAL REVENUE	\$ 8,780,411	\$ 7,749,574	\$ 7,247,363	\$ 7,532,763
TOTAL AVAILABLE FUNDS	\$ 10,043,619	\$ 12,382,524	\$ 12,493,412	\$ 12,876,375
APPROPRIATIONS				
OPERATING EXPENSES				
Staff Support & Board Develop.	\$ 347,569	\$ 321,825	\$ 321,825	\$ 310,138
Economic Development	5,000	72,000	72,000	1,440,000
Transformational Projects	3,100,000	3,850,000	3,850,000	5,240,000
Community Enhancements	1,345,000	2,150,000	2,150,000	1,235,000
Subtotal Operating	\$ 4,797,569	\$ 6,393,825	\$ 6,393,825	\$ 8,225,138
TRANSFERS				
Transfers to Debt Service	\$ 748,200	\$ 755,975	\$ 755,975	\$ -
Subtotal Transfers	\$ 748,200	\$ 755,975	\$ 755,975	\$ -
TOTAL APPROPRIATIONS	\$ 4,797,569	\$ 7,149,800	\$ 7,149,800	\$ 8,225,138
GROSS ENDING BALANCE	\$ 5,246,050	\$ 5,232,724	\$ 5,343,612	\$ 4,651,237
<i>Minimum Reserve Level ¹</i>	<i>1,981,253</i>	<i>2,038,904</i>	<i>1,954,360</i>	<i>1,246,794</i>
NET AVAILABLE BALANCE	\$ 3,264,797	\$ 3,193,820	\$ 3,389,252	\$ 3,404,443

¹ Reflects policy of two months of budgeted sales tax and one year of debt service



VES FUND

The Vehicle and Equipment Services Fund is an internal service fund which provides for the replacement of capital purchases such as vehicles and computers and is funded by departmental transfers. The fund stabilizes General Fund and Utility Fund spending by allowing for annual payment for replacements over the life of the capital item rather than at the time of replacement. This section includes a fund summary of VES and a summary vehicles and equipment to be replaced during the fiscal year.

VEHICLE AND EQUIPMENT REPLACEMENT FUND

DESCRIPTION

The Vehicle and Equipment Service Fund provides for the replacement of vehicles and equipment. It accumulates contributions from departments utilizing vehicles or equipment, including computer technology. The replacement schedule is analyzed annually to determine if actual condition exceeds the useful life.

	ACTUAL FY 2019	BUDGET FY 2020	PROJECTED FY 2020	PROPOSED FY 2021
AVAILABLE FUNDS				
Beginning Balance	\$ 6,319,461	\$ 6,952,656	\$ 7,908,592	\$ 6,711,664
REVENUES				
Replacement Fees	\$ 3,672,824	\$ 3,684,814	\$ 3,684,814	\$ 3,556,399
Gain/Loss on Disposal	195,889	112,156	112,156	205,927
Interest	176,834	69,527	69,527	67,117
Other Income	-	-	-	-
TOTAL REVENUE	\$ 4,045,547	\$ 3,866,497	\$ 3,866,497	\$ 3,829,443
TOTAL AVAILABLE FUNDS	\$ 10,365,008	\$ 10,819,153	\$ 11,775,089	\$ 10,541,107
APPROPRIATIONS				
OPERATING EXPENSES				
Computer and A/V Equipment	\$ 178,083	\$ 1,722,840	\$ 1,722,840	\$ 1,169,490
Small Tools & Equipment	47,507	-	-	-
Equipment	881,132	731,220	731,220	926,027
Vehicles	1,349,694	3,109,365	2,609,365	2,198,490
<i>Subtotal Operating</i>	<i>\$ 2,456,416</i>	<i>\$ 5,563,425</i>	<i>\$ 5,063,425</i>	<i>\$ 4,294,007</i>
TRANSFERS				
Transfers to CIP	\$ -	\$ -	\$ -	\$ -
<i>Subtotal Transfers</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>
TOTAL APPROPRIATIONS	\$ 2,456,416	\$ 5,563,425	\$ 5,063,425	\$ 4,294,007
ENDING BALANCE	\$ 7,908,592	\$ 5,255,728	\$ 6,711,664	\$ 6,247,100





DEBT SERVICE FUNDS

The debt service funds provide funding for the city's debt payments. The City has General Obligation Debt fund, which is supported by property and sales taxes, and Utility Debt Fund which is supported by enterprise revenues such as water sales. Included in the in the section is a summary of legal debt margin, summary of each fund, details on the adopted year's payment, and summary of out-going debt payments

GENERAL DEBT SERVICE

DESCRIPTION

The General Obligation Debt Service Fund was established to account for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long term debt.

	ACTUAL FY 2019	BUDGET FY 2020	PROJECTED FY 2020	PROPOSED FY 2021
AVAILABLE FUNDS				
Beginning Balance	\$ 9,326,229	\$ 9,504,655	\$ 10,795,692	\$ 11,487,890
REVENUES				
Current Ad Valorem Taxes	\$ 20,069,160	\$ 20,240,680	\$ 20,268,076	\$ 20,238,590
Delinquent Ad Valorem Taxes	(20,348)	92,089	(94,072)	92,089
Penalties and Interest Ad Valorem	45,459	42,879	42,941	42,879
Other Revenue	2,286,953	1,071,713	1,071,713	1,082,556
Transfer From 4A	3,218,726	3,215,718	3,215,718	3,219,018
Transfer From Drainage	-	-	-	600,927
Interest Income	371,719	195,000	196,186	195,000
TOTAL REVENUE	\$ 25,971,669	\$ 24,858,079	\$ 24,700,562	\$ 25,471,058
TOTAL AVAILABLE FUNDS	\$ 35,297,898	\$ 34,362,734	\$ 35,496,254	\$ 36,958,948
APPROPRIATIONS				
OPERATING EXPENSES				
Bond Issue Costs	300	150,000	150,000	150,000
Arbitrage Compliance Services	11,645	25,000	25,000	25,000
<i>Subtotal Operating</i>	<i>\$ 11,945</i>	<i>\$ 175,000</i>	<i>\$ 175,000</i>	<i>\$ 175,000</i>
TRANSFERS				
Bond Principal - All	\$ 14,030,000	\$ 14,568,200	\$ 13,375,000	\$ 15,610,000
Bond Interest - All	8,056,181	9,346,145	7,549,364	8,523,112
Agent Fees	5,277	9,000	9,000	9,000
Payment to Ref Bond Escrow	2,398,803	3,000,000	2,900,000	1,007,974
<i>Subtotal Transfers</i>	<i>\$ 24,490,261</i>	<i>\$ 26,923,345</i>	<i>\$ 23,833,364</i>	<i>\$ 25,150,086</i>
TOTAL APPROPRIATIONS	\$ 24,502,206	\$ 27,098,345	\$ 24,008,364	\$ 25,325,086
ENDING BALANCE	\$ 10,795,692	\$ 7,264,389	\$ 11,487,890	\$ 11,633,862



UTILITY DEBT SERVICE

DESCRIPTION

The Utility Debt Service Fund was created to account for revenues transferred in from the Utility and Solid Waste Funds to pay for principal and interest on utility debt.

	ACTUAL FY 2019	BUDGET FY 2020	PROJECTED FY 2020	PROPOSED FY 2021
AVAILABLE FUNDS				
Beginning Balance	\$ 13,880,746	\$ 12,892,211	\$ 14,243,364	\$ 7,036,397
REVENUES				
Interest Income	\$ 386,763	\$ 300,000	\$ 184,666	\$ 20,000
Transfer In - Utility Fund	7,392,671	8,906,634	256,634	1,104,642
TOTAL REVENUE	\$ 7,779,434	\$ 9,206,634	\$ 441,300	\$ 1,124,642
TOTAL AVAILABLE FUNDS	\$ 21,660,180	\$ 22,098,845	\$ 14,684,664	\$ 8,161,039
APPROPRIATIONS				
OPERATING EXPENSES				
Interest Expense	\$ 20,339	\$ -	\$ -	\$ -
Arbitrage Compliance	2,400	-	2,000	-
<i>Subtotal Operating</i>	<i>\$ 22,739</i>	<i>\$ -</i>	<i>\$ 2,000</i>	<i>\$ -</i>
TRANSFERS				
Bond Principal - All	\$ 5,785,000	\$ 6,559,367	\$ 6,195,000	\$ 3,610,000
Bond Interest - All	1,607,671	2,347,267	1,449,967	1,647,159
Bond Issuance Costs	-	-	-	-
Arbitrage Rebate	-	15,000	-	15,000
Agent Fees	1,406	2,500	1,300	2,500
Transfers Out Utility Fund	-	-	-	-
<i>Subtotal Transfers</i>	<i>\$ 7,394,077</i>	<i>\$ 8,924,134</i>	<i>\$ 7,646,267</i>	<i>\$ 5,274,659</i>
TOTAL APPROPRIATIONS	\$ 7,416,816	\$ 8,924,134	\$ 7,648,267	\$ 5,274,659
ENDING BALANCE	\$ 14,243,364	\$ 13,174,711	\$ 7,036,397	\$ 2,886,380





CEDAR

PARK



CITY SERVICE PLANS

The City Service Plans include each City department; and provide department information related to organizational structure, the number of department positions, performance measures, and budget information.



GENERAL FUND



CITY COUNCIL

DEPARTMENTAL MISSION STATEMENT

The City Council serves as the legislative and governing body of the City. A Mayor and six Council members are elected to their respective offices by the qualified voters of the City. The Mayor is the official head of the City government for all ceremonial duties and serves as the chairperson of all Council meetings. The Mayor Pro Tem is appointed by the Mayor and serves during the absence of the Mayor.

CUSTOMERS

- N/A

SERVICES PROVIDED

- N/A

PERFORMANCE INDICATORS

COUNCIL GOALS	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
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- N/A

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
MATERIALS AND SUPPLIES	\$ 2,148	\$ 3,325	\$ 722	\$ -	\$ 3,325
OCCUPANCY	9,600	9,600	9,600	-	9,600
CONTRACTUAL SERVICES	6,325	5,844	5,844	(550)	5,294
OTHER CHARGES	58,095	56,950	47,640	-	56,950
CAPITAL OUTLAY	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
TOTAL	\$ 76,168	\$ 75,719	\$ 63,806	\$ (550)	\$ 75,169

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
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N/A



CITY MANAGEMENT

DEPARTMENTAL MISSION STATEMENT

Appointed by the Cedar Park City Council, the City Manager is the chief administrative officer for the City. The manager and staff are responsible for achieving the goals and implementing the policies of the City Council, which emphasize community, service and fiscal responsibility. The Department works closely with the City Council on identifying priorities of our residents, businesses and visitors. The manager, along with the city management staff, provides professional leadership and direction for the day to day operations of this dynamic full-service city.

CUSTOMERS

- **INTERNAL:** As the chief administrative officer for the City, the manager and city management staff serve in a supervisory role for every department within the City. The City Management Department aims to provide excellent direction and leadership for all City staff members.
- **EXTERNAL:** Under the direction of City Council, the City Management Department serves the residents of Cedar Park. The City Management Department also partners with external agencies such as Williamson County, various state agencies, and neighboring cities such as Round Rock, Leander and Austin to improve all of Central Texas.
- **ULTIMATE:** The City Management Department ultimately aims to serve the citizenry of Cedar Park today and in the future by providing them with a community in which they feel safe, enjoy their neighborhoods and have access to their city government.

SERVICES PROVIDED

- Professional leadership in the administration and execution of policies and objectives formulated by the City Council
- Develop solutions to City challenges and make recommendations for City Council consideration
- Strategically plan for future issues in Cedar Park
- Special Projects (i.e. Comprehensive Plan Review, Drainage Study, etc)
- Act as a liaison between the City Council and City staff
- Oversee all City staff and all hiring, development, firing, and disciplining
- Provide timely and responsive customer service
- Prepare and execute the City Budget
- Track municipal impact of state and federal legislation
- Public relations: meet with citizens, businesses and other community stakeholders
- Intergovernmental Relations / Liaison to regional entities



CITY MANAGEMENT

PERFORMANCE INDICATORS

COUNCIL GOALS	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
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The City Management Department provides direction and leadership to ensure that all City departments are effectively serving the Cedar Park community. The City Management Department is responsible for the oversight of all city departments, ensuring that these departments are properly addressing City Council's community priorities in an effective and fiscally responsible way. The efficiency and effectiveness measures of all City departments are therefore indicative of the City Management Department.

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 630,438	\$ 668,706	\$ 664,475	\$ 37,209	\$ 705,915
MATERIALS AND SUPPLIES	3,231	2,375	3,420	-	2,375
OCCUPANCY	4,371	4,516	4,660	282	4,798
CONTRACTUAL SERVICES	11,169	10,113	13,642	(827)	9,286
OTHER CHARGES	30,007	36,650	25,843	(2,385)	34,265
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 679,215	\$ 722,360	\$ 712,039	\$ 34,279	\$ 756,639

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
CITY MANAGER	1.00	1.00	1.00
ASSISTANT CITY MANAGER	1.00	1.00	1.00
ASST. TO THE CITY MANAGER	0.00	1.00	1.00
MANAGEMENT FELLOW	1.00	0.00	0.00
EXECUTIVE COORDINATOR	1.00	1.00	1.00
TOTAL	4.00	4.00	4.00



CITY SECRETARY

DEPARTMENTAL MISSION STATEMENT

The City Secretary Office is dedicated to providing compliance with state and city legislative controls and providing a source of public record in order to ensure the city imparts public trust regarding its legislative activities. This shall be accomplished by upholding the integrity of public service by providing high performance, professional assistance and direction, accountability, integrity, involvement, and diversity; all in a fair and timely manner.

CUSTOMERS

- **INTERNAL:** City Council, City Administration, City Department Heads and Directors, City staff, and City Boards and Commissions.
- **EXTERNAL:** The Office's external customers can vary during the course of providing services. Customers served include residents, general public or non-residents, local government and municipalities, state level organizations, local and non-local businesses, and companies from the private sector.
- **ULTIMATE:** The standards of quality and the integrity required to conduct the affairs of the Office shall be used to merit public confidence in the community to the ultimate customer, the citizens of Cedar Park.









SERVICES PROVIDED

- Educate and train City Departments in relation to State Laws impacting record management and open government.
- Manage and respond to all Public Information Act requests for all City Departments with assistance from Legal.
- Conduct elections in accordance with State Law and the City Charter.
- Coordinate and provide assistance to Council and Boards/Commissions in compliance with the Open Meetings Act.
- Process permits related to Peddler Permits and Texas Alcohol Beverage Commission applications.
- Oversee the record management program for the City.
- Maintain and process all City Ordinances.



CITY SECRETARY

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 Elections conducted	3	1	1	1
	 # of Propositions Voted On	23	0	0	0
	 # of Offices Voted On	4	3	4	3
	 Ordinances enrolled	54	38	50	50
	 Resolutions enrolled	168	154	150	100
	 Request for public information received (Non-Police)	313	382	400	450
	 Pages of minutes processed	345	358	250	250
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL	 % of Council Meeting minutes completed and approved within one month.	100%	100%	100%	100%

*For a full description of the City Council Strategic Goals, refer to page 5.

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 107,336	\$ 109,214	\$ 109,214	\$ 4,834	\$ 114,048
MATERIALS AND SUPPLIES	526	712	534	-	712
OCCUPANCY	618	640	598	(23)	617
CONTRACTUAL SERVICES	12,205	18,393	17,661	(3,912)	14,481
OTHER CHARGES	39,022	57,160	2,701	71,800	128,960
TOTAL	\$ 159,706	\$ 186,119	\$ 130,709	\$ 72,699	\$ 258,818

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
CITY SECRETARY	1.00	1.00	1.00
TOTAL	1.00	1.00	1.00



COMMUNITY AFFAIRS

DEPARTMENTAL MISSION STATEMENT

The Mission of the Community Affairs Department is to serve as the City's liaison with the citizens through neighborhood services, public engagement and the news media in order to foster a productive, open, and mutually beneficial relationship and to increase citizen understanding, awareness of, and participation in City government. The public engagement mission is designed to deliberately engage residents on City initiatives and to integrate their views and concerns into the decision-making process.

CUSTOMERS

- **INTERNAL:** City staff and City Council Members.
- **EXTERNAL:** Citizens, the news media, other governments, Facebook friends, Twitter followers, City website users, and any other constituents who rely on the City for information or other programs or services.
- **ULTIMATE:** The ultimate customer is the informed citizen who will understand and be aware of the role City government plays in his or her daily life, and participate and be educated about the community.


























SERVICES PROVIDED

- | | |
|------------------------------|---|
| • Neighborhood Services | • Press Releases |
| • Marketing Campaigns | • Response to Media Requests |
| • Public Engagement Meetings | • Advertising/Marketing |
| • Special Events | • Website Content/Maintenance |
| • Social Media | • Govt. Access TV Programming |
| • City Reports | • Record/Broadcast Meetings |
| • Media Contacts/Interviews | • Graphic Art, Photos, Video Production |



COMMUNITY AFFAIRS

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 Press/Media releases issued	65	60	86	67
	 Media contacts/interviews	300	250	250	225
	 TV programming (Govt. Access Channel)	50	50	40	55
	 Number of major marketing that take an estimated 20-30 hours per week	8	8	8	13
	 Number of Facebook posts	N/A	N/A	N/A	450
	 Number of Twitter posts	300	300	450	350
	 Meetings recorded/broadcast	132	90	53	156
	 Quarterly neighborhood meetings	N/A	4	2	4
	 Public engagement meetings supporting city initiatives	N/A	7	4	7
	 Biweekly City Newsletter Editions	N/A	N/A	21	24
	 Internal Tickets Closed	N/A	N/A	68	100
	 Internal Videos Created for Other Departments	N/A	N/A	13	18
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 Number of unique visitors to City website	400,000	461,500	400,000	450,000
	 Number of page views within City website	2,000,000	2,400,000	1,750,000	2,000,000
	 Number of Twitter Followers	11,000	11,000	12,400	13,500
	 Number of Twitter Impressions	500,000	502,500	1,197,200	1,000,000
	 Facebook Page Followers	N/A	9,205	12,000	13,000
	 Percent of media requests responded to within two business hours	100%	100%	100%	100%
	 Number of neighborhoods represented at meetings	N/A	25	40	45
	 Number of newsletter subscribers	N/A	13,000	30,452	32,000
	 Number of survey respondents	N/A	1,500	N/A	2,100
	 Average community engagement meeting attendance	N/A	150	150	225
	 NextDoor Household Reach	N/A	N/A	22,130	22,700
	 Instagram followers	N/A	N/A	1,100	1,500
	 Newsletter Open Rate	N/A	N/A	37%	37%

*For a full description of the City Council Strategic Goals, refer to page 5.



COMMUNITY AFFAIRS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 438,047	\$ 472,986	\$ 472,980	\$ 21,090	\$ 494,076
MATERIALS AND SUPPLIES	1,554	1,883	1,058	-	1,883
MAINTENANCE	-	-	-	-	-
OCCUPANCY	3,393	3,683	3,306	(276)	3,407
CONTRACTUAL SERVICES	41,480	39,358	39,326	4,358	43,716
OTHER CHARGES	30,115	43,048	39,222	(4,817)	38,231
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 514,589	\$ 560,958	\$ 555,891	\$ 20,355	\$ 581,313

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
DIRECTOR OF COMMUNITY AFFAIRS	1.00	1.00	1.00
MEDIA AND COMMUNICATIONS MANAGER	1.00	1.00	1.00
NEIGHBORHOOD SERVICES COORDINATOR	1.00	1.00	1.00
GRAPHIC DESIGN AND COMMUNICATION SPECIALIST	1.00	1.00	1.00
MULTIMEDIA SPECIALIST	1.00	1.00	1.00
AUDIO/VIDEO TECHNICIAN	0.50	0.50	0.50
TOTAL	5.50	5.50	5.50



DEVELOPMENT SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The mission of the Development Services Department is to implement the City's Comprehensive Plan. This is accomplished through administering Cedar Park's zoning and development codes, providing an exceptional level of customer service to our residents and business community, and by helping maintain a safe and attractive City.

CUSTOMERS

- **INTERNAL:** Internal Customers include the City Council, appointed board members, and all City departments.
- **EXTERNAL:** Our external customers include Cedar Park residents, comptroller of public accounts, contractors, developers, engineering/architectural/planning firms, governmental entities, homeowner associations, property owners, Leander School District, media, businesses, realtors, and utility companies.
- **ULTIMATE:** By implementing the policies of the City Council and the adopted Comprehensive Plan, the ultimate customer of the Development Services Department is any citizen or person desiring information or services, related to the development of the City.
















SERVICES PROVIDED

- Responsible for the Long Range Planning of the City and ETJ, working with various departments to ensure the Comprehensive Plan, including the Future Land Use Plan, is implemented and maintained.
- Administer and maintain City's Development Codes; including Site Development, Zoning, Subdivision, Sign, Building and Property Maintenance Codes.
- Perform on site-inspections during all phases of construction or condemnation procedures; to ensure building compliance with all adopted codes, and related ordinances.
- Maintain computer records and reports concerning inspections, licenses, permits, certificates, etc.
- Consult with engineers, architects, builders, and contractors to discuss plans and compliance with various codes, local ordinances and State/Federal regulations.
- Process voluntary & involuntary annexations pursuant to Chapter 43 of the TX Local Govt Code.
- Coordinate & review zoning, subdivision & site development plans.
- Participate in educational forums to assist citizens in understanding these codes and ordinances.
- Provide staff support for City Council related to planning issues.
- Provide staff support for Planning and Zoning Commission, Board of Adjustment, and Building and Standards Commission.
- Assign addresses and maintain accurate address base for 9-1-1 database.
- Enforcement of city ordinances related to building safety, property maintenance and zoning.



DEVELOPMENT SERVICES - TOTAL

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
PLANNING SERVICES					
	 # of Zoning Applications	24	16	20	20
	 # of Development Applications: subdivision and site development	116	63	40	40
COUNCIL GOALS*	CODE COMPLIANCE				
	 # of Inspections	1,735	2,068	1,800	1,800
	 # of Complaints	445	428	300	300
	 # of Bandit Signs Removed	1,983	1,683	1,500	1,500
	BUILDING INSPECTIONS				
	 # of Inspections	11,884	11,686	12,000	12,000
	 # of Permits	4,752	4,732	4,000	4,000
	 New Nonresidential Square Footage Permitted	931,722	676,964	400,000	300,000
	EFFICIENCY & EFFECTIVENESS MEASURES				
	PLANNING SERVICES				
	 10-day Subdivision and Site Plans Reviews- Percent performed within target	97%	98%	98%	98%
COUNCIL GOALS*	CODE COMPLIANCE				
	 Percent of Violations complied with Voluntarily	99%	99%	99%	99%
	 Percent of Complaints Responded to Within 24 Hours on Business Days	99%	99%	99%	99%
	BUILDING INSPECTIONS				
	 5-day Residential Reviews: Percent (%) Performed within Target	75%	74%	80%	90%
	 10-day Commercial Reviews: Percent (%) Performed within Target	100%	99%	98%	98%
	 # of Inspections Performed per Inspector Hour	2.2	2.4	2.3	2.5
	 Percent (%) of Inspections Completed Same Day	97%	97%	98%	95%

*For a full description of the City Council Strategic Goals, refer to page 5.



DEVELOPMENT SERVICES - TOTAL**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 1,661,309	\$ 1,645,086	\$ 1,574,770	\$ 69,700	\$ 1,714,786
MATERIALS AND SUPPLIES	14,542	19,759	14,187	(1,719)	18,040
MAINTENANCE	3,398	6,110	13,470	-	6,110
OCCUPANCY	20,387	20,929	20,929	(798)	20,131
CONTRACTUAL SERVICES	77,821	91,441	77,825	(4,185)	87,256
OTHER CHARGES	71,760	86,502	55,501	(500)	86,002
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 1,849,218	\$ 1,869,827	\$ 1,756,682	\$ 62,498	\$ 1,932,325

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
DIRECTOR OF DEVELOPMENT SERVICES	1.00	1.00	1.00
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00
SR. REDEVELOPMENT PROJECT MANAGER	1.00	0.00	0.00
SENIOR PLANNER	2.00	2.00	2.00
PLANNING TECHNICIAN	0.00	1.00	1.00
LANDSCAPE PLANNER	1.00	1.00	1.00
DEVELOPMENT SERVICES COORDINATOR	1.00	1.00	1.00
CHIEF BUILDING OFFICIAL	1.00	1.00	1.00
SENIOR INSPECTOR	1.00	1.00	1.00
INSPECTOR I/II	3.00	3.00	3.00
PLANS EXAMINER	1.00	1.00	1.00
OFFICE MANAGER	1.00	1.00	1.00
PERMIT TECHNICIAN	2.00	2.00	2.00
SENIOR CODE COMPLIANCE OFFICER	1.00	1.00	1.00
CODE COMPLIANCE OFFICER	2.00	2.00	2.00
TOTAL	20.00	20.00	20.00



DEVELOPMENT SERVICES - PLANNING

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 860,589	\$ 796,143	\$ 716,648	\$ 33,968	\$ 830,111
MATERIALS AND SUPPLIES	3,600	5,795	3,795	-	5,795
MAINTENANCE	-	-	-	-	-
OCCUPANCY	1,213	1,253	1,253	(19)	1,234
CONTRACTUAL SERVICES	24,368	30,319	25,413	65	30,384
OTHER CHARGES	27,512	29,916	21,385	700	30,616
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 917,283	\$ 863,426	\$ 768,494	\$ 34,714	\$ 898,140

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
DIRECTOR OF DEVELOPMENT SERVICES	1.00	1.00	1.00
ASSISTANT DIRECTOR OF DEVELOPMENT SERVICES	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00
SR. REDEVELOPMENT PROJECT MANAGER	1.00	1.00	0.00
SENIOR PLANNER	2.00	2.00	2.00
PLANNING TECHNICIAN	0.00	0.00	1.00
LANDSCAPE PLANNER	1.00	1.00	1.00
DEVELOPMENT SERVICES COORDINATOR	1.00	1.00	1.00
TOTAL	8.00	8.00	8.00



DEVELOPMENT SERVICES - BUILDING INSPECTIONS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 637,843	\$ 670,951	\$ 680,015	\$ 28,188	\$ 699,139
MATERIALS AND SUPPLIES	6,958	8,603	6,709	(620)	7,983
MAINTENANCE	3,061	3,910	11,870	-	3,910
OCCUPANCY	16,636	17,115	17,115	(841)	16,274
CONTRACTUAL SERVICES	37,844	43,962	35,252	(4,330)	39,632
OTHER CHARGES	35,989	47,171	26,303	(1,400)	45,771
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 738,332	\$ 791,712	\$ 777,264	\$ 20,997	\$ 812,709

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
CHIEF BUILDING OFFICIAL	1.00	1.00	1.00
SENIOR INSPECTOR	1.00	1.00	1.00
INSPECTOR I/II	3.00	3.00	3.00
PLANS EXAMINER	1.00	1.00	1.00
OFFICE MANAGER	1.00	1.00	1.00
PERMIT TECHNICIAN	2.00	2.00	2.00
TOTAL	9.00	9.00	9.00



DEVELOPMENT SERVICES - CODE COMPLIANCE

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 162,876	\$ 177,992	\$ 178,107	\$ 7,544	\$ 185,536
MATERIALS AND SUPPLIES	3,984	5,361	3,683	(1,099)	4,262
MAINTENANCE	337	2,200	1,600	-	2,200
OCCUPANCY	2,538	2,561	2,561	62	2,623
CONTRACTUAL SERVICES	15,610	17,160	17,160	80	17,240
OTHER CHARGES	8,259	9,415	7,813	200	9,615
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 193,603	\$ 214,689	\$ 210,924	\$ 6,787	\$ 221,476

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
SENIOR CODE COMPLIANCE OFFICER	1.00	1.00	1.00
CODE COMPLIANCE OFFICER	2.00	2.00	2.00
TOTAL	3.00	3.00	3.00



ECONOMIC DEVELOPMENT

DEPARTMENTAL MISSION STATEMENT

The Economic Development Department promotes and develops new and expanding business enterprises that provide and encourage employment opportunities while creating new wealth in the City.











CUSTOMER

- **INTERNAL:** City Council, City Manager, Assistant City Managers, City Attorney and Department Directors
- **EXTERNAL:** Manufacturing/distribution/service companies; real estate developers/brokers; consultants, landowners; financial groups; engineering firms; architectural firms.
- **ULTIMATE:** The ultimate customers are the citizens and businesses that pay taxes to the City. Residents and businesses benefit from the creation of new jobs and job opportunities in the city while businesses benefit from the increased payrolls and disposable income circulating in the city. Businesses and residents also benefit from the increased value of property created by new investments in the city which impact the city tax rate in a positive manner.

SERVICES PROVIDED

- Market Cedar Park
- Marketing trips/trade shows
- Resource for all City Information
- Presentations to development groups
- Incentive Proposals
- Available sites/building inventory
- Assistance with development process
- Retention/expansion programs
- Semi-annual CEO luncheon

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
	 Number of Site Visits Hosted	N/A	39	24	24
	 Number of Business Retention Visits	N/A	78	75	75
	 Number of Recruitment Trips	N/A	12	5	5
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 Staff Leads Developed	N/A	19	38	25
	 Announcements / Project Wins	N/A	5	4	5
	 Jobs Announced	N/A	385	309	500
	 Existing business expansions	N/A	1	1	1
	 % Increase in Cedar Park Workforce	3%	2%	2%	2%
	 Capital Investment Added to Tax Rolls (in millions)	\$42	\$45	\$133	\$45
	 Proposals Submitted	N/A	27	20	25

*For a full description of the City Council Strategic Goals, refer to page 5.



ECONOMIC DEVELOPMENT

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 333,457	\$ 387,502	\$ 387,354	\$ 18,918	\$ 406,420
MATERIALS AND SUPPLIES	3,461	-	1,071	-	-
MAINTENANCE	-	-	-	-	-
OCCUPANCY	1,780	-	919	1,931	1,931
CONTRACTUAL SERVICES	49,529	-	4,660	219	219
OTHER CHARGES	2,139,625	2,175,000	2,032,842	(46,672)	2,128,328
CAPITAL OUTLAY	-	-	-	-	-
CONTINGENCY	-	-	-	-	-
TOTAL	\$ 2,527,852	\$ 2,562,502	\$ 2,426,846	\$ (25,604)	\$ 2,536,898

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
DIRECTOR OF ECONOMIC DEVELOPMENT	1.00	1.00	1.00
ASST. DIRECTOR OF ECONOMIC DEVELOPMENT	1.00	1.00	1.00
ECONOMIC DEVELOPMENT SPECIALIST	1.00	1.00	1.00
TOTAL	3.00	3.00	3.00



EMERGENCY MANAGEMENT

DEPARTMENTAL MISSION STATEMENT

The City of Cedar Park's Office of Emergency Management is responsible for the planning, coordination, and implementation of all Emergency Management and Homeland Security related activities for the City of Cedar Park. The mission of the Cedar Park Office of Emergency Management is to reduce loss of life and property damage during natural or man-made incidents through mitigation, preparedness, response, and recovery in accordance with the Williamson County Emergency Operations Plan.

CUSTOMERS









- **INTERNAL:** City Council, City Management and Staff - Serve City Council, the City Manager, and department staff by working towards the achievement of projects in relation to City Council goals.
- **EXTERNAL:** Local, State, and Federal Agencies; Private Sector Business; Non-profit Agencies - Serve outside agencies by coordinating efforts with hopes to gain new information, eliminate redundancy, and build relationships.
- **ULTIMATE:** Citizens - Serve citizens by providing emergency planning, response, recovery, and mitigation for all natural and man-made disasters.

SERVICES PROVIDED

- Completion, maintenance, and exercising of the Emergency Operations Plan
- Assist with local business emergency plans and exercises
- Provide support and assistance to area public safety agencies
- Provide internal NIMS education and exercises
- Provide education and awareness to the general public

EMERGENCY MANAGEMENT

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 Emergency Management Exercises	N/A	1	3	3
	 Internal Emergency Management staff training. (Individual training sessions attended by EM Staff)	N/A	12	14	12
	 Emergency Operations Plan Annexes Developed/Reviewed	N/A	22	5	5
	 Provide internal Emergency Management training	N/A	2	4	2
	 Conduct community focused education (Hours)	N/A	34	49	30
	 Number of drone flight requests	N/A	N/A	21	25
EFFICIENCY & EFFECTIVENESS MEASURES					
G.	 Required City Staff NIMS Training	N/A	80%	90%	90%
U	 Maintain CEM / TEM Certifications	N/A	N/A	100%	100%

*For a full description of the City Council Strategic Goals, refer to page 5.

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 92,274	\$ 93,024	\$ 92,970	\$ 5,069	\$ 98,093
MATERIALS AND SUPPLIES	16,646	13,670	12,954	646	14,316
MAINTENANCE	759	5,500	4,121	-	5,500
OCCUPANCY	14,142	14,225	9,741	(1,605)	12,620
CONTRACTUAL SERVICES	106,545	99,864	84,920	(13,978)	85,886
OTHER CHARGES	20,616	20,760	13,844	-	20,760
CAPITAL OUTLAY	8,294	-	-	-	-
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ 259,275	\$ 247,043	\$ 218,551	\$ (9,868)	\$ 237,175

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
EMERGENCY MANAGEMENT COORDINATOR	1.00	1.00	1.00
TOTAL	1.00	1.00	1.00



ENGINEERING

DEPARTMENTAL MISSION STATEMENT

The Engineering Department's mission is to ensure a quality engineered and safe infrastructure for the City of Cedar Park.

CUSTOMERS

- **INTERNAL:** Internal customers include other city departments, City Council, boards and commissions.
- **EXTERNAL:** External customers include developers, engineers, construction contractors, citizens, and utility service providers.
- **ULTIMATE:** The citizens of Cedar Park are the ultimate customers as they rely upon us to provide a safe infrastructure through the use of their tax dollars.

SERVICES PROVIDED

- Transportation, drainage and municipal facility project management
- Subdivision plat and construction plan review
- Construction project inspection



ENGINEERING

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	Development Services - Engineering - General Civil, Drainage, Transportation - Pre- Development Meetings Attended	105	115	90	75
	Development Services - Engineering - General Civil, Drainage, Transportation - Plans Reviewed	45	40	28	25
	Development Services - Engineering - General Civil, Drainage, Transportation - Plats Reviewed	27	12	8	7
	Citizen Transportation Contacts	175	125	80	80
	# of on-going projects (Transportation/Drainage/Facilities)	16/NA/12	14/NA/16	14/8/13	12/8/10
	Transportation, Drainage, Facility - CIP Design Contracts Initiated	9	13	15	13
	Transportation, Drainage, Facility - CIP Design Contracts Completed	10	12	9	8
	Transportation, Drainage, Facility - CIP Projects Constructed	9	13	7	8
	EFFICIENCY & EFFECTIVENESS MEASURES				
	Transportation, Drainage, Facility - Design contracts completed on schedule	10	13	9	8
C. GOALS*	Transportation, Drainage, Facility - Project designs (under/over) budget	10/0	13/0	9/0	8/0
	Transportation, Drainage, Facility - Project construction budgets (under/over) budget	9/0	13/0	7/0	8/0

*For a full description of the City Council Strategic Goals, refer to page 5.



ENGINEERING**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 1,075,955	\$ 1,243,224	\$ 1,242,664	\$ (29,031)	\$ 1,214,193
MATERIALS AND SUPPLIES	14,943	10,060	4,481	303	10,363
MAINTENANCE	1,735	4,500	1,051	-	4,500
OCCUPANCY	7,053	7,235	3,930	892	8,127
CONTRACTUAL SERVICES	249,602	308,897	191,823	(36,413)	272,484
OTHER CHARGES	19,166	26,480	18,473	(9,400)	17,080
CAPITAL OUTLAY	57,598	-	-	-	-
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ 1,426,052	\$ 1,600,396	\$ 1,462,422	\$ (73,649)	\$ 1,526,747

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
DIRECTOR OF ENGINEERING	1.00	1.00	1.00
SENIOR ENGINEER	1.00	1.00	1.00
SENIOR ENGINEERING ASSOCIATE*	3.00	3.00	2.00
UTILITY INSPECTOR	1.00	1.00	1.00
SENIOR PROJECT MANAGER	2.00	2.00	2.00
PROJECT MANAGER	1.00	1.00	1.00
STORM WATER PROGRAM MANAGER	1.00	1.00	1.00
STORM WATER PROJECT MANAGER	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
TOTAL	12.00	12.00	11.00

*In FY 2021, one Engineering Associate moved from Engineering to Utility Administration.

FINANCIAL SERVICES

DEPARTMENTAL MISSION STATEMENT

To provide for financial integrity through responsible management of public funds as entrusted to us for the Cedar Park citizens.

CUSTOMERS












- **INTERNAL:** Internal customers include: departments; City Council; boards and commissions; individual employees.
- **EXTERNAL:** External customers include: vendors; local, state, and federal agencies; tax payers, fee and fine payers; bondholders; utility customers; ETJ residents; utilities; local businesses.
- **ULTIMATE:** Our ultimate customers are the residential and corporate citizens of Cedar Park. They are our ultimate customer because the city is entrusted with their public funds.

SERVICES PROVIDED

- Accounts Payable/Accounts Receivable
- Cash Management /Investing
- Payroll
- Coordinate Annual Audit
- Accounting and Financial Reporting
- Budget Preparation and Creation
- Budget Monitoring and Reporting
- Analysis and Research
- Risk Management (City Claims)
- 4A & 4B Financial Reporting
- Grant Assistance and Administration
- Assists with City-wide procurement
- Maintains vendor list
- Assists departments with quotes, bids, requests for proposals, and requests for qualifications

FINANCIAL SERVICES

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 Production of structurally balanced budget	1	1	1	1
	 Monthly budget updates to Dept/Council	12	12	12	12
	 Quarterly financial investment reports to Council	4	4	4	4
	 Production of Comprehensive Annual Financial Report	1	1	1	1
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 # of Payroll adjustments per pay period	N/A	< 3	< 3	< 3
	 % of AP and BCRUA invoices paid within 30 days	90.0%	95.0%	95.0%	95.0%
	 % of monthly/quarterly reports delivered to Council within 60 days of month end	100.0%	100.0%	100.0%	100.0%
	 Investment portfolio meets 100% compliance requirements	100.0%	100.0%	100.0%	100.0%
	 Complete credit card reports within 2 weeks of cycle close	100.0%	100.0%	100.0%	100.0%
	 Complete bank reconciliations within 4 weeks of month end	100.0%	100.0%	100.0%	100.0%
	 Conduct annual procurement training for each department	100.0%	100.0%	100.0%	100.0%

*For a full description of the City Council Strategic Goals, refer to page 5.

FINANCIAL SERVICES

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 896,388	\$ 948,921	\$ 948,921	\$ 53,891	\$ 1,002,812
MATERIALS AND SUPPLIES	8,606	3,250	5,183	-	3,250
OCCUPANCY	1,722	1,695	1,654	9	1,704
CONTRACTUAL SERVICES	308,812	335,447	317,732	(300)	335,147
OTHER CHARGES	21,291	29,677	8,816	-	29,677
CAPITAL OUTLAY	28,756	-	-	-	-
TOTAL	\$ 1,265,576	\$ 1,318,990	\$ 1,282,305	\$ 53,600	\$ 1,372,590

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
DIRECTOR OF FINANCE	1.00	1.00	1.00
ASSISTANT DIRECTOR OF FINANCE	1.00	1.00	1.00
ACCOUNTING MANAGER	1.00	1.00	1.00
PURCHASING MANAGER	1.00	1.00	1.00
BUYER	1.00	1.00	1.00
BUDGET MANAGER	1.00	1.00	1.00
CAPITAL PROGRAMS SPECIALIST	1.00	1.00	1.00
ACCOUNTANT	1.00	1.00	1.00
ACCOUNTING TECHNICIAN I	1.00	1.00	1.00
ACCOUNTING TECHNICIAN II	1.00	1.00	1.00
TOTAL	10.00	10.00	10.00



FIRE SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Cedar Park Fire Department will pursue excellence in every aspect of public safety related to the fire service and seek opportunities to serve our community.

CUSTOMERS

- **INTERNAL:** City Council, City Department Heads and Fire Department Employees.
- **EXTERNAL:** Residents of Cedar Park and ETJ area.
Residents in the CAPCOG region primarily through special operations activities such as hazardous materials mitigation, swift water rescue, Technical rescue, and dive recovery operations.
Texas Intrastate Fire Mutual Aid System (TIFMAS) that can require deployments all over Texas.
Texas Commission on Fire Protection, Texas Department of State Health Services, Insurance Services Office, State Fire Marshal Office, Williamson County, Williamson County Fire Chiefs Association, Capital Area Fire Chiefs Association, CAPCOG, and other groups that are typically in a regulatory nature.
- **ULTIMATE:** The CPFD is in place to serve all our citizens, visitors to our community, external organizations, other city staff, and fellow team members to provide a level of service that exceeds expectations. We strive each day to perform better and create an environment that is good for all that interact with the CPFD.

















SERVICES PROVIDED

- | | |
|----------------------------------|---|
| • Fire Suppression | • Training - Fire Personnel |
| • Medical First Response | • Fire Investigation |
| • Emergency Management | • Technical Rope Rescue |
| • Community Education | • Swift Water Rescue |
| • Hazardous Materials Mitigation | • Extrications |
| • Dive Recovery | • Fire Code Enforcement, Inspection & Plan Review |
| • Fire Safety Education | |



FIRE SERVICES - TOTAL

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 Total Emergency Incidents	6,152	6,627	6,801	7,000
	 Fire Marshal Activity	3,200	3,861	3,679	3,250
	 # of Tours/Public Education Events	80	102	76	100
	 Training hours complete	19,852	19,256	19,926	20,000
	 Medical Calls/Vehicle Accident Calls as % of Total Calls	72.4%	71.2%	72.2%	72.5%
	 False Alarm Calls as % of Total Calls	7.3%	7.4%	6.5%	7.5%
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 ISO Rating	1	1	1	1
	 % of Turn-out Time Less Than 90 Seconds for Fire Calls	81.4%	85.8%	82.9%	90.0%
	 % of Turn-Out Time Less Than 90 Seconds for EMS Calls	80.5%	87.7%	82.5%	90.0%
	 % of Fire Cause Determined	71.9%	47.6%	50.6%	80.0%
	 Businesses Without an Annual Inspection within 3 years	N/A	43.0%	23.8%	0.0%
	 CPR Save Rate Compared to National Average	CP 15.2% NA 10.4%	CP 13.3% NA 8.2%	CP 11.4% NA 8.2%	CP 15%
	 % of Fires Contained in Room of Origin	48.0%	66.7%	51.8%	60.0%
	 % of Dollar Value Saved on Property With Fire Loss	83.6%	88.2%	89.5%	85.0%
	 Percent of traffic accidents cleared within 40 minutes.	84.2%	83.9%	84.0%	85.0%
	 % of Travel Time Less Than 6 Minutes	71.9%	70.2%	71.2%	90.0%

*For a full description of the City Council Strategic Goals, refer to page 5.



FIRE SERVICES - TOTAL**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 9,123,627	\$ 9,681,086	\$ 9,856,872	\$ 779,278	\$ 10,460,364
MATERIALS AND SUPPLIES	234,763	187,671	184,903	(1,638)	186,033
MAINTENANCE	492,994	426,332	329,062	-	426,332
OCCUPANCY	128,687	152,457	149,647	(8,515)	143,942
CONTRACTUAL SERVICES	859,389	886,941	880,152	(30,259)	856,682
OTHER CHARGES	166,318	237,033	143,555	(207)	236,826
CAPITAL OUTLAY	91,556	-	-	-	-
TRANSFERS	-	6,883	3,442	(6,883)	-
TOTAL	\$ 11,097,334	\$ 11,578,403	\$ 11,547,632	\$ 731,776	\$ 12,310,179

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
CIVIL SERVICE			
ASSISTANT FIRE CHIEF	2.00	2.00	2.00
BATTALION CHIEF	5.00	5.00	5.00
LIEUTENANT	20.00	20.00	20.00
DRIVER/ENGINEER	15.00	15.00	15.00
FIREFIGHTER	42.00	42.00	42.00
CIVIL SERVICE TOTAL	84.00	84.00	84.00
NON-CIVIL SERVICE			
FIRE CHIEF	1.00	1.00	1.00
LOGISTICS COORDINATOR	1.00	1.00	1.00
MANAGEMENT ANALYST	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	2.00	2.00	2.00
NON-CIVIL SERVICE TOTAL	5.00	5.00	5.00
TOTAL	89.00	89.00	89.00



FIRE SERVICES - ADMINISTRATION**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 1,320,162	\$ 1,495,755	\$ 1,349,910	\$ (176,047)	\$ 1,319,708
MATERIALS AND SUPPLIES	24,352	21,236	13,905	197	21,433
MAINTENANCE	12,478	11,000	9,695	-	11,000
OCCUPANCY	34,590	39,221	36,407	(4,382)	34,839
CONTRACTUAL SERVICES	170,505	176,731	173,458	(1,004)	175,727
OTHER CHARGES	68,186	124,394	54,876	(207)	124,187
CAPITAL OUTLAY	36,360	-	-	-	-
TRANSFERS	-	6,883	3,442	(6,883)	-
TOTAL	\$ 1,666,634	\$ 1,875,220	\$ 1,641,693	\$ (188,326)	\$ 1,686,894

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
CIVIL SERVICE			
ASSISTANT FIRE CHIEF	2.00	2.00	2.00
BATTALION CHIEF	1.00	1.00	1.00
LIEUTENANT	1.00	1.00	1.00
CIVIL SERVICE TOTAL	4.00	4.00	4.00
NON-CIVIL SERVICE			
FIRE CHIEF	1.00	1.00	1.00
LOGISTICS COORDINATOR	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
MANAGEMENT ANALYST	1.00	1.00	1.00
NON-CIVIL SERVICE TOTAL	4.00	4.00	4.00
TOTAL	8.00	8.00	8.00



FIRE SERVICES - OPERATIONS**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 7,112,730	\$ 7,381,051	\$ 7,822,778	\$ 1,009,271	\$ 8,390,322
MATERIALS AND SUPPLIES	171,489	148,929	156,466	(906)	148,023
MAINTENANCE	478,628	410,832	316,535	-	410,832
OCCUPANCY	89,561	109,148	108,822	(4,598)	104,550
CONTRACTUAL SERVICES	646,054	662,418	658,902	(26,015)	636,403
OTHER CHARGES	82,983	98,272	78,814	-	98,272
CAPITAL OUTLAY	13,657	-	-	-	-
TRANSFERS	-	-	-	-	-
TOTAL	\$ 8,595,101	\$ 8,810,650	\$ 9,142,317	\$ 977,752	\$ 9,788,402

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
CIVIL SERVICE			
BATTALION CHIEF	3.00	3.00	3.00
LIEUTENANT	14.00	14.00	14.00
DRIVER/ENGINEER	15.00	15.00	15.00
FIREFIGHTER	42.00	42.00	42.00
CIVIL SERVICE TOTAL	74.00	74.00	74.00
NON-CIVIL SERVICE			
NON-CIVIL SERVICE TOTAL	0.00	0.00	0.00
TOTAL	74.00	74.00	74.00



FIRE SERVICES - FIRE PREVENTION**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 690,735	\$ 804,280	\$ 684,184	\$ (53,946)	\$ 750,334
MATERIALS AND SUPPLIES	38,923	17,506	14,531	(929)	16,577
MAINTENANCE	1,888	4,500	2,833	-	4,500
OCCUPANCY	4,535	4,088	4,418	465	4,553
CONTRACTUAL SERVICES	42,829	47,792	47,792	(3,240)	44,552
OTHER CHARGES	15,149	14,367	9,865	-	14,367
CAPITAL OUTLAY	41,539	-	-	-	-
TOTAL	\$ 835,598	\$ 892,533	\$ 763,623	\$ (57,650)	\$ 834,883

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
CIVIL SERVICE			
BATTALION CHIEF	1.00	1.00	1.00
LIEUTENANT	5.00	5.00	5.00
CIVIL SERVICE TOTAL	6.00	6.00	6.00
NON-CIVIL SERVICE			
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
NON-CIVIL SERVICE TOTAL	1.00	1.00	1.00
TOTAL	7.00	7.00	7.00



HUMAN RESOURCES

DEPARTMENTAL MISSION STATEMENT

The Human Resources Department is a cohesive, collaborative team of professionals committed to creating a healthy and positive work environment in order to assist in accomplishing the City's goals and objectives. We value integrity, efficiency, problem solving, equity, and character in all of our relationships and interactions. The Human Resources Department does this to promote and facilitate growth, accountability, and empowerment throughout our organization.

CUSTOMERS









- **INTERNAL:** Our primary interaction is with our internal customers, our employees. The HR Department services our individual employees with matters relating to their benefits, compensation, leave, and other HR functions including facilitating the resolution of employee relations issues. Support is also provided to departments with matters relating to recruitment, compliance, and labor relations.
- **EXTERNAL:** The interaction with our external customers is primarily related to recruitment and customer service matters relating to our vendors (i.e. TMRS, TML-IRP, Health Insurance Carrier, etc.). The HR Department interacts with potential applicants by providing the resources required for employment. On a regular basis, we act as intermediaries between our employees and vendors that provide benefit products.
- **ULTIMATE:** Ultimately, The HR department provides such services to internal and external customers to ensure the City sustains a healthy and positive workforce; consequently, contributing to the attainment of the City's goals and objectives and enhancing the Quality of Life for its citizens.

SERVICES PROVIDED

- | | |
|--|----------------------------|
| • Compliance with Employment Laws | • Civil Service |
| • Benefits Administration | • Labor/Employee Relations |
| • Recruitment | • Training and Development |
| • Classification and Compensation Administration | • Risk Management |

HUMAN RESOURCES

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 # of applications processed	7,273	7,211	5,000	6,500
	 # of payroll changes entered	30,359	31,355	117,219	31,500
	 # of Workers' Compensation claims processed	55	72	100	60
	 # of liability claims (general/automobile)	65	63	43	35
EFFICIENCY & EFFECTIVENESS MEASURES					
C. GOALS*	 Average number of days to fill a position	72	67	87	65
	 Full-Time Turnover rate	13.0%	12.0%	10.0%	7.0%
	 Full-Time First Year Turnover rate	32.0%	30.0%	28.0%	10.0%
	 Worker's Compensation Modifier	0.47	0.47	0.30	0.30

*For a full description of the City Council Strategic Goals, refer to page 5.

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 476,071	\$ 531,649	\$ 531,264	\$ 16,745	\$ 548,394
MATERIALS AND SUPPLIES	4,446	3,050	1,880	-	3,050
OCCUPANCY	1,201	1,253	1,253	(19)	1,234
CONTRACTUAL SERVICES	161,522	152,850	87,154	429	153,279
OTHER CHARGES	49,203	56,978	44,135	-	56,978
TOTAL	\$ 692,443	\$ 745,780	\$ 665,686	\$ 17,155	\$ 762,935

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00
ASSISTANT DIRECTOR OF HUMAN RESOURCES	1.00	1.00	1.00
HUMAN RESOURCES PROGRAM MANAGER	1.00	1.00	1.00
SENIOR BENEFITS ANALYST	1.00	1.00	1.00
HUMAN RESOURCES GENERALIST	1.00	1.00	1.00
CUSTOMER RELATIONS SPECIALIST	1.00	1.00	1.00
TOTAL	6.00	6.00	6.00



INFORMATION SERVICES - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Information Services Department delivers quality and innovative technology solutions to provide the community and city staff with convenient access to information and services.

CUSTOMERS











- **INTERNAL:** The Information Services Department offers direct support, application development, and other technology-based services to City departments, City Council, and staff members that utilize the City's network, communications, and applications.
- **EXTERNAL:** External customers include members of City boards and commissions and other local governmental entities.
- **ULTIMATE:** The Citizens of the City of Cedar Park.

SERVICES PROVIDED

- | | |
|---|---------------------------------------|
| • Application Support | • Application Development |
| • Business Analysis | • Data Backup, Archival and Retrieval |
| • Datacenter Management | • Desktop Support |
| • Geospatial (GIS) Development & Analysis | • HelpDesk |
| • Local Area & Wide Area Network | • Network Support |
| • Process Improvement | • Project Management |
| • Report Writing | • Security Management |
| • Server Support | • Technical Planning & Design |
| • Technical Support | • Training |
| • Web Development | • Web Support |
| • Wifi Management | • VoIP Management & Support |

INFORMATION SERVICES - TOTAL

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 Blocked hacking attempts	N/A	99.9%	99.9%	99.9%
	 Blocked SPAM emails	N/A	99.9%	99.9%	99.9%
	 Network Availability	N/A	N/A	99.3%	98.5%
	 Application Availability	N/A	N/A	98.2%	97.5%
	 Patch/Big Fix Success	N/A	N/A	99.9%	99.9%
	 Timely Account Terminations	N/A	N/A	87.5%	97.0%
	 Enterprise Projects - Timeliness	N/A	N/A	98.0%	90.0%
	 % critical calls cleared in 4 hours	N/A	N/A	95.5%	95.5%
	 % Level 1 (High) calls cleared in 1 business day	N/A	N/A	98.5%	98.5%
	 % of staff turnover	N/A	N/A	N/A	< 3%

*For a full description of the City Council Strategic Goals, refer to page 5.



INFORMATION SERVICES - TOTAL

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 1,192,168	\$ 1,128,511	\$ 1,082,041	\$ 25,469	\$ 1,153,980
MATERIALS AND SUPPLIES	10,886	6,960	2,522	81	7,041
MAINTENANCE	22,794	23,675	7,497	-	23,675
OCCUPANCY	12,970	17,543	17,543	4,309	21,852
CONTRACTUAL SERVICES	809,333	1,164,998	1,077,010	284,807	1,449,805
OTHER CHARGES	41,325	55,324	23,136	-	55,324
CAPITAL OUTLAY	9,504	-	-	-	-
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ 2,098,980	\$ 2,397,011	\$ 2,209,749	\$ 314,666	\$ 2,711,677

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
DIRECTOR OF INFORMATION SERVICES	1.00	1.00	1.00
ASST. DIRECTOR OF INFORMATION SERVICES	0.00	0.00	0.00
INFRASTRUCTURE SERVICES MANAGER	1.00	1.00	1.00
IT PROJECT MANAGER	1.00	1.00	1.00
IT BUSINESS ANALYST	1.00	1.00	1.00
SYSTEMS ENGINEER	0.00	0.00	0.00
SYSTEMS ADMINISTRATOR I	1.00	1.00	1.00
SYSTEMS ADMINISTRATOR II	1.00	1.00	1.00
NETWORK ADMINISTRATOR	1.00	1.00	1.00
GIS TECHNICIAN	1.00	1.00	1.00
TECHNICAL SUPPORT/HELP DESK SPECIALIST	3.00	3.00	3.00
APPLICATIONS MANAGER	1.00	1.00	1.00
INFORMATION SYSTEMS SPECIALIST	1.00	1.00	1.00
APPLICATIONS SPECIALIST	0.00	0.00	0.00
APPLICATIONS PROGRAMMER	1.00	1.00	1.00
TOTAL	14.00	14.00	14.00



INFORMATION SERVICES - OPERATIONS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 853,796	\$ 865,305	\$ 771,984	\$ (67,806)	\$ 797,499
MATERIALS AND SUPPLIES	5,539	3,695	1,974	81	3,776
MAINTENANCE	22,794	23,675	7,497	-	23,675
OCCUPANCY	9,784	14,623	14,623	2,957	17,580
CONTRACTUAL SERVICES	734,643	1,068,921	1,014,956	206,273	1,275,194
OTHER CHARGES	29,835	37,042	12,105	-	37,042
CAPITAL OUTLAY	9,504	-	-	-	-
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ 1,665,896	\$ 2,013,261	\$ 1,823,139	\$ 141,505	\$ 2,154,766

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
DIRECTOR OF INFORMATION SERVICES	1.00	1.00	1.00
ASST. DIRECTOR OF INFORMATION SERVICES	0.00	0.00	0.00
INFRASTRUCTURE SERVICES MANAGER	1.00	1.00	1.00
IT PROJECT MANAGER	1.00	1.00	1.00
IT BUSINESS ANALYST	1.00	1.00	1.00
SYSTEMS ENGINEER	0.00	0.00	0.00
SYSTEMS ADMINISTRATOR I	1.00	1.00	1.00
SYSTEMS ADMINISTRATOR II	1.00	1.00	1.00
NETWORK ADMINISTRATOR	1.00	1.00	1.00
TECHNICAL SUPPORT/HELP DESK SPECIALIST	3.00	3.00	3.00
TOTAL	10.00	10.00	10.00



INFORMATION SERVICES - APPLICATIONS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 338,371	\$ 263,206	\$ 310,058	\$ 93,275	\$ 356,481
MATERIALS AND SUPPLIES	5,347	3,265	548	-	3,265
OCCUPANCY	3,186	2,920	2,920	1,352	4,272
CONTRACTUAL SERVICES	74,690	96,077	62,054	78,534	174,611
OTHER CHARGES	11,490	18,282	11,031	-	18,282
TOTAL	\$ 433,084	\$ 383,750	\$ 386,610	\$ 173,161	\$ 556,911

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
APPLICATIONS MANAGER	1.00	1.00	1.00
INFORMATION SYSTEM SPECIALIST	1.00	1.00	1.00
GIS TECHNICIAN	1.00	1.00	1.00
APPLICATIONS SPECIALIST	0.00	0.00	0.00
APPLICATIONS PROGRAMMER	1.00	1.00	1.00
TOTAL	4.00	4.00	4.00



LEGAL SERVICES

DEPARTMENTAL MISSION STATEMENT

The Legal Services Department shall provide timely, accurate and cost-effective legal services to the City Council, City Manager, Staff and the City Boards and Commissions, on matters of municipal concern.

CUSTOMERS

- **INTERNAL:** The Departments direct internal customers consist of the City Manager, City Staff, Municipal Court and the Police Department. The City Attorney assists the City Manager with matters of municipal law and seeks creative solutions to issues within the confines of the law.
- **EXTERNAL:** The Departments direct external customers are the City Council and the City Boards and Commissions. The City Attorney attends all Council meetings and advises the Council and Board members
- **ULTIMATE:** As with all municipal services, the Legal Services Departments ultimate customer is the City of Cedar Park and its citizens. The Legal Services Department prides itself on being a partner with the rest of the City's employees in providing such legal services that promotes the effectiveness of the City and enhances the quality of life of its citizens.











SERVICES PROVIDED

- Advisor of, and attorney for, all of the offices and departments of the City of Cedar Park, the City Council and the City Boards and Commissions
- Monitors changes in state and federal law and ensures each department is aware of, and complies with, those changes
- Organizes the Charter Review Committee and prepares resulting propositions for the election ballot
- Represents the City in all litigation and controversies, including Municipal Court cases.
- Prosecutes all cases before the Municipal Court
- Prepares legal briefs and opinions
- Provides support, including drafting, review and negotiation as necessary, of various contracts for professional and other services
- Reviews all meeting agendas and supporting materials to ensure compliance with applicable law
- Prepares responses to public information requests pertaining to the Police Department
- Prepares ordinances and resolutions that are considered by the Council
- Develops legal strategies
- Drafts City ordinances



LEGAL SERVICES

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 Ordinances/Resolutions Reviewed or Prepared	217	225	225	225
	 Legal Opinions Given	1,185	1,200	1,200	1,200
	 Contracts/Forms Reviewed or Prepared	500	515	515	515
	 Council, Board and Commission Meetings Attended	95	95	95	95
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 % of Ordinances and Resolutions Reviewed/Prepared by the Deadline	100%	100%	100%	100%
	 % of Legal Opinions Given by Deadline	100%	100%	100%	100%
	 % of Legal Opinions Successfully Challenged	0%	0%	0%	0%
	 % of Contract Provisions Successfully Challenged	0%	0%	0%	0%
	 % of Contracts/Forms Reviewed by Deadline	100%	100%	100%	100%
	 Council, Board, and Commission Meetings Missed	0%	0%	0%	0%

*For a full description of the City Council Strategic Goals, refer to page 5.



LEGAL SERVICES

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 612,465	\$ 627,992	\$ 627,990	\$ 38,734	\$ 666,726
MATERIALS AND SUPPLIES	2,391	2,965	2,965	-	2,965
MAINTENANCE	-	-	-	-	-
OCCUPANCY	2,437	2,534	2,534	(66)	2,468
CONTRACTUAL SERVICES	105,735	175,128	177,702	271	175,399
OTHER CHARGES	16,386	18,542	18,542	-	18,542
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 739,413	\$ 827,161	\$ 829,734	\$ 38,939	\$ 866,100

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
CITY ATTORNEY	1.00	1.00	1.00
ASSISTANT CITY ATTORNEY	2.00	2.00	2.00
LEGAL ASSISTANT	1.00	1.00	1.00
PROSECUTOR	1.00	1.00	1.00
TOTAL	5.00	5.00	5.00



LIBRARY

DEPARTMENTAL MISSION STATEMENT

The Library promotes literacy and encourages lifelong learning for all members of the community by providing educational, informational, cultural and recreational resources.

CUSTOMERS








- **INTERNAL:** The Library's internal customers are all city staff members, elected officials, appointed board and commission members, and Library Foundation and Friends of the Library members.
- **EXTERNAL:** The Library's external customers are citizens of Cedar Park and members from neighborhood communities who use our library, as well as vendors, volunteers, and service organizations within our community.
- **ULTIMATE:** Everyone in the community the Library serves benefits from a well-informed and connected citizenry with access to high quality Library services that develop their personal and professional opportunities.

SERVICES PROVIDED

- Information and Research Services
- Educational, Informational, Recreational and Cultural Programs
- Collection Development of Fiction and Non-Fiction Materials
- Electronic Resources
- Family Place Early Learning Center
- Circulation and Inter-Library Loan Services
- Public Access Computers and Wireless Internet
- Community Meeting Rooms and Study Rooms
- Cataloging and Classification Services
- Technology Instruction Service

LIBRARY

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 # of visits (total)	289,071	333,287	288,144	241,506
	 # of items in collection (total)	148,716	176,717	186,737	197,941
	 # of checkouts (total)	765,701	862,307	630,543	792,260
	 # of digital checkouts	62,286	81,353	88,000	110,000
	 # of physical checkouts	736,078	780,954	542,543	682,260
	 # of total members	22,677	30,489	32,672	36,258
	 \$ saved yearly by using shared library resources	\$ 10,932,515	\$ 12,310,223	\$ 10,828,572	\$ 13,535,379

*For a full description of the City Council Strategic Goals, refer to page 5.



LIBRARY

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 1,140,318	\$ 1,203,539	\$ 1,201,039	\$ 109,311	\$ 1,312,850
MATERIALS AND SUPPLIES	27,087	28,368	22,500	(2,100)	26,268
MAINTENANCE	56,498	90,485	79,485	(20,715)	69,770
OCCUPANCY	66,816	70,218	74,173	(198)	70,020
CONTRACTUAL SERVICES	143,850	156,640	100,862	(3,101)	153,539
OTHER CHARGES	261,166	301,571	286,160	-	301,571
CAPITAL OUTLAY	19,656	-	11,323	-	-
TOTAL	\$ 1,715,389	\$ 1,850,821	\$ 1,775,543	\$ 83,197	\$ 1,934,018

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
LIBRARY DIRECTOR	1.00	1.00	1.00
ASSISTANT LIBRARY DIRECTOR	1.00	1.00	1.00
CIRCULATION SUPERVISOR	2.00	2.00	2.00
YOUTH SERVICES MANAGER	1.00	1.00	1.00
LEAD PUBLIC SERVICES LIBRARIAN	1.00	1.00	1.00
LIBRARIAN	2.00	3.00	3.00
CHILDREN'S PROGRAM ASSISTANT	1.00	1.00	1.00
LEAD LIBRARY GENERALIST	1.00	1.00	1.00
LIBRARY GENERALIST	5.25	5.25	5.25
TECHNICAL SERVICES ASSISTANT	1.50	1.50	1.50
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
CHILDREN'S LIBRARIAN	1.00	1.00	1.00
LIBRARY AID	1.75	1.75	1.75
TOTAL	20.50	21.50	21.50



MUNICIPAL COURT

DEPARTMENTAL MISSION STATEMENT

To administer timely justice with equality, fairness and integrity, through the use of efficient case flow management practices and the responsible use of resources.











CUSTOMERS

- **INTERNAL:** City Departments and staff; City Council; Police Department, boards and commissions; judges and court staff.
- **EXTERNAL:** Litigants, jurors, witnesses, victims, attorneys, parents of juvenile defendants, bondsmen, local business, local, state, and federal agencies, and the general public.
- **ULTIMATE:** The court's ultimate customers are the residential and corporate citizens of Cedar Park, as their trust and belief in the local judicial system is largely based on their contact and experience in Municipal Court. This is because more people come into contact with Municipal Courts than all other courts combined in the State of Texas.

SERVICES PROVIDED

- Docket/Caseflow Management
- Juvenile Case Processing
- Access to Court
- Informational Services
- Mandatory Reporting
- Warrant Maintenance
- Compliance with Court Orders

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 # of Cases Filed	5,113	5,100	4,500	5,100
	 # of Warrants Issued	974	600	600	700
	 # of Warrants Cleared	936	900	1,100	900
	 # of Contested Dockets (trial-related)	1,550	1,200	900	1,000
	 # of Case-Related Correspondence	5,640	5,750	6,100	5,750
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 Compliance Rates	72%	75%	70%	70%
	 Disposition Not Reached	N/A	N/A	15%	10%
	 Clearance Rates	100%	105%	96%	100%
	 Trial Date Certainty	90%	90%	80%	90%
	 Time to Disposition	99%	98%	99%	98%

*For a full description of the City Council Strategic Goals, refer to page 5.



MUNICIPAL COURT

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 518,483	\$ 544,859	\$ 543,244	\$ 20,554	\$ 565,413
MATERIALS AND SUPPLIES	3,429	3,515	2,430	338	3,853
MAINTENANCE	26,079	53,500	23,000	(25,838)	27,662
OCCUPANCY	39,134	41,389	41,389	(652)	40,737
CONTRACTUAL SERVICES	21,155	23,576	19,374	(1,399)	22,177
OTHER CHARGES	21,696	35,030	20,474	(6,920)	28,110
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 629,976	\$ 701,869	\$ 649,912	\$ (13,917)	\$ 687,952

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
COURT ADMINISTRATOR	1.00	1.00	1.00
COURT OPERATIONS SUPERVISOR	1.00	1.00	1.00
SENIOR DEPUTY CLERK	1.00	1.00	1.00
DEPUTY COURT CLERK	4.00	4.00	4.00
JUVENILE CASE MANAGER	1.00	1.00	1.00
JUDGES	1.00	1.00	1.00
BAILIFF	0.50	0.50	0.50
TOTAL	9.50	9.50	9.50



NON-DEPARTMENTAL

DEPARTMENTAL MISSION STATEMENT

The General Non-Departmental Department provides funding for City Hall operations, city-wide contractual costs, and employee related programs.

CUSTOMERS

- This is an internal department that provides support for all departments.

SERVICES PROVIDED

- N/A

PERFORMANCE INDICATORS

COUNCIL GOALS	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
• N/A	N/A				

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 362,868	\$ 444,338	\$ 138,511	\$ (457,314)	\$ (12,976)
MATERIALS AND SUPPLIES	27,044	18,609	59,188	733	19,342
MAINTENANCE	281,337	255,000	148,751	(127,500)	127,500
OCCUPANCY	102,517	115,743	106,996	(9,954)	105,789
CONTRACTUAL SERVICES	1,060,482	1,136,668	1,172,078	(310)	1,136,358
OTHER CHARGES	44,122	78,735	1,609,398	-	78,735
CAPITAL OUTLAY	-	140,000	13,539	-	140,000
CONTINGENCY	-	-	-	-	-
TRANSFERS	329,781	154,782	154,782	250,000	404,782
TOTAL	\$ 2,208,151	\$ 2,343,875	\$ 3,403,243	\$ (344,345)	\$ 1,999,530

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
N/A			



PARKS AND RECREATION - TOTAL

DEPARTMENTAL MISSION STATEMENT

The Cedar Park Parks and Recreation Department is dedicated to providing responsive, efficient and reliable operation, maintenance and management of City parkland, sports fields, athletic facilities, recreation center, aquatic facilities, recreational programs and special events to help support a high quality of life for the entire community.

CUSTOMERS

- **INTERNAL:** The Parks and Recreation Department's internal customers include the employees in all other city departments. The Parks and Recreation Department provides facilities and events that are available to all city employees. Whether it is being on a softball team playing at Brushy Creek Sports Park or attending an HR meeting at the Recreation Center Community Rooms, the Parks and Recreation Department seeks to partner with all departments in the spirit of cooperation and teamwork.
- **EXTERNAL:** The Parks and Recreation Department's external customers include a wide variety of people that live in our city limits, service areas and beyond. Outdoor and indoor recreation in Cedar Park includes everyone from the small children enrolled in swim lessons at Milburn Pool to the adult tennis leagues at Nelson Ranch Park. Couples casually listening to summer concerts and the men competing in the adult basketball leagues are also a part of those we serve.
- **ULTIMATE:** The Parks and Recreation Department's ultimate customers include those citizens in the Central Texas area that have the opportunity to view Cedar Park's well maintained landscapes in our parks and along roadways. Continuing to pursue the goal of corridor beautification will provide a welcome feeling to our out-of-town visitors. Ultimate customers also include those residents who recognize an added value to their homes as a result of living near a well maintained park.










SERVICES PROVIDED

- Community Events and Parades
- Kids Summer Day Camp
- Outdoor Concerts
- Recreation Center
- Swimming Pools and Splash pad
- Summer Swim Lesson Programs
- Fitness Programs
- Athletic Fields and Facilities
- Park Maintenance and Mowing
- Roadway Median Mowing
- Community Art Program
- Hike and Bike Trails
- Pavilion and Facility Rentals
- Youth Sports Leagues and Athletic
- Scholarship Program
- Online Registration
- Volunteer Opportunities
- Senior Citizen Programs
- Youth Playgrounds
- Cave Preserve Parks
- Skate Park
- Dog Park
- Golf Tournament
- Bike Park



PARKS AND RECREATION - TOTAL










PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 # of Park Facility Rentals	6,019	5,424	3,474	5,500
	 Avg Daily Attendance at Park Facilities	4,000	3,870	2,694	3,900
	 Annual Athletic Facility Usage	73,000	86,189	55,979	70,000
	 Recreation Center Memberships Issued	7,126	5,848	3,400	6,000
	 Recreation Day Passes Sold	5,527	6,403	4,743	6,500
	 Attendance at Community Events	25,602	48,645	5,902	38,427
	 # of Children Attending Camp Timberwolf**	870	980	N/A	980
	 Estimated Total Daily Pool Attendance	28,748***	64,883	15,952	65,000
	 Annual Work Orders Completed	650	1,801	1,800	1,900

**FY 20 Camp cancelled due to COVID-19 pandemic

*** Prior to Active Net Admissions System

EFFICIENCY & EFFECTIVENESS MEASURES

COUNCIL GOALS*	 Vendors at Community Events	219	250	161	223
	 Event Sponsors	48	55	13	28
	 CP Connect Requests avg. completion time in hours	N/A	484.00	484.00	242.00
	 Recreation Center Memberships Retained	42.4%	48.3%	38.0%	50.0%
	 Recreation Center Annual Cost Recovery	80.0%	64.0%	38.0%	65.0%
	 Aquatics Cost Recovery	48.0%	52.0%	15.0%	50.0%
	 Camp Timberwolf Cost Recovery***	100.0%	67.6%	0.0%	71.0%
	 Developed Acreage per Maint. Employee	32	28	28	28
	 ROW acreage maintained per employee	N/A	15	19	19

*For a full description of the City Council Strategic Goals, refer to page 5.

**FY 20 Camp cancelled due to COVID-19 pandemic



PARKS AND RECREATION - TOTAL

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 2,665,843	\$ 2,797,277	\$ 2,795,919	\$ 139,829	\$ 2,937,106
MATERIALS AND SUPPLIES	294,273	222,116	210,310	(2,142)	219,974
MAINTENANCE	409,960	520,549	243,365	(201,000)	319,549
OCCUPANCY	311,124	337,273	339,187	(12,154)	325,119
CONTRACTUAL SERVICES	422,552	451,119	402,028	(7,087)	444,032
OTHER CHARGES	249,100	238,913	199,590	(10,650)	228,263
CAPITAL OUTLAY	161,193	90,000	180,493	(90,000)	-
TRANSFERS	35,000	-	-	-	-
TOTAL	\$ 4,549,046	\$ 4,657,247	\$ 4,370,891	\$ (183,204)	\$ 4,474,043

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
DIRECTOR OF PARKS AND RECREATION	1.00	1.00	1.00
ASST. DIRECTOR OF PARKS AND RECREATION	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
PARKS SUPERINTENDENT	1.00	1.00	1.00
PARKS FOREMAN	2.00	2.00	2.00
CREW LEADER	4.00	4.00	4.00
MAINTENANCE WORKER	16.00	16.00	16.00
PARKS ATTENDANT	1.00	1.00	1.00
SEASONAL MAINTENANCE WORKER	0.50	0.50	0.50
RECREATION MANAGER	1.00	1.00	1.00
ATHLETIC PROGRAM MANAGER	1.00	1.00	1.00
RECREATION SPECIALIST	3.00	3.00	3.00
LEAD RECREATION ASSISTANT	0.50	0.50	0.50
BABYSITTER	1.50	1.50	1.50
RECREATION ASSISTANT - PT	4.00	4.00	4.00
AQUATICS MANAGER	1.00	1.00	1.00
AQUATICS SPECIALIST	1.00	1.00	1.00
RECREATION PROGRAM MANAGER	1.00	1.00	1.00
RECREATION PROGRAM SPECIALIST	1.00	1.00	1.00
TOTAL	42.50	42.50	42.50



PARKS AND RECREATION - ADMINISTRATION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 306,808	\$ 306,249	\$ 313,942	\$ 16,655	\$ 322,904
MATERIALS AND SUPPLIES	9,629	8,186	6,886	1,116	9,302
MAINTENANCE	2,217	250	470	-	250
OCCUPANCY	10,806	11,426	11,508	(25)	11,401
CONTRACTUAL SERVICES	84,994	83,293	91,322	7,979	91,272
OTHER CHARGES	93,644	76,002	71,099	(2,650)	73,352
CAPITAL OUTLAY	-	-	-	-	-
TRANSFER	-	-	-	-	-
TOTAL	\$ 508,097	\$ 485,406	\$ 495,228	\$ 23,075	\$ 508,481

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
DIRECTOR OF PARKS AND RECREATION	1.00	1.00	1.00
ASSISTANT DIRECTOR OF PARKS AND RECREATION	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
TOTAL	3.00	3.00	3.00



PARKS AND RECREATION - PARK OPERATIONS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 1,238,722	\$ 1,341,786	\$ 1,307,732	\$ 34,661	\$ 1,376,447
MATERIALS AND SUPPLIES	78,006	49,551	51,036	(3,218)	46,333
MAINTENANCE	142,228	300,581	91,643	(200,000)	100,581
OCCUPANCY	88,159	95,796	96,783	(2,015)	93,781
CONTRACTUAL SERVICES	157,978	167,774	167,197	(10,031)	157,743
OTHER CHARGES	33,109	29,210	26,856	(3,750)	25,460
CAPITAL OUTLAY	161,193	90,000	180,493	(90,000)	-
TRANSFER	35,000	-	-	-	-
TOTAL	\$ 1,934,395	\$ 2,074,698	\$ 1,921,740	\$ (274,353)	\$ 1,800,345

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
PARKS SUPERINTENDENT	1.00	1.00	1.00
PARKS FOREMAN	2.00	2.00	2.00
CREW LEADER	4.00	4.00	4.00
MAINTENANCE WORKER	16.00	16.00	16.00
PARKS ATTENDANT	1.00	1.00	1.00
SEASONAL MAINTENANCE WORKER	0.50	0.50	0.50
TOTAL	24.50	24.50	24.50



PARKS AND RECREATION - RECREATION CENTER

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 419,090	\$ 455,121	\$ 463,973	\$ 41,181	\$ 496,302
MATERIALS AND SUPPLIES	45,815	38,400	30,407	-	38,400
MAINTENANCE	136,392	82,064	70,381	-	82,064
OCCUPANCY	118,068	125,413	131,007	(5,631)	119,782
CONTRACTUAL SERVICES	144,529	165,534	122,803	(4,887)	160,647
OTHER CHARGES	7,345	9,709	6,577	(250)	9,459
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 871,240	\$ 876,241	\$ 825,148	\$ 30,413	\$ 906,654

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
RECREATION MANAGER	1.00	1.00	1.00
ATHLETIC PROGRAM MANAGER	1.00	1.00	1.00
RECREATION SPECIALIST	3.00	3.00	3.00
LEAD RECREATION ASSISTANT	0.50	0.50	0.50
BABYSITTER	1.50	1.50	1.50
RECREATION ASSISTANT - PT	4.00	4.00	4.00
TOTAL	11.00	11.00	11.00



PARKS AND RECREATION - AQUATICS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 487,407	\$ 452,593	\$ 461,157	\$ 33,549	\$ 486,142
MATERIALS AND SUPPLIES	88,937	58,488	54,418	8	58,496
MAINTENANCE	129,089	137,154	80,371	(1,000)	136,154
OCCUPANCY	89,829	100,290	95,540	(5,029)	95,261
CONTRACTUAL SERVICES	28,524	30,261	16,448	253	30,514
OTHER CHARGES	8,531	8,535	21,601	(2,750)	5,785
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 832,317	\$ 787,321	\$ 729,536	\$ 25,031	\$ 812,352

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
AQUATICS MANAGER	1.00	1.00	1.00
AQUATICS SPECIALIST	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00



PARKS AND RECREATION - COMMUNITY RECREATION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 213,816	\$ 241,528	\$ 249,115	\$ 13,783	\$ 255,311
MATERIALS AND SUPPLIES	71,886	67,491	67,563	(48)	67,443
MAINTENANCE	35	500	500	-	500
OCCUPANCY	4,261	4,348	4,348	546	4,894
CONTRACTUAL SERVICES	6,527	4,257	4,257	(401)	3,856
OTHER CHARGES	106,471	115,457	73,457	(1,250)	114,207
TOTAL	\$ 402,997	\$ 433,581	\$ 399,239	\$ 12,630	\$ 446,211

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
RECREATION PROGRAM MANAGER	1.00	1.00	1.00
RECREATION PROGRAM SPECIALIST	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00



POLICE SERVICES- TOTAL

DEPARTMENTAL MISSION STATEMENT

The mission of the Cedar Park Police Department is to enhance the quality of life in the City of Cedar Park through a proactive and professional level of police service; to maintain a strong commitment of excellence; to ensure safety through integrity, trust and accountability; to treat all persons with respect, dignity and equality, and to build partnerships with the community to meet current and future challenges. Animal Control is included in the Cedar Park Police Department.

CORE VALUES

- Life
- Integrity
- Service
- Excellence
- Law
- Accountability
- Community Partnerships

CUSTOMERS

- **INTERNAL:** Sworn personnel, Non-sworn support personnel, volunteers, other city departments, city employees, and City Council Members.
- **EXTERNAL:** Community at large, visitors and tourists, victims, complainants, criminals, traffic violators, criminal justice system agencies, law enforcement agencies, approved vendors.
- **ULTIMATE:** The members of our community who are being served, protected, and who enjoy a high quality of life in which to live, work and play.













SERVICES PROVIDED

- Routine Patrol Services
- Law Enforcement
- Criminal Investigation
- Traffic Enforcement
- Response to Calls for Service
- Collision Investigation
- Arrests of Criminal Suspects
- Special Events/Crowd Control
- Enforcement of Animal Control Ordinances
- Pet Licensing
- Open Records Requests
- Traffic Direction and Control
- Public Safety Communication, Dispatching
- Report and Record Management
- Evidence and Property Control
- Community Services
- Crime Prevention
- First Response to Criminal Incidents
- Animal Cruelty Investigations
- Emergency Response to Injured Animals
- Field Return and Impounded Animals



POLICE SERVICES- TOTAL

PERFORMANCE INDICATORS










PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 Calls for Service*	25,073	24,018	23,439	24,177
	 Group A Crimes Reported	1,675	2,633	2,479	2,500
	 Group A Subcategory - Persons Crimes Reported	N/A	703	613	600
	 Group A Subcategory - Property Crimes Reported	N/A	1,175	1,166	1,150
	 Group A Subcategory - Society Crimes Reported	N/A	755	700	700
	 Traffic Enforcement Contacts	23,066	21,702	19,989	21,585
	 9-1-1 Calls Received and Processed**	N/A	27,071	27,242	27,157
	 Administrative Calls Received**	N/A	51,307	50,522	50,915
	 Calls for Animal Control Services	4,261	3,743	2,971	3,357
	 Impounded animals	1,045	909	703	806
	 Pet Registration	477	476	431	461
	 Open Records Requests	1,625	1,716	1,583	1,649

*For a full description of the City Council Strategic Goals, refer to page 5.

**Does not include self-initiated, traffic stops, or planned activity

***Does not include outgoing calls

EFFICIENCY & EFFECTIVENESS MEASURES

COUNCIL GOALS*	 Emergency call average response time in minutes	5.9	5.8	5.5	5.0
	 Non-emergency call average response time in minutes	7.5	7.0	6.8	6.5
	 % of emergency calls within the response time of 5 minutes or less	50.0%	50.0%	53.2%	50.0%
	 Group A Offenses per 100,000 population	<2000	3,063	<3000	<3000
	 Clearance Rate of Group A Offenses	33.9%	47.0%	39.0%	40.0%
	 Clearance Rate of Group A Subcategory - Persons Offenses****	N/A	56.0%	50.0%	50.0%
	 Clearance Rate of Group A Subcategory - Property Offenses*****	N/A	19.0%	15.0%	18.0%
	 Clearance rate of Group A Subcategory - Society Offenses	N/A	83.0%	69.0%	75.0%
	 Field Release of Impounded Animals prior to being transported to the Shelter	82.0%	68.0%	65.0%	75.4%

*For a full description of the City Council Strategic Goals, refer to page 5.

****National Rate is 46%

***** National Rate is 18%



POLICE SERVICES- TOTAL**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 12,357,733	\$ 13,140,633	\$ 13,088,621	\$ 726,059	\$ 13,866,692
MATERIALS AND SUPPLIES	498,865	707,073	670,564	(222,754)	484,319
MAINTENANCE	216,525	290,550	262,821	(82,500)	208,050
OCCUPANCY	301,983	319,746	320,405	6,086	325,832
CONTRACTUAL SERVICES	1,626,256	1,800,562	1,856,523	121,275	1,921,837
OTHER CHARGES	423,499	447,867	365,778	(12,294)	435,573
CAPITAL OUTLAY	257,138	67,000	67,000	(67,000)	-
TRANSFERS	-	-	-	45,000	45,000
TOTAL	\$ 15,681,999	\$ 16,773,431	\$ 16,631,713	\$ 513,872	\$ 17,287,303

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
CIVIL SERVICE			
ASSISTANT POLICE CHIEF	1.00	1.00	1.00
COMMANDER	2.00	2.00	2.00
LIEUTENANT	5.00	5.00	5.00
SERGEANT	14.00	15.00	15.00
CORPORAL/DETECTIVE	18.00	16.00	16.00
POLICE OFFICER	56.00	59.00	59.00
CIVIL SERVICE TOTAL	96.00	98.00	98.00
NON-CIVIL SERVICE			
POLICE CHIEF	1.00	1.00	1.00
PUBLIC SAFETY MEDIA SPECIALIST	1.00	1.00	1.00
SYSTEMS ADMINISTRATOR	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
COMM. AND RECORDS STAFF MANAGER	1.00	1.00	1.00
COMMUNICATIONS SUPERVISOR	4.00	4.00	4.00
DISPATCHER	14.00	14.00	14.00
9-1-1 CALL TAKER	0.00	0.00	0.00
RECORDS SUPERVISOR	1.00	1.00	1.00
RECORDS CLERK	2.00	2.00	2.00
ADMINISTRATIVE TECHNICIAN	1.00	1.00	1.00
EVIDENCE AND PROPERTY SUPERVISOR	1.00	1.00	1.00
CRIME SCENE EVIDENCE TECHNICIAN	3.00	3.00	3.00
CRIME ANALYST	1.00	1.00	1.00
ACCRED. AND COMPLIANCE COORDINATOR	1.00	1.00	1.00
PD LOGISTICS COORDINATOR	1.00	1.00	1.00
ANIMAL CONTROL SUPERVISOR	1.00	1.00	1.00
ANIMAL CONTROL OFFICER	3.00	3.00	3.00
VICTIM SERVICES COORDINATOR	1.00	1.00	1.00
NON-CIVIL SERVICE TOTAL	39.00	39.00	39.00
TOTAL	135.00	137.00	137.00



POLICE - ADMINISTRATION**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 1,722,348	\$ 1,634,145	\$ 1,577,407	\$ (245,912)	\$ 1,388,233
MATERIALS AND SUPPLIES	29,280	39,707	36,320	1,118	40,825
MAINTENANCE	82,345	138,000	134,751	(82,500)	55,500
OCCUPANCY	276,832	294,714	287,703	(2,032)	292,682
CONTRACTUAL SERVICES	186,025	230,266	274,441	(31,868)	198,398
OTHER CHARGES	110,827	119,712	97,365	(9,850)	109,862
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS	-	-	-	45,000	45,000
TOTAL	\$ 2,407,658	\$ 2,456,544	\$ 2,407,986	\$ (326,044)	\$ 2,130,500

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
CIVIL SERVICE			
ASSISTANT POLICE CHIEF	1.00	1.00	1.00
COMMANDER	2.00	2.00	2.00
LIEUTENANT	4.00	4.00	4.00
CIVIL SERVICE TOTAL	7.00	7.00	7.00
NON-CIVIL SERVICE			
POLICE CHIEF	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
COMMUNICATIONS SPECIALIST	1.00	1.00	1.00
ACCRED. AND COMPLIANCE COORDINATOR	1.00	1.00	1.00
PUBLIC SAFETY HELP DESK SPECIALIST	1.00	1.00	1.00
NON-CIVIL SERVICE TOTAL	5.00	5.00	5.00
TOTAL	12.00	12.00	12.00



POLICE - OPERATIONS**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 6,313,167	\$ 6,218,759	\$ 6,616,164	\$ 803,611	\$ 7,022,370
MATERIALS AND SUPPLIES	322,011	310,103	291,215	21,318	331,421
MAINTENANCE	126,544	138,500	115,138	-	138,500
OCCUPANCY	10,460	9,740	11,348	1,953	11,693
CONTRACTUAL SERVICES	696,746	735,951	741,312	112,301	848,252
OTHER CHARGES	176,960	166,566	152,137	8,820	175,386
CAPITAL OUTLAY	100,357	-	-	-	-
TOTAL	\$ 7,746,245	\$ 7,579,619	\$ 7,927,315	\$ 948,003	\$ 8,527,622

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
CIVIL SERVICE			
SERGEANT	7.00	7.00	7.00
CORPORAL/DETECTIVE	7.00	7.00	7.00
POLICE OFFICER	45.00	45.00	45.00
CIVIL SERVICE TOTAL	59.00	59.00	59.00
NON-CIVIL SERVICE	0.00	0.00	0.00
NON-CIVIL SERVICE TOTAL	0.00	0.00	0.00
TOTAL	59.00	59.00	59.00



POLICE - COMMUNICATIONS AND RECORDS**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 1,296,326	\$ 1,384,725	\$ 1,356,471	\$ 55,838	\$ 1,440,563
MATERIALS AND SUPPLIES	16,827	212,100	210,815	(200,000)	12,100
MAINTENANCE	932	1,000	932	-	1,000
OCCUPANCY	594	640	754	74	714
CONTRACTUAL SERVICES	400,643	466,181	456,498	6,914	473,095
OTHER CHARGES	20,277	27,406	12,977	-	27,406
CAPITAL OUTLAY	76,173	-	-	-	-
TOTAL	\$ 1,811,772	\$ 2,092,052	\$ 2,038,446	\$ (137,174)	\$ 1,954,878

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
CIVIL SERVICE			
CIVIL SERVICE TOTAL	0.00	0.00	0.00
NON-CIVIL SERVICE			
COMM. AND RECORDS STAFF MANAGER	1.00	1.00	1.00
COMMUNICATIONS SUPERVISOR	4.00	4.00	4.00
DISPATCHER	14.00	14.00	14.00
9-1-1 CALL TAKER	0.00	0.00	0.00
RECORDS SUPERVISOR	1.00	1.00	1.00
RECORDS CLERK	2.00	2.00	2.00
ADMINISTRATIVE TECHNICIAN	1.00	1.00	1.00
NON-CIVIL SERVICE TOTAL	23.00	23.00	23.00
TOTAL	23.00	23.00	23.00



POLICE - SUPPORT**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 2,810,189	\$ 3,687,320	\$ 3,347,323	\$ 96,713	\$ 3,784,033
MATERIALS AND SUPPLIES	111,236	127,234	119,579	(44,483)	82,751
MAINTENANCE	4,403	9,000	8,500	-	9,000
OCCUPANCY	11,732	12,335	17,962	5,688	18,023
CONTRACTUAL SERVICES	139,816	158,178	158,178	5,468	163,646
OTHER CHARGES	107,562	119,383	92,569	(9,244)	110,139
CAPITAL OUTLAY	80,608	67,000	67,000	(67,000)	-
TOTAL	\$ 3,265,545	\$ 4,180,450	\$ 3,811,111	\$ (12,858)	\$ 4,167,592

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
CIVIL SERVICE			
SERGEANT	7.00	8.00	8.00
CORPORAL/DETECTIVE	13.00	9.00	9.00
POLICE OFFICER	7.00	14.00	14.00
CIVIL SERVICE TOTAL	27.00	31.00	31.00
NON-CIVIL SERVICE			
EVIDENCE AND PROPERTY SUPERVISOR	1.00	1.00	1.00
PUBLIC SAFETY MEDIA SPECIALIST	0.00	0.00	0.00
CRIME SCENE EVIDENCE TECHNICIAN	3.00	3.00	3.00
CRIME ANALYST	1.00	1.00	1.00
ACCRED. & COMP. ANALYST	0.00	1.00	1.00
PD LOGISTICS COORDINATOR	1.00	1.00	1.00
VICTIM SERVICES COORDINATOR	1.00	1.00	1.00
NON-CIVIL SERVICE TOTAL	7.00	8.00	8.00
TOTAL	34.00	39.00	39.00



POLICE - ANIMAL CONTROL**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 215,703	\$ 215,684	\$ 191,256	\$ 15,809	\$ 231,493
MATERIALS AND SUPPLIES	19,512	17,929	12,636	(707)	17,222
MAINTENANCE	2,301	4,050	3,500	-	4,050
OCCUPANCY	2,364	2,317	2,638	403	2,720
CONTRACTUAL SERVICES	203,025	209,986	226,094	28,460	238,446
OTHER CHARGES	7,874	14,800	10,731	(2,020)	12,780
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ 450,780	\$ 464,766	\$ 446,855	\$ 41,945	\$ 506,711

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
CIVIL SERVICE			
CIVIL SERVICE TOTAL	0.00	0.00	0.00
NON-CIVIL SERVICE			
ANIMAL CONTROL SUPERVISOR	1.00	1.00	1.00
ANIMAL CONTROL OFFICER	3.00	3.00	3.00
NON-CIVIL SERVICE TOTAL	4.00	4.00	4.00
TOTAL	4.00	4.00	4.00



PUBLIC WORKS - FIELD OPERATIONS

DEPARTMENTAL MISSION STATEMENT

The Public Works - Field Operations Department Mission is to provide quality maintenance to the transportation and drainage infrastructure in the right-of-way in a responsible and efficient manner for the benefit of the City. The department also provides fleet maintenance services to the City's rolling assets and conducts the operations and maintenance of traffic signals.

CUSTOMERS



























- **INTERNAL:** City staff use city streets, traffic signals, street lights, vehicles, and equipment.
- **EXTERNAL:** External customers for the Field Operations Department are primarily the public including residents of the community, businesses, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Field Operations Department ultimate customer is the city residents and traveling public.

SERVICES PROVIDED

- Patch potholes and utility cuts
- Install and maintain street signs and pavement markings.
- Inspect and perform necessary repairs to City sidewalks.
- Repair base failures and damage caused by water lines breaks
- De-Ice/Sand bridges and roads for ice preparation
- Traffic Signal Maintenance
- Traffic Signal Telemetry
- Operates Traffic Management Center
- Maintains Street Lights
- Responds 24/7 to signals in flash
- Troubleshoot Malfunctioning Components
- Perform repairs/maintenance of vehicles and equipment.
- Maintain Coordination plan timing clocks
- Provide mobile or field repairs services.
- Crack sealing of streets
- Reconstruct streets to upgrade driving surface and drainage
- Keep maintenance/repair records on vehicles and equipment.
- Provide on-call services to address emergency repairs after-hours
- Purchase and sell civilian vehicles and equipment
- Implement PE-sealed timing plans
- Maintain Pedestrian Crossings
- Maintain School Zone warning devices
- Maintain utility telemetry system
- Maintain wireless backhaul network
- Repair street driving surface for seal coatings.
- Order gas, diesel fuel and oil and report the usage for City units.
- Provide Storm Water System Maintenance
- Provide MS4 Reporting to TCEQ

PUBLIC WORKS - TOTAL

PERFORMANCE INDICATORS

	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
	 # of center street lane miles	265	269	269	269
	 # of signals owned/maintained	23	25	26	27
	 # of streetlights	4,250	4,370	4,880	4,890
	 # of lane miles crack sealed	210	92	90	100
	 sq ft of asphalt repairs	13,500	15,645	16,975	17,000
COUNCIL GOALS*	 # of sidewalks repairs	50	60	190	200
	 # of Cedar Park signals maintained	59	61	61	62
	 # of signal inspections	236	248	248	248
	 # of signal work orders	925	586	683	680
	 # of signal malfunctions investigated	50	40	84	60
	 # of street light repairs	420	472	317	320
	 # of fleet work orders	1,400	1,570	1,020	1,030
	 # of vehicles maintained	280	274	272	270
	 # of pieces of equipment maintained	160	166	165	165
	 # of potholes repaired	5	45	29	40
EFFICIENCY & EFFECTIVENESS MEASURES					
	 # of miles streets swept/year	1,610	1,628	1,961	1,900
	 Avg # of hrs to correct signal detect repair	2	2	2	2
COUNCIL GOALS*	 Avg # of days to repair streetlight	2	2	2	2
	 % of street light inspections performed qtrly	100%	100%	100%	100%
	 % of signals given quarterly maintenance	100%	100%	100%	100%
	 Avg # of days to process fleet work orders	2	3	2	2
	 Avg # of days to process maintenance work order	2	2	2	2
	 Avg # of days a police car is out of service	2	2	2	2
	 Avg # of days a Fire Truck is out of service	6	5	6	6
	 % of reported potholes repaired within one business day from report	100%	100%	100%	100%
	 # of center lane miles maintained per field operations FTE	24.91	22.14	22.14	22.14

*For a full description of the City Council Strategic Goals, refer to page 5.



PUBLIC WORKS - TOTAL

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 2,580,209	\$ 2,738,077	\$ 2,615,325	\$ 146,860	\$ 2,884,937
MATERIALS AND SUPPLIES	955,670	1,023,866	581,914	(55,939)	967,927
MAINTENANCE	400,703	440,225	268,595	14,675	454,900
OCCUPANCY	579,052	596,926	504,642	(10,980)	585,946
CONTRACTUAL SERVICES	524,156	2,040,705	2,065,616	(633,440)	1,407,265
OTHER CHARGES	82,593	89,615	61,294	1,865	91,480
CAPITAL OUTLAY	561,035	122,000	145,071	(112,000)	10,000
TRANSFERS-OUT	(75,000)	-	-	600,927	600,927
TOTAL	\$ 5,608,418	\$ 7,051,414	\$ 6,242,457	\$ (48,032)	\$ 7,003,382

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
ASSISTANT DIRECTOR OF PUBLIC WORKS	1.00	1.00	1.00
SUPERINTENDENT OF STREETS AND STORMWATER*	0.00	0.00	1.00
FOREMAN - STREETS	2.00	2.00	2.00
EQUIPMENT OPERATOR*	8.00	8.00	7.00
MAINTENANCE WORKER	10.00	10.00	10.00
TRAFFIC SIGNAL ENGINEER	1.00	1.00	1.00
FOREMAN - TRAFFIC SIGNAL	1.00	1.00	1.00
TRAFFIC SIGNAL TECHNICIAN I/II	3.00	3.00	3.00
FLEET MANAGER	1.00	1.00	1.00
SERVICE WRITER	1.00	1.00	1.00
EQUIPMENT MECHANIC I/II	5.00	5.00	5.00
FACILITY MAINTENANCE COORDINATOR	1.00	1.00	1.00
FACILITY MAINTENANCE TECHNICIAN	2.00	2.00	2.00
STORM WATER COORDINATOR	1.00	1.00	1.00
DRAINAGE FOREMAN	1.00	1.00	1.00
DRAINAGE EQUIPMENT OPERATOR	5.00	5.00	5.00
DRAINAGE MAINTENANCE WORKER	1.00	1.00	1.00
TOTAL	44.00	44.00	44.00

*In FY 2021 an Equipment Operator II position moved from Street Maintenance to Storm Water by Reclass.



PUBLIC WORKS - STREET MAINTENANCE

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 1,135,457	\$ 1,214,669	\$ 1,108,937	\$ 11,211	\$ 1,225,880
MATERIALS AND SUPPLIES	795,526	880,001	526,695	(54,709)	825,292
MAINTENANCE	149,231	148,550	111,865	(4,700)	143,850
OCCUPANCY	561,561	574,011	496,035	(6,233)	567,778
CONTRACTUAL SERVICES	389,141	476,403	481,401	339	476,742
OTHER CHARGES	38,967	35,200	35,554	5,900	41,100
CAPITAL OUTLAY	195,379	112,000	112,000	(112,000)	-
TOTAL	\$ 3,265,263	\$ 3,440,834	\$ 2,872,488	\$ (160,192)	\$ 3,280,642

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
FOREMAN	2.00	2.00	2.00
EQUIPMENT OPERATOR*	8.00	8.00	7.00
MAINTENANCE WORKER	10.00	10.00	10.00
TOTAL	20.00	20.00	19.00

*In FY 2021 an Equipment Operator II position moved from Street Maintenance to Storm Water by Reclass.



PUBLIC WORKS - SIGNAL AND LIGHT MAINTENANCE**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 389,916	\$ 398,084	\$ 363,167	\$ 3,570	\$ 401,654
MATERIALS AND SUPPLIES	69,967	66,074	15,834	2,530	68,604
MAINTENANCE	98,312	204,200	109,528	15,300	219,500
OCCUPANCY	7,513	7,944	4,156	1,029	8,973
CONTRACTUAL SERVICES	52,345	69,977	92,740	45,956	115,933
OTHER CHARGES	5,930	13,170	7,881	(1,440)	11,730
CAPITAL OUTLAY	108,453	10,000	33,071	-	10,000
TRANSFERS-OUT	-	-	-	-	-
TOTAL	\$ 732,436	\$ 769,449	\$ 626,376	\$ 66,945	\$ 836,394

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
FOREMAN - TRAFFIC SIGNAL	1.00	1.00	1.00
TRAFFIC SIGNAL ENGINEER	1.00	1.00	1.00
TRAFFIC SIGNAL TECHNICIAN II	1.00	1.00	1.00
TRAFFIC SIGNAL TECHNICIAN I	2.00	2.00	2.00
TOTAL	5.00	5.00	5.00



PUBLIC WORKS - FLEET MAINTENANCE

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 502,295	\$ 505,445	\$ 517,596	\$ 20,165	\$ 525,610
MATERIALS AND SUPPLIES	28,606	25,715	10,115	544	26,259
MAINTENANCE	24,753	28,500	17,701	(2,000)	26,500
OCCUPANCY	2,944	3,126	1,288	(454)	2,672
CONTRACTUAL SERVICES	29,558	26,168	25,595	(1,665)	24,503
OTHER CHARGES	11,477	14,525	5,379	(1,025)	13,500
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 599,633	\$ 603,479	\$ 577,674	\$ 15,565	\$ 619,044

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
FLEET MANAGER	1.00	1.00	1.00
SERVICE WRITER	1.00	1.00	1.00
EQUIPMENT MECHANIC II	3.00	3.00	3.00
EQUIPMENT MECHANIC I	2.00	2.00	2.00
TOTAL	7.00	7.00	7.00



PUBLIC WORKS - FACILITY MAINTENANCE

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 160,899	\$ 167,705	\$ 172,723	\$ 8,134	\$ 175,839
MATERIALS AND SUPPLIES	25,646	11,949	11,848	1,091	13,040
MAINTENANCE	115,414	49,025	26,968	7,975	57,000
OCCUPANCY	3,143	1,838	898	15	1,853
CONTRACTUAL SERVICES	7,073	10,020	17,220	(943)	9,077
OTHER CHARGES	3,268	8,620	1,445	(1,270)	7,350
CAPITAL OUTLAY	35,090	-	-	-	-
TRANSFERS-OUT	(75,000)	-	-	-	-
TOTAL	\$ 275,532	\$ 249,157	\$ 231,103	\$ 15,002	\$ 264,159

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
FACILITY MAINTENANCE COORDINATOR	1.00	1.00	1.00
FACILITY MAINTENANCE TECHNICIAN	2.00	2.00	2.00
TOTAL	3.00	3.00	3.00



PUBLIC WORKS - DRAINAGE MAINTENANCE

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 391,642	\$ 452,174	\$ 452,901	\$ 103,780	\$ 555,954
MATERIALS AND SUPPLIES	35,925	40,127	17,422	(5,395)	34,732
MAINTENANCE	12,994	9,950	2,532	(1,900)	8,050
OCCUPANCY	3,892	10,007	2,266	(5,337)	4,670
CONTRACTUAL SERVICES	46,039	1,458,137	1,448,660	(677,127)	781,010
OTHER CHARGES	22,951	18,100	11,035	(300)	17,800
CAPITAL OUTLAY	222,113	-	-	-	-
TRANSFERS-OUT	-	-	-	600,927	600,927
TOTAL	\$ 735,555	\$ 1,988,495	\$ 1,934,816	\$ 14,648	\$ 2,003,143

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
STREETS AND STORMWATER SUPERINTENDENT*	0.00	0.00	1.00
STORM WATER COORDINATOR	1.00	1.00	1.00
DRAINAGE FOREMAN	1.00	1.00	1.00
DRAINAGE EQUIPMENT OPERATOR	5.00	5.00	5.00
DRAINAGE MAINTENANCE WORKER	1.00	1.00	1.00
TOTAL	8.00	8.00	9.00

*In FY 2021 an Equipment Operator II position moved from Street Maintenance to Storm Water by Reclass.



TOURISM

DEPARTMENTAL MISSION STATEMENT

The Mission of the Cedar Park Tourism Department is to support and advise the Tourism Advisory Board in efforts to position Cedar Park as a Destination City by defining and recommending appropriate use of funds to promote the community's major attractions and events to enhance travel to Cedar Park and enhance the Cedar Park lodging industry.





CUSTOMERS

- **INTERNAL:** Internal customers include various departments, city administration, city council, and individual employees.
- **EXTERNAL:** External customers include local hotels, attractions, businesses, Chamber of Commerce, other travel related entities and organizations, and the traveling public.
- **ULTIMATE:** The ultimate customers are the citizens of Cedar Park. Promoting tourism creates new and more entertainment opportunities for citizens. Tourism acts as an economic development engine by generating hotel occupancy tax and sales tax revenues which help to alleviate the burden on citizens.

SERVICES PROVIDED

- Tourism Advisory Board Support
- Customer Service
- Marketing and Promotions
- Support of Local Lodging Industry

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
C. G.*	 # of Community Events	N/A	N/A	N/A	10
EFFICIENCY & EFFECTIVENESS MEASURES					
C. GOALS*	 Occupancy rate	77%	72%	65%	65%
	 Number of website hits	53,000	136,724	100,000	100,000
	 Number of social media followers	N/A	N/A	10,000	11,000

*For a full description of the City Council Strategic Goals, refer to page 5.



TOURISM

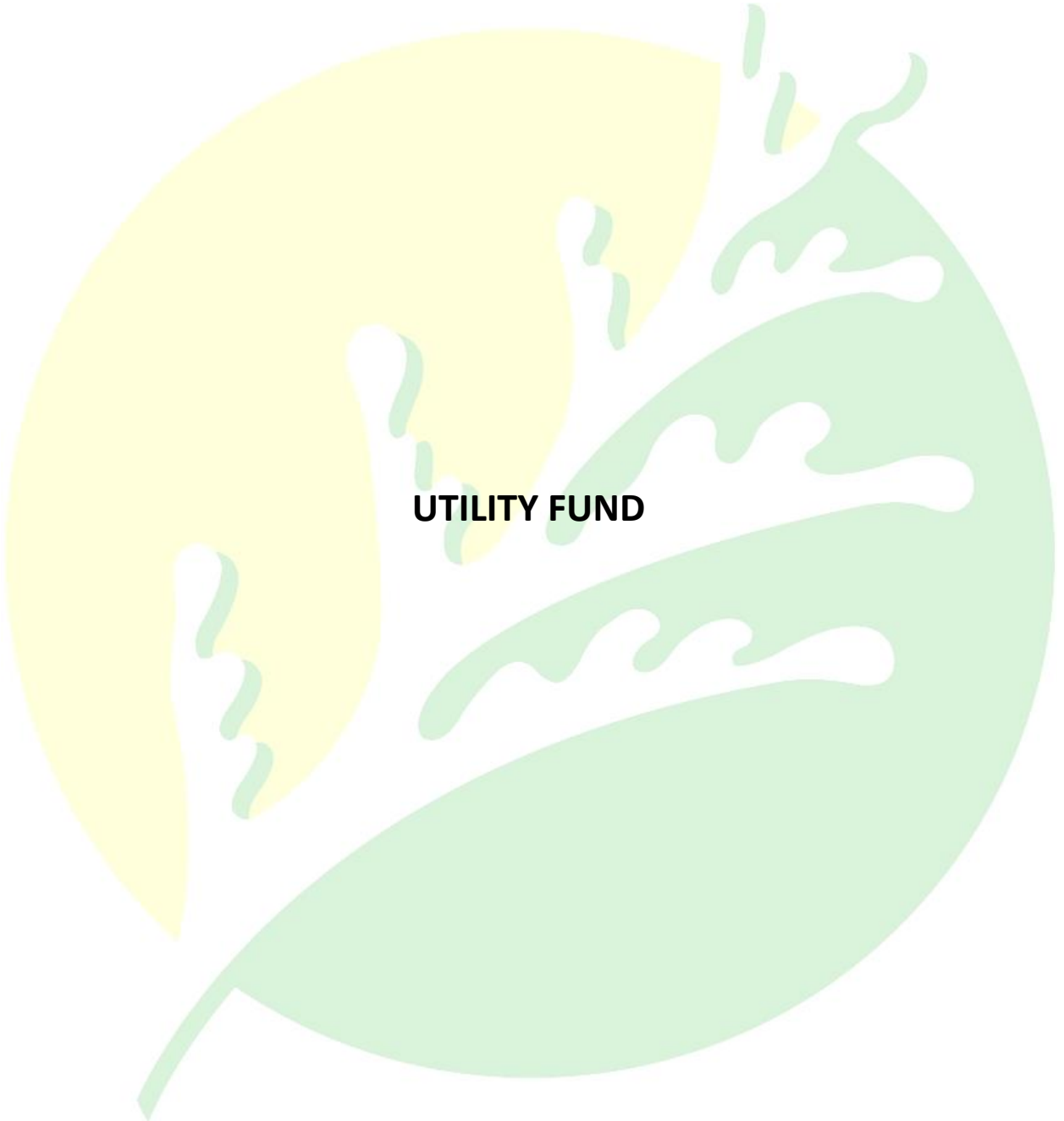
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 121,731	\$ 128,625	\$ 128,300	\$ 4,826	\$ 133,451
MATERIALS AND SUPPLIES	-	950	-	-	950
MAINTENANCE	538	1,207	607	-	1,207
OCCUPANCY	6,399	7,477	4,597	(2,696)	4,781
CONTRACTUAL SERVICES	3,921	3,008	1,455	54	3,062
OTHER CHARGES	-	47	-	-	47
TOTAL	\$ 132,589	\$ 141,314	\$ 134,958	\$ 2,184	\$ 143,498

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
TOURISM SERVICES MANAGER	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
TOTAL	2.00	2.00	2.00





UTILITY FUND



FINANCIAL SERVICES - UTILITY BILLING

DEPARTMENTAL MISSION STATEMENT

To provide "best in class" customer service to residents of Cedar Park by providing knowledgeable and friendly customer service, as well as accurate water and wastewater billing information.








CUSTOMERS

- **INTERNAL:** Internal customers include all city departments.
- **EXTERNAL:** Our external customers are the residents and businesses within the City of Cedar Park.
- **ULTIMATE:** Our ultimate customers are the residents and businesses within the City of Cedar Park.

SERVICES PROVIDED

- Billing for water, waste water, fire service, and solid waste collection services
- Service orders related to connection and disconnection from the system
- Tracking of utility statistics such as consumption and connection counts
- Providing excellent customer service
- Education related to leak detection and water conservation
- Maintain accurate customer and meter database
- Collection of billed revenues

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 # of Residential accounts	21,392	21,200	21,400	21,427
	 # of Non-residential accounts	1,242	1,231	1,300	1,221
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 % of high usage customers notified within 24 hours	100%	100%	100%	100%
	 Percentage of customers paying with auto draft	25%	28%	30%	30%
	 % of accounts disconnected for non-payment	4.99%	4.00%	4.00%	2.00%
	 Processing applications within 24 hours	100.00%	100.00%	100.00%	100.00%
	 Production of billing cycles each month with no errors after bill has been sent out	100.00%	100.00%	100.00%	100.00%

*For a full description of the City Council Strategic Goals, refer to page 5.



FINANCIAL SERVICES - UTILITY BILLING

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 490,784	\$ 579,743	\$ 592,049	\$ 58,284	\$ 638,027
MATERIALS AND SUPPLIES	4,414	8,500	6,005	(3,594)	4,906
MAINTENANCE	838	855	1,520	-	855
OCCUPANCY	4,537	4,947	5,650	(312)	4,635
CONTRACTUAL SERVICES	200,220	155,732	199,632	15,970	171,702
OTHER CHARGES	448,108	519,081	500,721	(5,106)	513,975
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 1,148,901	\$ 1,268,858	\$ 1,305,579	\$ 65,242	\$ 1,334,100

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
UTILITY BILLING MANAGER	1.00	1.00	1.00
UTILITY BILLING SUPERVISOR	1.00	1.00	1.00
UTILITY CUSTOMER SERVICE SUPERVISOR	1.00	1.00	1.00
UTILITY BILLING ACCOUNT SPECIALIST	4.00	4.00	4.00
UTILITY SENIOR ACCOUNTANT	1.00	1.00	1.00
ACCOUNTING TECHNICIAN	1.00	2.00	2.00
TOTAL	9.00	10.00	10.00



UTILITY PROGRAMS

DEPARTMENTAL MISSION STATEMENT

The mission of the Utility Programs division is to provide the management and delivery of utility-based business programs. This includes, but is not limited to, water conservation outreach and education, contract management of environmental grants, clean air measures, alternative fuels for transportation, irrigation efficiency contracts, water distribution reuse projects, household hazardous waste management and recycling programs, industrial pretreatment program management, cross connection program management, and management of the Advance Metering Infrastructure and customer portal program.

CUSTOMERS

- **INTERNAL:** This division works with a variety of departments including Finance, Utility Billing, Water Distribution, Development Services, and Meters on a daily basis to coordinate location and management of irrigation meters. There is active communication with the Parks and Recreation Department on the submittal of irrigation plans. This division also works with the Utility Administration and Pump and Motors staff to develop and implement the use of reclaimed water for irrigation purposes. It also coordinates with the Police Department, Fire Department, and other Public Works divisions for the Household Hazardous Waste annual event. The division works with Media and Communications on press releases the City provides to our community along with the Grant Coordinator in search of environmental grant funding opportunities. It also cooperates and assists Building Inspections with taking measures to ensure city facilities are as efficient as possible.
- **EXTERNAL:** This division serves the community of Cedar Park internally and externally through education and outreach about environmental awareness. External agencies this division directly works with includes other Texas municipalities, Leander Independent School District, American Water Works Association, Lower Colorado River Authority, Texas Commission of Environmental Quality, Texas Water Development Board, Capitol Area Council of Governments, along with other non profit associations that help improve the image of Cedar Park with our cooperation. This division assists property owners with guidance regarding compliance with the cross connection control and industrial pretreatment programs.
- **ULTIMATE:** The ultimate goals for this division are to educate the citizens of Cedar Park about the non-renewable and renewable resources that are utilized on an every day basis and methods to increase or decrease usage to provide a healthier community for Cedar Park's future, and to assist property owners in compliance with cross connection and industrial pretreatment guidelines in an effort to protect the City's water and wastewater systems. This division strives to ensure the Cedar Park community is a good steward of limited resources and provides many of the reporting and regulatory compliance documentation in relation to those resources.










SERVICES PROVIDED

- Water Conservation Coordination
- Drought Contingency Coordination
- Contract Administration
- Public Education
- Industrial Pretreatment Coordination
- Household Hazardous Waste Coordination
- Cross Connection Control Coordination
- Customer Service and Outreach



UTILITY PROGRAMS

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 Outreach regarding detection of continuous flow	170	210	200	200
	 Irrigation evaluations provided to residential customers	150	40	40	50
	 Presentations/meetings/ outreach for customers and schools of Cedar Park.	25	47	45	45
	 Development of innovative services/programs to enhance the City's environmental health.	4	3	3	3
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 Pounds of household hazardous waste collected/recycled annually	45,054	58,737	N/A**	50,000
	 Tons of e-waste, bulk waste, and metal (recycled) collected annually	17.0	18.0	N/A**	15.0
	 Gallons of oil collected annually	986	950	N/A**	900
	 Estimated gallons of water saved by customers due to outreach regarding continuous flow detection	12,088,500	36,547,000	35,000,000	35,000,000
	 Gallons of treated water saved by reuse projects	8,953,950	8,543,300	9,640,000	9,500,000

*For a full description of the City Council Strategic Goals, refer to page 5.

** Provided by a third party contractor.



UTILITY PROGRAMS

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 383,492	\$ 405,854	\$ 430,494	\$ 41,141	\$ 446,995
MATERIALS AND SUPPLIES	753	2,110	1,534	(167)	1,943
MAINTENANCE	392	1,000	141	-	1,000
OCCUPANCY	2,915	2,801	4,826	2,145	4,946
CONTRACTUAL SERVICES	58,647	92,335	77,960	(5,482)	86,853
OTHER CHARGES	93,484	128,100	46,174	4,310	132,410
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 539,683	\$ 632,200	\$ 561,129	\$ 41,947	\$ 674,147

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
MANAGING DIRECTOR	1.00	1.00	1.00
UTILITY PROGRAMS MANAGER	1.00	1.00	1.00
UTILITY NETWORK ADMINISTRATOR	1.00	1.00	1.00
UTILITY PROGRAMS TECHNICIAN	1.00	1.00	1.00
WATER COMPLIANCE DRIVER	0.50	0.50	0.50
TOTAL	4.50	4.50	4.50



UTILITY ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT

The Utility Administration Department Mission is to provide support to all operating departments, assist in the day-to-day operations by providing coordination and cooperation between department functions, and to carry out the directives of the City Manager through city staff and contract relationships with the City of Cedar Park.








CUSTOMERS

- **INTERNAL:** Internal customers include all city departments.
- **EXTERNAL:** External customers for the Utility Administration Department are primarily the public including residents of the community, businesses operating in the community, and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utility Administration Departments ultimate customer is the city residents.

SERVICES PROVIDED

- Utility Administration
- Utility Engineering
- Utility Project Management
- Front Desk Services
- Secures raw water purchases
- Compliance with the TPDES
- Represents City at BCRUA / BCRWWS
- Special Projects
- Supervises the following divisions:
 - Street Maintenance
 - Fleet Maintenance
 - Signal and Streetlight Maintenance
 - Water Distribution, Meter Services
 - Water Treatment, Wastewater Collection
 - Industrial Pre-Treatment, Pump and Motor
 - Water Reclamation

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
C. GOALS*	 Work orders dispatched or received	9,830	15,764	12,100	12,100
	 Requests for line locate	8,990	7,076	5,165	6,000
	 Average daily call volume	62	75	75	75
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 # of work orders closed out by staff	9,500	15,800	11,450	12,000
	 % of wastewater quality samples that meet or exceed federal standards	100%	100%	100%	100%
	 % of water quality samples that meet or exceed federal standards	100%	100%	100%	100%
	 # of gallons of water treated (in millions)	4,968	5,248	5,287	5,287

*For a full description of the City Council Strategic Goals, refer to page 5.



UTILITY ADMINISTRATION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 1,198,702	\$ 1,107,480	\$ 1,184,335	\$ 124,431	\$ 1,231,911
MATERIALS AND SUPPLIES	30,342	29,737	24,300	4,134	33,871
MAINTENANCE	31,737	43,950	37,868	-	43,950
OCCUPANCY	105,909	120,811	107,028	243	121,054
CONTRACTUAL SERVICES	266,733	344,015	31,510	13,186	357,201
OTHER CHARGES	26,240	29,900	15,490	6,200	36,100
CAPITAL OUTLAY	8,513,140	-	-	25,000	25,000
TOTAL	\$ 10,172,802	\$ 1,675,893	\$ 1,400,530	\$ 173,194	\$ 1,849,087

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
ASSISTANT CITY MANAGER	1.00	1.00	1.00
DIRECTOR OF PUBLIC WORKS	1.00	1.00	1.00
ASST. DIRECTOR OF UTILITIES	1.00	1.00	1.00
SENIOR UTILITY ENGINEER	2.00	2.00	2.00
ENGINEERING ASSOCIATE*	0.00	0.00	1.00
UTILITY INFORMATION SYSTEMS SPECIALIST	1.00	1.00	1.00
OFFICE MANAGER	1.00	1.00	1.00
ADMINISTRATIVE TECHNICIAN	2.00	2.00	2.00
TOTAL	9.00	9.00	10.00

*In FY 2021 the position moved from Engineering to Utility Administration.



PUBLIC WORKS - UTILITY SERVICES

DEPARTMENTAL MISSION STATEMENT

The Utility Services Division's mission is to provide safe and reliable water and waste water services.

CUSTOMERS

- **INTERNAL:** Internal customers for the Utilities Department include all City Departments.
- **EXTERNAL:** External customers for the Utilities Department are the public, including residents of the community, businesses, wholesale water and wastewater customers and visitors to Cedar Park.
- **ULTIMATE:** As is the case with most public service functions, the Utilities Department's ultimate customer is the public, who are the end users of the water and wastewater systems that are maintained by the Utilities Department.





















SERVICES PROVIDED

- Treat and supply drinking water
- Treat City's wastewater
- Monitor water quality
- Monthly meter readings
- Locate line requests
- Storage Tank Maintenance
- Valve Maintenance
- Wastewater Odor Control Device Maint.
- Water and Wastewater line maintenance
- Wastewater collection and pumping
- Pressure Monitoring
- Monitor all lift stations in collection system
- Install meters for new service accounts
- Perform meter cross-checks and re-reads
- Provide cross-connection inspections
- Deliver water throughout distribution sys.
- Repair water & wastewater line breaks
- Leak detection
- Perform daily testing of water & wastewater
- 24 hour on-call emergency response
- Booster Station Maintenance
- Lift station maintenance
- Fire Hydrant Maintenance
- Wastewater System Inspection and testing
- Provide cross-connection inspections
- Test and calibrate all new meters
- Meter replacement program
- Review site and commercial applications for pre-treatment compliance



PUBLIC WORKS - UTILITY SERVICES

PERFORMANCE INDICATORS

PERFORMANCE MEASURE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
WORKLOAD MEASURES					
COUNCIL GOALS*	 # of gallons of water treated (millions of gallons)	4,968	5,248	5,287	5,287
	 # of gallons of wastewater treated (millions of gallons)	873	876	876	894
	 # of lift stations	18	19	19	19
	 # of lift station work orders	586	488	515	525
	 # of miles of wastewater lines	295	305	305	305
	 # of miles of water lines	361	375	380	380
	 # of main water line repairs	14	10	13	13
	 # of WW mains inspected	570	546	230	400
	 # of Automatic Air Release Valve Inspections	488	300	462	465
	 # of water quality samples	1,000	1,100	1,015	1,100
	 # of utility cut street repairs	110	160	160	160
	 # of active water meters	22,854	23,181	23,288	24,000
	 # of email, CP Connect, website or phone requests to front desk (total)	2,000	2,100	1,500	1,500
	 Avg. # of business days a citizen service request is open	4	4	4	4
EFFICIENCY & EFFECTIVENESS MEASURES					
COUNCIL GOALS*	 Cost per 1,000 gallons of water treated	\$0.82	\$0.87	\$0.86	\$0.86
	 Cost per 1,000 gallons of wastewater treated	\$1.82	\$2.05	\$2.05	\$2.01
	 % of meters on Automated Meter Read	100.0%	100.0%	100.0%	100.0%
	 % of water samples that meet federal and state requirements	100.0%	100.0%	100.0%	100.0%
	 % of wastewater samples that meet federal and state requirements	100.0%	100.0%	100.0%	100.0%
	 Miles of pipeline maintained per operator	29.82	30.91	31.14	31.14

*For a full description of the City Council Strategic Goals, refer to page 5.



PUBLIC WORKS - UTILITY SERVICES**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 4,275,757	\$ 4,190,302	\$ 4,254,047	\$ 415,062	\$ 4,605,364
MATERIALS AND SUPPLIES	789,030	904,209	907,921	10,322	914,531
MAINTENANCE	598,541	639,365	539,698	(4,200)	635,165
OCCUPANCY	1,486,594	1,451,784	1,570,585	138,861	1,590,645
CONTRACTUAL SERVICES	3,198,534	3,702,876	3,347,383	(11,552)	3,691,324
OTHER CHARGES	185,345	221,675	183,221	(8,325)	213,350
CAPITAL OUTLAY	19,177	374,000	374,000	(374,000)	-
TOTAL	\$ 10,552,978	\$ 11,484,211	\$ 11,176,854	\$ 166,168	\$ 11,650,379

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
UTILITY SUPERINTENDENT	5.00	5.00	5.00
FOREMAN	6.00	6.00	6.00
UTILITY CREW LEADER	1.00	1.00	1.00
FACILITY MAINTENANCE TECHNICIAN	1.00	1.00	1.00
GENERATOR TECHNICIAN	1.00	1.00	1.00
PUMP & MOTOR CONTROL TECHNICIAN	8.00	8.00	8.00
TREATMENT OPERATOR	14.00	14.00	14.00
TREATMENT OPERATOR APPRENTICE	0.00	0.00	1.00
UTILITY OPERATOR	22.00	22.00	22.00
METER READER	3.00	3.00	3.00
WATER QUALITY TECHNICIAN	1.00	1.00	1.00
TOTAL	62.00	62.00	63.00



PUBLIC WORKS - PUMP AND MOTOR CONTROL

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 681,919	\$ 662,177	\$ 761,189	\$ 129,541	\$ 791,718
MATERIALS AND SUPPLIES	38,555	41,536	40,737	1,528	43,064
MAINTENANCE	11,750	15,900	12,401	-	15,900
OCCUPANCY	5,614	5,697	4,708	(934)	4,763
CONTRACTUAL SERVICES	83,343	76,966	76,966	(7,243)	69,723
OTHER CHARGES	25,648	24,400	22,154	-	24,400
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 846,828	\$ 826,676	\$ 918,154	\$ 122,892	\$ 949,568

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
UTILITY SUPERINTENDENT	1.00	1.00	1.00
FOREMAN	1.00	1.00	1.00
PUMP AND MOTOR CONTROL TECHNICIAN	7.00	8.00	8.00
GENERATOR TECHNICIAN	1.00	1.00	1.00
TOTAL	10.00	11.00	11.00



PUBLIC WORKS - WATER DISTRIBUTION**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 1,380,342	\$ 1,091,078	\$ 1,126,424	\$ 68,283	\$ 1,159,361
MATERIALS AND SUPPLIES	211,187	187,851	285,234	39,834	227,685
MAINTENANCE	38,147	42,100	42,443	(6,000)	36,100
OCCUPANCY	239,129	245,654	245,440	1,899	247,553
CONTRACTUAL SERVICES	187,131	164,726	120,368	15,804	180,530
OTHER CHARGES	31,479	36,850	36,258	5,000	41,850
CAPITAL OUTLAY	-	374,000	374,000	(374,000)	-
TOTAL	\$ 2,087,415	\$ 2,142,259	\$ 2,230,166	\$ (249,180)	\$ 1,893,079

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
UTILITY SUPERINTENDENT	1.00	1.00	1.00
FOREMAN	2.00	2.00	2.00
UTILITY CREW LEADER	1.00	1.00	1.00
UTILITY OPERATOR	11.00	11.00	11.00
WATER QUALITY TECHNICIAN	2.00	2.00	2.00
TOTAL	17.00	17.00	17.00



PUBLIC WORKS - WASTEWATER COLLECTION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 793,366	\$ 872,440	\$ 869,418	\$ 67,949	\$ 940,389
MATERIALS AND SUPPLIES	72,095	73,950	63,934	3,298	77,248
MAINTENANCE	131,455	118,500	111,225	300	118,800
OCCUPANCY	189,991	201,561	186,807	(711)	200,850
CONTRACTUAL SERVICES	211,840	173,457	170,399	(15,572)	157,885
OTHER CHARGES	27,495	28,300	23,505	1,000	29,300
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 1,426,242	\$ 1,468,208	\$ 1,425,288	\$ 56,264	\$ 1,524,472

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
UTILITY SUPERINTENDENT	1.00	1.00	1.00
FOREMAN	2.00	2.00	2.00
UTILITY OPERATOR	10.00	10.00	10.00
TOTAL	13.00	13.00	13.00



PUBLIC WORKS - WATER TREATMENT PLANT**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 539,255	\$ 574,635	\$ 548,954	\$ 101,979	\$ 676,614
MATERIALS AND SUPPLIES	261,429	308,899	294,186	(5,423)	303,476
MAINTENANCE	155,100	192,250	193,560	2,000	194,250
OCCUPANCY	848,474	807,507	905,118	101,676	909,183
CONTRACTUAL SERVICES	2,182,372	2,616,207	2,406,176	207	2,616,414
OTHER CHARGES	62,960	70,000	64,238	2,000	72,000
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 4,049,590	\$ 4,569,498	\$ 4,412,231	\$ 202,439	\$ 4,771,937

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
UTILITY SUPERINTENDENT	1.00	1.00	1.00
TREATMENT OPERATOR	7.00	7.00	7.00
TREATMENT OPERATOR APPRENTICE	0.00	0.00	1.00
TOTAL	8.00	8.00	9.00



PUBLIC WORKS - METER SERVICES**EXPENDITURE SUMMARY**

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 219,411	\$ 267,304	\$ 212,688	\$ (45,815)	\$ 221,489
MATERIALS AND SUPPLIES	18,145	43,887	19,979	(22,152)	21,735
MAINTENANCE	170,776	180,500	89,954	(10,500)	170,000
OCCUPANCY	11,230	9,804	9,121	(321)	9,483
CONTRACTUAL SERVICES	114,621	151,234	128,398	(2,469)	148,765
OTHER CHARGES	9,134	33,025	11,220	(17,075)	15,950
CAPITAL OUTLAY	7,973	-	-	-	-
TOTAL	\$ 551,290	\$ 685,754	\$ 471,360	\$ (98,332)	\$ 587,422

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
FOREMAN	1.00	1.00	1.00
METER READER	4.00	3.00	3.00
TOTAL	5.00	4.00	4.00



PUBLIC WORKS - WATER RECLAMATION

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 661,464	\$ 722,668	\$ 735,376	\$ 93,125	\$ 815,793
MATERIALS AND SUPPLIES	187,619	248,086	203,851	(6,763)	241,323
MAINTENANCE	91,314	90,115	90,115	10,000	100,115
OCCUPANCY	192,156	181,561	219,391	37,251	218,812
CONTRACTUAL SERVICES	419,227	520,286	445,076	(2,279)	518,007
OTHER CHARGES	28,628	29,100	25,846	750	29,850
CAPITAL OUTLAY	11,204	-	-	-	-
TOTAL	\$ 1,591,613	\$ 1,791,816	\$ 1,719,654	\$ 132,084	\$ 1,923,900

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
UTILITY SUPERINTENDENT	1.00	1.00	1.00
TREATMENT OPERATOR	5.00	7.00	7.00
TREATMENT OPERATOR APPRENTICE	0.00	0.00	1.00
TOTAL	6.00	8.00	9.00



UTILITY NON-DEPARTMENTAL

DEPARTMENTAL MISSION STATEMENT

The Utility Non-Departmental Department provides funding for facility operations, Utility administrative costs, and transfers for the Utility Capital Improvement Program and debt.

CUSTOMERS

- This is an internal department that provides support for all departments.

SERVICES PROVIDED

- N/A

PERFORMANCE INDICATORS

COUNCIL GOALS	PERFORMANCE MEASURE	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 ESTIMATE	FY 2021 GOAL
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- N/A

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2020 PROJECTED	BUDGET ADJUSTMENTS	FY 2021 BUDGET
PERSONNEL SERVICES	\$ 288,537	\$ 170,000	\$ -	\$ (1,843)	\$ 168,157
CONTRACTUAL SERVICES	4,010,662	6,239,884	5,973,852	(1,631,939)	4,607,945
OTHER CHARGES	(442,207)	7,000	-	-	7,000
RECLASS	(9,166,221)	-	-	-	-
TRANSFERS	12,941,723	19,831,884	10,925,251	(9,333,854)	10,498,030
TOTAL	\$ 7,632,494	\$ 26,248,768	\$ 16,899,102	\$ (10,967,636)	\$ 15,281,132

PERSONNEL SUMMARY

POSITIONS	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET
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N/A





CIP BUDGET

The Capital Improvement Project Budget describes the large, multi-year projects which provide new or improved City infrastructure. The City has a General Projects CIP fund for transportations projects, park and recreation improvements, and municipal facilities, and a Utility Project CIP Fund for water and wastewater infrastructure improvements. The CIP section includes a summary of projects to begin or continue in the adopted year, summary of operating budget impact of the new projects, and detail sheets on new and revised projects.

FY 2021 CAPITAL IMPROVEMENT PROJECTS

Project Name	Project Code	Prior Funding	FY 2020 Budget	FY 2020 Amendment	FY 2021 Funding	Future Funding	Total
DRAINAGE PROJECTS							
Block House Creek - Park Channel	D04	-	818,000	-	-	-	818,000
Cluck Creek Lower	D01	292,300	2,900,400	-	-	-	3,192,700
Ranchettes 2 and 3	D02	328,900	3,263,500	-	-	-	3,592,400
Riviera East	D03	218,800	2,171,200	-	-	-	2,390,000
DRAINAGE SUBTOTAL		840,000	9,153,100	-	-	-	9,993,100
FACILITY PROJECTS							
City Buildings Safety and Security	New	-	-	-	250,000	-	250,000
City Hall Building 1 Reconfiguration	F54	175,000	700,000	-	-	-	875,000
City Hall Building 3 Reconfiguration	F47	2,800,000	-	-	-	-	2,800,000
City Hall Building 6 Fire Administration Build Out	F38	1,875,000	-	-	-	-	1,875,000
Citywide Fiber Connectivity	New	-	-	-	250,000	250,000	500,000
Fire Control Panel Replacement	F60	-	-	-	-	110,000	110,000
Fire Station 5	F02	5,955,000	-	-	-	-	5,955,000
Fire Station Improvements	F56	-	1,200,000	-	-	-	1,200,000
New Hope West Storage Building	F48	175,000	-	-	-	-	175,000
New Library	F55	1,960,000	18,240,000	-	10,345,000	-	30,545,000
Police Building - Replace Air Conditioning Units	New	-	-	-	245,000	-	245,000
Police Building Roof Replacement	F53	175,000	-	-	275,000	-	450,000
Police Station Expansion	F37	6,806,000	-	-	(100,000)	-	6,706,000
Public Works Building 1 Expansion	F51	600,000	-	-	-	-	600,000
Public Works Building Expansion Phase 2	New	-	-	-	-	775,000	775,000
Public Works Parking Expansion	F57	-	150,000	-	100,000	-	250,000
Regional Animal Shelter	F46	1,000,000	-	-	-	-	1,000,000
FACILITY SUBTOTAL		21,521,000	20,290,000	-	11,365,000	1,135,000	54,311,000
PARK PROJECTS							
Bell Boulevard Redevelopment Park	P31	-	300,000	75,000	3,050,000	-	3,425,000
Brushy Creek Sports Park Improvements	P29	230,000	-	-	-	-	230,000
Community Park Improvements	New	-	-	-	50,000	-	50,000
Dog Park #2	P21	265,000	-	-	-	-	265,000
Lakeline Park	P26	6,000,000	1,500,000	-	-	-	7,500,000
North Brushy Creek Trail Project	P28	50,000	500,000	-	-	2,672,408	3,222,408
Parks and Recreation Maintenance Facility	P12	2,555,000	-	-	-	-	2,555,000
Recycling in Five Community Parks	P30	150,000	-	-	-	-	150,000
Regional Trail Connection and Bridge Match	P32	-	500,000	-	-	2,000,000	2,500,000
Tennis and Basketball Court Surface Improvements	P35	-	-	-	-	90,000	90,000
Town Center Trail and Pedestrian Bridge	P25	550,000	-	-	-	-	550,000
Trail Connection at James Avery location	P33	-	500,000	-	-	-	500,000
Trail Lighting Project at Community Parks	P22	50,000	-	-	-	-	50,000
Veterans Dog Park Improvements	P34	-	150,000	-	-	-	150,000
Veterans Memorial Park Improvements	P23	500,000	-	-	-	-	500,000
PARKS SUBTOTAL		10,350,000	3,450,000	75,000	3,100,000	4,762,408	21,737,408



FY 2021 CAPITAL IMPROVEMENT PROJECTS

Project Name	Project Code	Prior Funding	FY 2020 Budget	FY 2020 Amendment	FY 2021 Funding	Future Funding	Total
TRANSPORTATION PROJECTS							
Anderson Mill Road	T25	9,894,600	-	-	-	-	9,894,600
Anderson Mill Road Phase II	T73	8,700,000	-	-	(2,163,000)	-	6,537,000
Arterial Overlay	T62	6,500,000	-	-	-	-	6,500,000
Bell Boulevard District Redevelopment	T65	27,221,000	1,720,000	330,000	-	-	29,271,000
Bell Boulevard Road Realignment	T64	20,000,000	4,000,000	416,192	2,283,808	-	26,700,000
Bike Lane Striping	T78	350,000	-	-	-	-	350,000
Brushy Creek Rd (Arrowhead to Ranch Tr)	T80	-	500,000	-	(500,000)	-	-
Brushy Creek Regional Trail Connection	T54	450,000	-	-	-	-	450,000
Corridor Sign Replacements	New	-	-	-	50,000	-	50,000
Intersection Turn Lanes	T63	2,400,000	321,875	-	-	-	2,721,875
Krienke Ranch Rd (Formerly CR 272) Creek Crossing	T76	800,000	-	75,000	-	-	875,000
Lakeline Park - Offsite Roadway Infrastructure	T81	-	800,000	-	-	-	800,000
Little Elm Trail and Fire Lane Improvements	T75&T23	725,200	-	-	-	-	725,200
New Hope (Cottonwood Creek to Ronald Reagan)	T66	9,400,000	(1,869,060)	-	-	-	7,530,940
New Hope (Ronald Reagan to Sam Bass)	T67	5,000,000	1,018,547	-	9,710,000	4,790,000	20,518,547
New Hope Road - West - CR 185 to Ronald Reagan	T41	2,600,000	-	-	-	-	2,600,000
Pole Mounted Street Signs Ph. 2	T79	150,000	150,000	-	-	-	300,000
Right Turn Lane at Bell and Cypress Creek	T82	-	400,000	-	-	-	400,000
Right Turn Lane at Lakeline Boulevard	T68	700,000	-	-	-	-	700,000
Right Turn Lane at Ronald Reagan & Caballo Ranch	T74	250,000	-	-	-	-	250,000
Right Turn Lane at Whitestone Boulevard	T69	700,000	-	-	-	-	700,000
RM 1431 (Bagdad to Anderson Mill Rd)	T83	-	7,300,000	-	(3,230,000)	4,070,000	8,140,000
Sidewalk Gap Phase V	T77	350,000	-	-	-	-	350,000
Toro Grande Extension	T84	-	3,500,000	-	-	10,743,000	14,243,000
Traffic Signal at Liberty Oaks and Cypress Creek	T70	325,000	-	-	-	-	325,000
Traffic Signal Construction	New	-	-	-	320,000	-	320,000
Travis County Traffic Signal Standardization	T72	120,000	-	-	-	-	120,000
TRANSPORTATION SUBTOTAL		96,635,800	17,841,362	821,192	6,470,808	19,603,000	141,372,162



FY 2021 CAPITAL IMPROVEMENT PROJECTS

Project Name	Project Code	Prior Funding	FY 2020 Budget	FY 2020 Amendment	FY 2021 Funding	Future Funding	Total
WASTEWATER PROJECTS							
2021 Water Reclamation Facility (WRF) Rehabilitation	New	-	-	-	400,000	-	400,000
BCRWWS East Plant Expansion Improvements	S12	2,835,000	25,800,000	-	-	-	28,635,000
Bell Blvd. Redevelopment Wastewater Infrastructure	S27	-	575,000	-	-	-	575,000
Cottonwood WW Interceptor - Ph C-2	S10	4,500,000	1,250,000	1,000,000	-	-	6,750,000
Lakeline Park - Wastewater Infrastructure	S28	-	150,000	-	-	-	150,000
Lifft Station Coating Rehab	S29	-	150,000	-	-	-	150,000
Lobo LS Relief Tunnel Study	S15	100,000	-	-	-	-	100,000
New Hope WW (Cottonwood to Ronald Reagan)	S23	610,000	-	-	-	-	610,000
New Hope WW (Ronald Reagan to C.R. 175)	New	-	-	-	400,000	-	400,000
Wastewater CIP Projects	Future	-	-	-	-	3,000,000	3,000,000
Wastewater Infrastructure Rehab/Relocation	S25	1,023,125	358,000	-	367,000	1,981,000	3,729,125
WRF Headworks Rehabilitation	S26	795,000	-	-	-	-	795,000
WASTEWATER SUBTOTAL		9,863,125	28,283,000	1,000,000	1,167,000	4,981,000	45,294,125
WATER PROJECTS							
33" Waterline Condition Assessment	W22	150,000	-	-	-	-	150,000
Anderson Mill 16" TM (upgrade existing 12")	W30	600,000	-	-	480,000	-	1,080,000
Anderson Mill Road Waterline	W21	375,000	-	-	-	-	375,000
BCRUA Ph. IC	W31	4,430,000	-	-	-	-	4,430,000
BCRUA Ph. ID	W35	300,000	-	-	-	3,200,000	3,500,000
BCRUA Ph. II	W24	7,720,000	-	-	-	57,800,000	65,520,000
Bell Blvd. Realignment Water Infrastructure	W36	-	775,000	-	-	-	775,000
Bell Blvd. Redevelopment Water Infrastructure	New	-	-	-	1,400,000	-	1,400,000
Distribution SCADA Update	New	-	-	-	150,000	-	150,000
Elevated Storage Tank (Pressure Plane 4)	W32	2,000,000	1,850,000	400,000	-	-	4,250,000
Lakeline Park - Water Infrastructure	W37	-	250,000	-	-	-	250,000
New Hope 16" TM (Cottonwood to Ronald Reagan)	W26	1,130,000	-	-	-	-	1,130,000
New Hope 16" TM (Ronald Reagan to C.R. 175)	New	-	-	-	2,300,000	-	2,300,000
Stormwater-Water Infrastructure Rehab	W40	-	150,000	-	700,000	1,900,000	2,750,000
Water and Wastewater Master Plan Update	New	-	-	-	100,000	-	100,000
Water CIP Projects	Future	-	-	-	-	3,000,000	3,000,000
Water Infrastructure Rehab/Relocation	W29	1,023,125	358,000	-	217,000	1,981,000	3,579,125
Water Tank Rehab	W27	250,000	-	-	-	250,000	500,000
Waterline Upgrade - 30" Cypress Creek Road	W41	-	-	-	-	-	-
WTP Intake Improvements Project	W34	-	-	-	-	-	-
WATER SUBTOTAL		17,978,125	3,383,000	400,000	5,347,000	68,131,000	95,239,125
GENERAL CIP PROJECTS TOTAL		129,346,800	50,734,462	896,192	20,935,808	25,500,408	227,413,670
UTILITY CIP PROJECTS TOTAL		27,841,250	31,666,000	1,400,000	6,514,000	73,112,000	140,533,250
CIP PROJECTS TOTAL		157,188,050	82,400,462	2,296,192	27,449,808	98,612,408	367,946,920



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	D04					Category	Drainage	
Project Name	Block House Creek - Park Channel							
Project Description	Mitigation project with channelization through a local park.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2020 CERTIFICATES OF OBLIGATION	818,000	0	0	0	0	0	0	818,000
Total	818,000	0	0	0	0	0	0	818,000

Project Number	D01					Category	Drainage	
Project Name	Cluck Creek Lower							
Project Description	Regrade Cluck Creek to better contain and convey drainage runoff. Relocate existing water lines.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2020 CERTIFICATES OF OBLIGATION	2,900,400	0	0	0	0	0	0	2,900,400
GENERAL FUND - DRAINAGE SALES TAX	292,300	0	0	0	0	0	0	292,300
Total	3,192,700	0	0	0	0	0	0	3,192,700

Project Number	D02					Category	Drainage	
Project Name	Ranchettes 2 and 3							
Project Description	Add drainage swales and pipes in right of way and easements to convey drainage runoff through neighborhood. Mill and overlay existing roadway with concrete ribbon curb and sidewalk on both sides.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2020 CERTIFICATES OF OBLIGATION	3,263,500	0	0	0	0	0	0	3,263,500
GENERAL FUND - DRAINAGE SALES TAX	328,900	0	0	0	0	0	0	328,900
Total	3,592,400	0	0	0	0	0	0	3,592,400

Project Number	D03					Category	Drainage	
Project Name	Riviera East							
Project Description	Add drainage swales and pipes in right of way and easements to convey drainage runoff through neighborhood. Mill and overlay existing roadway with concrete ribbon curb and sidewalk on both sides.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2020 CERTIFICATES OF OBLIGATION	2,171,200	0	0	0	0	0	0	2,171,200
GENERAL FUND - DRAINAGE SALES TAX	218,800	0	0	0	0	0	0	218,800
Total	2,390,000	0	0	0	0	0	0	2,390,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	New FY 2021					Category	Facility	
Project Name	City Buildings Safety and Security							
Project Description	This project funds various safety and security improvements for City buildings.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
GENERAL FUND	0	250,000	0	0	0	0	0	250,000
Total	0	250,000	0	0	0	0	0	250,000

Project Number	F54					Category	Facility	
Project Name	City Hall Building 1 Reconfiguration							
Project Description	This project provides funding for necessary City Hall Building 1 improvements office renovations.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4A FUND	400,000	0	0	0	0	0	0	400,000
GENERAL FUND	175,000	0	0	0	0	0	0	175,000
UTILITY FUND	300,000	0	0	0	0	0	0	300,000
Total	875,000	0	0	0	0	0	0	875,000

Project Number	F47					Category	Facility	
Project Name	City Hall Building 3 Reconfiguration							
Project Description	This project includes remodeling costs for Building 3 at City Hall to provide additional meeting and office space.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2018 TAX NOTES	950,000	0	0	0	0	0	0	950,000
GENERAL FUND	450,000	0	0	0	0	0	0	450,000
UTILITY FUND	1,400,000	0	0	0	0	0	0	1,400,000
Total	2,800,000	0	0	0	0	0	0	2,800,000

Project Number	F38					Category	Facility	
Project Name	City Hall Building 6 Fire Administration Build Out							
Project Description	This project provides funding for the build out of the Fire Administration building.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2016 GO BOND	1,800,000	0	0	0	0	0	0	1,800,000
2017 TAX NOTES	75,000	0	0	0	0	0	0	75,000
Total	1,875,000	0	0	0	0	0	0	1,875,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	New FY 2021					Category	Facility	
Project Name	Citywide Fiber Connectivity							
Project Description	To realize direct fiber connections between the main City Hall Campus data center and the Police Department data center as well as all critical City facilities to ensure enhanced reliability and security of data transmissions. Additionally, these fiber runs will provide the foundation for strategic projects connectivity such as the Lakeline Park and Bell Boulevard projects.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	0	250,000	250,000	0	0	0	0	500,000
Total	0	250,000	250,000	0	0	0	0	500,000

Project Number	F60					Category	Facility	
Project Name	Fire Control Panel Replacement							
Project Description	The existing fire control panel located at the Police Department has reached end of life. The fire control panel is necessary to control all the fire alarm control systems for the Police Department and Municipal Court. The replacement of the fire panel will result in all the audible and visual indicators (horns and sirens) to be replaced as well to be compatible with the new system. With the addition of building square footage, the system is also at maximum operating capacity.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
GENERAL FUND	110,000	0	0	0	0	0	0	110,000
Total	110,000	0	0	0	0	0	0	110,000

Project Number	F02					Category	Facility	
Project Name	Fire Station 5							
Project Description	This joint project with Williamson County includes construction of a new fire station to be located on Cottonwood Creek just north of the Cedar Park Regional Hospital.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2008 GO BOND	551,172	0	0	0	0	0	0	551,172
2009 GO BOND	112,758	0	0	0	0	0	0	112,758
2016 GO BOND	3,876,070	0	0	0	0	0	0	3,876,070
2017 TAX NOTES	1,015,000	0	0	0	0	0	0	1,015,000
WM CO COST SHARE	400,000	0	0	0	0	0	0	400,000
Total	5,955,000	0	0	0	0	0	0	5,955,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	F56						Category	Facility
Project Name	Fire Station Improvements							
Project Description	The project will fund various Fire Station Improvements city-wide.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2020 TAX NOTES	1,124,284	0	0	0	0	0	0	1,124,284
FEMA ASSISTANCE TO FIREFIGHTERS GRAN	68,833	0	0	0	0	0	0	68,833
GENERAL FUND	6,883	0	0	0	0	0	0	6,883
Total	1,200,000	0	0	0	0	0	0	1,200,000

Project Number	F48						Category	Facility
Project Name	New Hope West Storage Building							
Project Description	This project consists of construction of a storage building at the New Hope West Elevated Water Tank site. The building would be used to store the equipment and pumps that comprise the WTP emergency intake barge to free up space at the Public Works Facility.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	175,000	0	0	0	0	0	0	175,000
Total	175,000	0	0	0	0	0	0	175,000

Project Number	F55						Category	Facility
Project Name	New Library							
Project Description	This project is for the construction of a library facility for an expanded and updated library collection with increased space for programs, meetings, technology, and allows for flexibility and adaptability to future needs.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2018 GO BOND	1,960,000	40,000	0	0	0	0	0	2,000,000
2020 CERTIFICATES OF OBLIGATION	0	10,000,000	0	0	0	0	0	10,000,000
2020 GO BOND	18,240,000	260,000	0	0	0	0	0	18,500,000
GENERAL FUND	0	45,000	0	0	0	0	0	45,000
Total	20,200,000	10,345,000	0	0	0	0	0	30,545,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	New FY 2021					Category	Facility	
Project Name	Police Building - Replace Air Conditioning Units							
Project Description	Current HVAC units lack the ability to control humidity levels, which is essential for maintaining evidence for criminal cases. The funding estimate is to replace 2 of the 3 units for the Public Safety Complex and move part of the 3rd unit to control evidence section only due to humidity issues.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
CIP FUND INTEREST INCOME	0	200,000	0	0	0	0	0	200,000
GENERAL FUND	0	45,000	0	0	0	0	0	45,000
Total	0	245,000	0	0	0	0	0	245,000

Project Number	F53					Category	Facility	
Project Name	Police Building Roof Replacement							
Project Description	The Police Department original facility was built in 2003. The existing roof has multiple leaks and has reached end of life. Several of the areas within the building have been renovated and have experienced leaks due to roof failure. There is approximately \$250,000 still remaining in the expansion project that can be applied to the total projected cost of \$450,000.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2016 GO BOND	0	100,000	0	0	0	0	0	100,000
CIP FUND INTEREST INCOME	0	350,000	0	0	0	0	0	350,000
GENERAL FUND	175,000	-175,000	0	0	0	0	0	0
Total	175,000	275,000	0	0	0	0	0	450,000

Project Number	F37					Category	Facility	
Project Name	Police Station Expansion							
Project Description	The Police Department Building Phase 2 Expansion includes a renovation and addition to the existing Police Department Building located at 911 Quest Parkway.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2016 GO BOND	6,205,000	-100,000	0	0	0	0	0	6,105,000
2017 TAX NOTES	601,000	0	0	0	0	0	0	601,000
Total	6,806,000	-100,000	0	0	0	0	0	6,706,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	F51					Category	Facility	
Project Name	Public Works Building 1 Expansion							
Project Description	The Public Works Building 1 Expansion will consist of a first floor addition of approximately 1,032 square feet at the back of the building. The additional office space will house three offices and two workstations for Public Works Staff.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
GENERAL FUND	300,000	0	0	0	0	0	0	300,000
UTILITY FUND	300,000	0	0	0	0	0	0	300,000
Total	600,000	0	0	0	0	0	0	600,000

Project Number	New FY 2021					Category	Facility	
Project Name	Public Works Building Expansion Phase 2							
Project Description	This project would fund the design and construction of the Public Works Building Expansion Phase 2.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	0	0	0	0	0	125,000	650,000	775,000
Total	0	0	0	0	0	125,000	650,000	775,000

Project Number	F57					Category	Facility	
Project Name	Public Works Parking Expansion							
Project Description	This would expand the parking at the Public Works Facility to accommodate employees and visitors.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	150,000	100,000	0	0	0	0	0	250,000
Total	150,000	100,000	0	0	0	0	0	250,000

Project Number	F46					Category	Facility	
Project Name	Regional Animal Shelter							
Project Description	This project pays for the Cedar Park portion of the improvements at the Williamson County Regional Animal Shelter.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2018 TAX NOTES	500,000	0	0	0	0	0	0	500,000
GENERAL FUND	500,000	0	0	0	0	0	0	500,000
Total	1,000,000	0	0	0	0	0	0	1,000,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	P31					Category	Parks	
Project Name	Bell Boulevard Redevelopment Park							
Project Description	This project funds the design and construction of a 12+ acre park to be built in tandem with the Bell Boulevard Redevelopment.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	300,000	3,000,000	0	0	0	0	0	3,300,000
GENERAL FUND - DRAINAGE SALES TAX	75,000	0	0	0	0	0	0	75,000
PUBLIC ART FUND	0	50,000	0	0	0	0	0	50,000
Total	375,000	3,050,000	0	0	0	0	0	3,425,000

Project Number	P29					Category	Parks	
Project Name	Brushy Creek Sports Park Improvements							
Project Description	This project provides funding for various improvements at the Brushy Creek Sports Park including field drainage improvements, new shade structures and new scoreboards and enhancements to the skate park.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	230,000	0	0	0	0	0	0	230,000
Total	230,000	0	0	0	0	0	0	230,000

Project Number	New FY 2021					Category	Parks	
Project Name	Community Park Improvements							
Project Description	This project funds community park development, improvement, and right of way costs.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
PARKLAND DEDICATION	0	50,000	0	0	0	0	0	50,000
Total	0	50,000	0	0	0	0	0	50,000

Project Number	P21					Category	Parks	
Project Name	Dog Park #2							
Project Description	This project was for the design and construction of a dog park on the eastern side of the City.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	265,000	0	0	0	0	0	0	265,000
Total	265,000	0	0	0	0	0	0	265,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	P26						Category	Parks
Project Name	Lakeline Park							
Project Description	This is the development of approximately 200 acres of city-owned parkland in South Cedar Park. In December 2018, City Council adopted the Lakeline Park Master Plan that will serve as a guide for the future development of this park.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2009 GO BOND	131,788	0	0	0	0	0	0	131,788
2018 GO BOND	5,868,212	0	0	0	0	0	0	5,868,212
4B FUND	1,000,000	0	0	0	0	0	0	1,000,000
TEXAS PARKS AND WILDLIFE GRANT	500,000	0	0	0	0	0	0	500,000
Total	7,500,000	0	0	0	0	0	0	7,500,000

Project Number	P28						Category	Parks
Project Name	North Brushy Creek Trail Project							
Project Description	The project is the design and construction of a roughly 3 mile Shared Use Pathway that begins at the existing bike/pedestrian facilities near W. Parmer and E. Whitestone and extends southward along Brushy Creek to connect with the existing regional trail.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	550,000	0	0	0	0	0	0	550,000
CAMPO	0	0	2,672,408	0	0	0	0	2,672,408
Total	550,000	0	2,672,408	0	0	0	0	3,222,408

Project Number	P12						Category	Parks
Project Name	Parks and Recreation Maintenance Facility							
Project Description	The project scope includes an administrative/maintenance building, workshop building, covered equipment parking structure, secure service yard including area for equipment and materials, and two small chemical storage buildings.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2008 GO BOND	585,402	0	0	0	0	0	0	585,402
2009 GO BOND	834,598	0	0	0	0	0	0	834,598
GENERAL FUND	35,000	0	0	0	0	0	0	35,000
TIRZ 2	1,100,000	0	0	0	0	0	0	1,100,000
Total	2,555,000	0	0	0	0	0	0	2,555,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	P30					Category	Parks	
Project Name	Recycling in Five Community Parks							
Project Description	This project provides funding to add recycling receptacles to five separate parks in the City.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	150,000	0	0	0	0	0	0	150,000
Total	150,000	0	0	0	0	0	0	150,000

Project Number	P32					Category	Parks	
Project Name	Regional Trail Connection and Bridge Match							
Project Description	This project is a joint project with Williamson County funds a Brushy Creek Regional Trail connection to Lakeline Park with a shared use bridge over Bell Boulevard.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	500,000	0	0	0	0	0	0	500,000
PROPOSED WM CO COST SHARE	0	0	2,000,000	0	0	0	0	2,000,000
Total	500,000	0	2,000,000	0	0	0	0	2,500,000

Project Number	P35					Category	Parks	
Project Name	Tennis and Basketball Court Surface Improvements							
Project Description	The projects funds the resurfacing of tennis and basketball courts across city parks.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
GENERAL FUND	90,000	0	0	0	0	0	0	90,000
Total	90,000	0	0	0	0	0	0	90,000

Project Number	P25					Category	Parks	
Project Name	Town Center Trail and Pedestrian Bridge							
Project Description	This project provides funding for construction costs of a pedestrian bridge along the town center trail.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	550,000	0	0	0	0	0	0	550,000
Total	550,000	0	0	0	0	0	0	550,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	P33					Category	Parks	
Project Name	Trail Connection at James Avery location							
Project Description	This project provides funding for a trail connection near the James Avery location.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	500,000	0	0	0	0	0	0	500,000
Total	500,000	0	0	0	0	0	0	500,000

Project Number	P22					Category	Parks	
Project Name	Trail Lighting Project at Community Parks							
Project Description	This project includes the purchase and installation of solar LED lighting fixtures and poles along selected areas of our major trails within the City’s community parks.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	50,000	0	0	0	0	0	0	50,000
Total	50,000	0	0	0	0	0	0	50,000

Project Number	P34					Category	Parks	
Project Name	Veterans Dog Park Improvements							
Project Description	This project funds grading and installation of top soil, re-vegetation, irrigation improvements, and installation of tree wells.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	100,000	0	0	0	0	0	0	100,000
TREE MITIGATION FUND	50,000	0	0	0	0	0	0	50,000
Total	150,000	0	0	0	0	0	0	150,000

Project Number	P23					Category	Parks	
Project Name	Veterans Memorial Park Improvements							
Project Description	Veterans Memorial Park improvements to the pond drainange system, concrete trails, and pond approach. Handrail installation at the Veterans monument and improvements to the soccer field.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	500,000	0	0	0	0	0	0	500,000
Total	500,000	0	0	0	0	0	0	500,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	T25					Category	Transportation	
Project Name	Anderson Mill Road							
Project Description	This project funds the design work and construction of improvements to Anderson Mill from RM 1431 to Zeppelin Drive. This will result in a 4 lane divided highway with a raised median.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2009 GO BOND	1,200,000	0	0	0	0	0	0	1,200,000
2015 GO BOND	2,550,000	0	0	0	0	0	0	2,550,000
4B FUND	1,994,600	0	0	0	0	0	0	1,994,600
WM CO COST SHARE	4,150,000	0	0	0	0	0	0	4,150,000
Total	9,894,600	0	0	0	0	0	0	9,894,600

Project Number	T73					Category	Transportation	
Project Name	Anderson Mill Road Phase II							
Project Description	This project consists of the re-alignment and reconstruction of Anderson Mill Road to improve safety and mobility.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2018 GO BOND	8,700,000	-2,163,000	0	0	0	0	0	6,537,000
Total	8,700,000	-2,163,000	0	0	0	0	0	6,537,000

Project Number	T62					Category	Transportation	
Project Name	Arterial Overlay							
Project Description	This project includes the overlay of certain highly traveled arterial and collector roadways in an effort to maintain or improve current pavement conditions.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2015 GO BOND	2,201,029	0	0	0	0	0	0	2,201,029
2016 GO BOND	2,132,304	0	0	0	0	0	0	2,132,304
2018 GO BOND	2,166,667	0	0	0	0	0	0	2,166,667
Total	6,500,000	0	0	0	0	0	0	6,500,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	T65						Category	Transportation
Project Name	Bell Boulevard District Redevelopment							
Project Description	This project funds the design, acquisition, and construction of the Bell Boulevard District Redevelopment.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2018 GO BOND	131,788	0	0	0	0	0	0	131,788
2018 TAX NOTES	6,000,000	0	0	0	0	0	0	6,000,000
4B FUND	20,350,000	0	0	0	0	0	0	20,350,000
CIP FUND BALANCE	139,212	0	0	0	0	0	0	139,212
GENERAL FUND	2,100,000	0	0	0	0	0	0	2,100,000
PARKLAND DEDICATION	550,000	0	0	0	0	0	0	550,000
Total	29,271,000	0	0	0	0	0	0	29,271,000

Project Number	T64						Category	Transportation
Project Name	Bell Boulevard Road Realignment							
Project Description	This project funding provides for Phase 1 transportation infrastructure funding for the Bell Boulevard project.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2012 GO BOND	135,000	0	0	0	0	0	0	135,000
2016 GO BOND	9,965,000	0	0	0	0	0	0	9,965,000
2018 GO BOND	13,900,000	0	0	0	0	0	0	13,900,000
CIP FUND INTEREST INCOME	0	1,750,000	0	0	0	0	0	1,750,000
GENERAL FUND - DRAINAGE SALES TAX	416,192	533,808	0	0	0	0	0	950,000
Total	24,416,192	2,283,808	0	0	0	0	0	26,700,000

Project Number	T78						Category	Transportation
Project Name	Bike Lane Striping							
Project Description	This project provides funding for bike lane striping in Cedar Park.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	350,000	0	0	0	0	0	0	350,000
Total	350,000	0	0	0	0	0	0	350,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	T80					Category	Transportation	
Project Name	Brushy Creek Rd (Arrowhead to Ranch Tr)							
Project Description	This project will reconstruct and widen a 0.3 mile section of Brushy Creek Road to a 4- lane divided roadway with raised median, wide outside lanes, illumination, and sidewalks from Arrowhead Trail to Ranch Trails.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2020 GO BOND	500,000	-500,000	0	0	0	0	0	0
Total	500,000	-500,000	0	0	0	0	0	0

Project Number	T54					Category	Transportation	
Project Name	Brushy Creek Regional Trail Connection							
Project Description	This project connects various sidewalk areas to Brushy Creek Regional Trail.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	450,000	0	0	0	0	0	0	450,000
Total	450,000	0	0	0	0	0	0	450,000

Project Number	New FY 2021					Category	Transportation	
Project Name	Corridor Sign Replacements							
Project Description	Long-standing program provides an incentive to local business and property owners for removal and replacement of noncom pliant signs with conforming signage along and adjacent to Cedar Park's main travel corridors.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	0	50,000	0	0	0	0	0	50,000
Total	0	50,000	0	0	0	0	0	50,000

Project Number	T63					Category	Transportation	
Project Name	Intersection Turn Lanes							
Project Description	This project consists of the construction of right turn lanes on arterial roadways at high traffic intersections or major driveways to improve mobility.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2016 GO BOND	875,000	0	0	0	0	0	0	875,000
2018 GO BOND	1,525,000	0	0	0	0	0	0	1,525,000
DEVELOPER CONTRIBUTIONS	321,875	0	0	0	0	0	0	321,875
Total	2,721,875	0	0	0	0	0	0	2,721,875



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	T76					Category	Transportation	
Project Name	Krienke Ranch Rd (Formerly CR 272) Creek Crossing							
Project Description	This project provides funding to replace the culvert over Brushy Creek along County Road 272.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2009 GO BOND	2,110	0	0	0	0	0	0	2,110
2016 GO BOND	617,890	0	0	0	0	0	0	617,890
GENERAL FUND - DRAINAGE SALES TAX	75,000	0	0	0	0	0	0	75,000
WM CO COST SHARE	180,000	0	0	0	0	0	0	180,000
Total	875,000	0	0	0	0	0	0	875,000

Project Number	T81					Category	Transportation	
Project Name	Lakeline Park - Offsite Roadway Infrastructure							
Project Description	The project provides funding to design and construct offsite roadways in tandem with the Lakeline Park Project.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2020 GO BOND	800,000	0	0	0	0	0	0	800,000
Total	800,000	0	0	0	0	0	0	800,000

Project Number	T75&T23					Category	Transportation	
Project Name	Little Elm Trail and Fire Lane Improvements							
Project Description	The project is located east of the intersection of Bell Boulevard (US183) and Little Elm Trail. The project will reconstruct Little Elm Trail, East of the YMCA driveway intersection and Fire Lane north and south of the intersection at Little Elm Trail.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	650,000	0	0	0	0	0	0	650,000
GENERAL FUND	75,200	0	0	0	0	0	0	75,200
Total	725,200	0	0	0	0	0	0	725,200



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	T66						Category	Transportation
Project Name	New Hope (Cottonwood Creek to Ronald Reagan)							
Project Description	This project funds the construction of New Hope Drive to be extended from Cottonwood Creek Trail to Ronald Reagan Blvd. as a 4-lane divided roadway with raised median, wide outside lanes, sidewalk, and illumination.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2009 GO BOND	670,719	0	0	0	0	0	0	670,719
2011 GO BOND	183,908	0	0	0	0	0	0	183,908
2012 GO BOND	299,572	0	0	0	0	0	0	299,572
2014 GO BOND	2,560,018	0	0	0	0	0	0	2,560,018
2015 GO BOND	2,673,679	0	0	0	0	0	0	2,673,679
2016 GO BOND	1,143,045	0	0	0	0	0	0	1,143,045
Total	7,530,940	0	0	0	0	0	0	7,530,940

Project Number	T67						Category	Transportation
Project Name	New Hope (Ronald Reagan to Sam Bass)							
Project Description	New Hope Drive will be extended from Ronald Reagan Boulevard to Sam Bass Road as a 4-lane divided roadway with raised median. This phase of the project is for engineering, surveying, right-of-way acquisition, and construction.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2016 GO BOND	4,300,000	0	0	0	0	0	0	4,300,000
2018 GO BOND	1,700,000	2,163,000	0	0	0	0	0	3,863,000
2020 GO BOND	0	7,297,000	0	0	0	0	0	7,297,000
CIP FUND INTEREST INCOME	0	250,000	0	0	0	0	0	250,000
DEVELOPER CONTRIBUTIONS	18,547	0	0	0	0	0	0	18,547
PROPOSED WM CO COST SHARE	0	0	0	4,790,000	0	0	0	4,790,000
Total	6,018,547	9,710,000	0	4,790,000	0	0	0	20,518,547

Project Number	T41						Category	Transportation
Project Name	New Hope Road - West - CR 185 to Ronald Reagan							
Project Description	This project funds the design and right of way acquisition for New Hope Road West.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2015 GO BOND	1,300,000	0	0	0	0	0	0	1,300,000
WM CO COST SHARE	1,300,000	0	0	0	0	0	0	1,300,000
Total	2,600,000	0	0	0	0	0	0	2,600,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	T79					Category	Transportation	
Project Name	Pole Mounted Street Signs Ph. 2							
Project Description	This project provides funding for pole mounted street signs in Cedar Park.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	300,000	0	0	0	0	0	0	300,000
Total	300,000	0	0	0	0	0	0	300,000

Project Number	T82					Category	Transportation	
Project Name	Right Turn Lane at Bell and Cypress Creek							
Project Description	The project will fund the design and construction of a right turn lane south bound on Bell Boulevard.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	400,000	0	0	0	0	0	0	400,000
Total	400,000	0	0	0	0	0	0	400,000

Project Number	T68					Category	Transportation	
Project Name	Right Turn Lane at Lakeline Boulevard							
Project Description	The purpose of this project is to provide for the design, construction, and installation of right turn lanes on Lakeline Boulevard northbound and extend the existing left turn lane on Lakeline Boulevard at New Hope Drive.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	700,000	0	0	0	0	0	0	700,000
Total	700,000	0	0	0	0	0	0	700,000

Project Number	T74					Category	Transportation	
Project Name	Right Turn Lane at Ronald Reagan & Caballo Ranch							
Project Description	This project provides a north bound right turn lane at Ronald Reagan and Caballo Ranch.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	250,000	0	0	0	0	0	0	250,000
Total	250,000	0	0	0	0	0	0	250,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	T69					Category	Transportation	
Project Name	Right Turn Lane at Whitestone Boulevard							
Project Description	The project will fund design and construction of right turn lanes on westbound Whitestone Boulevard at Walton Way and at two entrances to the Railyard Shopping Center.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	700,000	0	0	0	0	0	0	700,000
Total	700,000	0	0	0	0	0	0	700,000

Project Number	T83					Category	Transportation	
Project Name	RM 1431 (Bagdad to Anderson Mill Rd)							
Project Description	The RM 1431 (Bagdad to Anderson Mill Road) projects is for engineering/right-of-way acquisition only. The last gap on RM 1431 through Cedar Park. Currently 4 lanes the project aims to widen 1.1 miles to 6-lane divided major arterial roadway with a raised median to improve safety.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2018 GO BOND	1,858,333	0	0	0	0	0	0	1,858,333
2020 GO BOND	5,441,667	-3,230,000	0	0	0	0	0	2,211,667
PROPOSED WM CO COST SHARE	0	0	0	4,070,000	0	0	0	4,070,000
Total	7,300,000	-3,230,000	0	4,070,000	0	0	0	8,140,000

Project Number	T77					Category	Transportation	
Project Name	Sidewalk Gap Phase V							
Project Description	This project provides funding for sidewalk gap closures.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	350,000	0	0	0	0	0	0	350,000
Total	350,000	0	0	0	0	0	0	350,000

Project Number	T84					Category	Transportation	
Project Name	Toro Grande Extension							
Project Description	The project provides partial funding for the extension of Toro Grande Boulevard.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2016 GO BOND	3,500,000	0	0	0	0	0	0	3,500,000
PROPOSED WM CO COST SHARE	0	0	0	10,743,000	0	0	0	10,743,000
Total	3,500,000	0	0	10,743,000	0	0	0	14,243,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	T70					Category	Transportation	
Project Name	Traffic Signal at Liberty Oaks and Cypress Creek							
Project Description	This project will provide for the design, construction, and installation of a traffic signal at the intersection of Liberty Oaks Boulevard and Cypress Creek Road.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	325,000	0	0	0	0	0	0	325,000
Total	325,000	0	0	0	0	0	0	325,000

Project Number	New FY 2021					Category	Transportation	
Project Name	Traffic Signal Construction							
Project Description	With the increase in regional population and traffic volumes, more intersections are nearing the need for traffic signals. When it is determined that a signal is warranted, it is important to construct the signal as soon as possible to improve the safety and operations of the intersection. This would provide funding to construct one traffic signal in a location where warrants are satisfied.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
4B FUND	0	320,000	0	0	0	0	0	320,000
Total	0	320,000	0	0	0	0	0	320,000

Project Number	T72					Category	Transportation	
Project Name	Travis County Traffic Signal Standardization							
Project Description	Upgrades to traffic signals on Anderson Mill Road currently belonging to Travis County to bring them up to Cedar Park’s standards and specifications when the City annexes that section of Anderson Mill Rd.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
GENERAL FUND	120,000	0	0	0	0	0	0	120,000
Total	120,000	0	0	0	0	0	0	120,000

Project Number	New FY 2021					Category	Wastewater	
Project Name	2021 Water Reclamation Facility (WRF) Rehabilitation							
Project Description	This project would provide for rehabilitation and upgrade of components of the Water Reclamation Facility that have degraded over time, or are energy inefficient.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	0	400,000	0	0	0	0	0	400,000
Total	0	400,000	0	0	0	0	0	400,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	S12	Category	Wastewater					
Project Name	BCRWWS East Plant Expansion Improvements							
Project Description	The BCRWWS is a regional Wastewater system jointly owned by the cities of Cedar Park, Round Rock, Austin, and Leander. The re-rating and expansion of the BCRWWS East Plant is a project that will increase the system's treatment capacity to 33 MGD, with Cedar Park owning 5.47 MGD of that capacity.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2020 REVEVUE BOND	11,000,000	0	0	0	0	0	0	11,000,000
CIF FUND	7,035,000	0	0	0	0	0	0	7,035,000
UTILITY FUND	10,600,000	0	0	0	0	0	0	10,600,000
Total	28,635,000	0	0	0	0	0	0	28,635,000

Project Number	S27					Category	Wastewater	
Project Name	Bell Blvd. Redevelopment Wastewater Infrastructure							
Project Description	This project funds the design and construction of wastewater infrastructure in tandem with the Bell Blvd. Realignment Project.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	575,000	0	0	0	0	0	0	575,000
Total	575,000	0	0	0	0	0	0	575,000

Project Number	S10	Category	Wastewater					
Project Name	Cottonwood WW Interceptor - Ph C-2							
Project Description	This project consists of installing approximately 5,100 feet of 33 inch wastewater interceptor and the elimination of an existing pump station. The project will increase capacity in a rapidly growing area in Cedar Park and will provide operational cost savings by eliminating a pump station.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2016 UTILITY REVENUE BOND	2,550,000	0	0	0	0	0	0	2,550,000
CIF FUND	2,350,000	0	0	0	0	0	0	2,350,000
UTILITY FUND	1,850,000	0	0	0	0	0	0	1,850,000
Total	6,750,000	0	0	0	0	0	0	6,750,000

Project Number	S28					Category	Wastewater	
Project Name	Lakeline Park - Wastewater Infrastructure							
Project Description	This project funds the design and construction of wastewater infrastructure in tandem with the Lakeline Park Project.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	150,000	0	0	0	0	0	0	150,000
Total	150,000	0	0	0	0	0	0	150,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	S29					Category	Wastewater	
Project Name	Liftt Station Coating Rehab							
Project Description	This project would remove and replace the corroded protective coating inside the wet-wells at the Lobo and Blue Ridge Creek lift stations.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	150,000	0	0	0	0	0	0	150,000
Total	150,000	0	0	0	0	0	0	150,000

Project Number	S15	Category	Wastewater					
Project Name	Lobo LS Relief Tunnel Study							
Project Description	A study project to determine the feasibility and costs to build a wastewater tunnel to take the Lobo Lift Station out of service.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	100,000	0	0	0	0	0	0	100,000
Total	100,000	0	0	0	0	0	0	100,000

Project Number	S23					Category	Wastewater	
Project Name	New Hope WW (Cottonwood to Ronald Reagan)							
Project Description	This project would provide wastewater service along the section of New Hope Road from Cottonwood to Ronald Reagan.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
CIF FUND	610,000	0	0	0	0	0	0	610,000
Total	610,000	0	0	0	0	0	0	610,000

Project Number	New FY 2021					Category	Wastewater	
Project Name	New Hope WW (Ronald Reagan to C.R. 175)							
Project Description	This project consists of construction of new wastewater mains concurrent with the construction of the new roadway to provide wastewater service to unserved areas.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	0	400,000	0	0	0	0	0	400,000
Total	0	400,000	0	0	0	0	0	400,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	Future					Category	Wastewater	
Project Name	Wastewater CIP Projects							
Project Description	Future unidentified wastewater Capital Improvement Projects.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	0	0	500,000	500,000	500,000	750,000	750,000	3,000,000
Total	0	0	500,000	500,000	500,000	750,000	750,000	3,000,000

Project Number	S25					Category	Wastewater	
Project Name	Wastewater Infrastructure Rehab/Relocation							
Project Description	Annual funding to provide for wastewater infrastructure rehabilitation projects and relocation of wastewater infrastructure to accommodate road and utility projects.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	1,381,125	367,000	377,000	386,000	396,000	406,000	416,000	3,729,125
Total	1,381,125	367,000	377,000	386,000	396,000	406,000	416,000	3,729,125

Project Number	S26					Category	Wastewater	
Project Name	WRF Headworks Rehabilitation							
Project Description	The Water Reclamation Facility (WRF) Headworks Rehabilitation Project will improve the first stage of the treatment process at the WRF by improving inorganic solids removal. This will reduce wear on downstream process equipment and improve operations.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2016 UTILITY REVENUE BOND	286,000	0	0	0	0	0	0	286,000
UTILITY FUND	509,000	0	0	0	0	0	0	509,000
Total	795,000	0	0	0	0	0	0	795,000

Project Number	W22					Category	Water	
Project Name	33" Waterline Condition Assessment							
Project Description	This assessment will look at the condition of major water lines in the City.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	150,000	0	0	0	0	0	0	150,000
Total	150,000	0	0	0	0	0	0	150,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	W30					Category	Water	
Project Name	Anderson Mill 16" TM (upgrade existing 12")							
Project Description	Project includes installation of approximately 2,500 feet of 16 inch water main along Anderson Mill Road from the main water storage facility to existing mains at Old Mill Road to improve water service during peak demand periods.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
2016 UTILITY REVENUE BOND	600,000	0	0	0	0	0	0	600,000
UTILITY FUND	0	480,000	0	0	0	0	0	480,000
Total	600,000	480,000	0	0	0	0	0	1,080,000

Project Number	W21					Category	Water	
Project Name	Anderson Mill Road Waterline							
Project Description	An extension of the water main with the reconstruction of Anderson Mill Road							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	375,000	0	0	0	0	0	0	375,000
Total	375,000	0	0	0	0	0	0	375,000

Project Number	W31					Category	Water	
Project Name	BCRUA Ph. IC							
Project Description	The BCRUA Phase 1C Water Treatment Plan (WTP) expansion project will consist of an expansion of the floating raw water intake and WTP to increase total production capability from 17 to 30 million gallons a day (MGD), which will increase Cedar Park's capacity from 4.5 MGD to 8 MGD. Phase 1C also includes modifications and improvements to the existing raw water pipeline and elevated storage tank.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
SWIFT FUNDED	4,430,000	0	0	0	0	0	0	4,430,000
Total	4,430,000	0	0	0	0	0	0	4,430,000

Project Number	W35					Category	Water	
Project Name	BCRUA Ph. ID							
Project Description	Phase 1D will add treatment capacity to the BCRUA water treatment plant. Treatment capacity will increase to a total of 42 million gallons a day, with Cedar Park’s total share increasing to 11 million gallons a day.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
CIF FUND	300,000	0	0	0	3,200,000	0	0	3,500,000
Total	300,000	0	0	0	3,200,000	0	0	3,500,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	W24					Category	Water	
Project Name	BCRUA Ph. II							
Project Description	Phase 2 of the BCRUA Regional Raw Water Facilities is needed to address water demand projections and includes a permanent deep raw water intake, pump station, and tunneled pipeline. Project anticipated to be funded through FY 2025.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
CIF FUND	750,000	0	0	0	0	0	0	750,000
SWIFT FUNDED	6,970,000	0	57,800,000	0	0	0	0	64,770,000
Total	7,720,000	0	57,800,000	0	0	0	0	65,520,000

Project Number	W36					Category	Water	
Project Name	Bell Blvd. Realignment Water Infrastructure							
Project Description	This project funds the design and construction of water infrastructure in tandem with the Bell Blvd. Realignment Project.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	775,000	0	0	0	0	0	0	775,000
Total	775,000	0	0	0	0	0	0	775,000

Project Number	New FY 2021					Category	Water	
Project Name	Bell Blvd. Redevelopment Water Infrastructure							
Project Description	This project funds the design and construction of water infrastructure in tandem with the Bell Blvd. Redevelopment Project.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	0	1,400,000	0	0	0	0	0	1,400,000
Total	0	1,400,000	0	0	0	0	0	1,400,000

Project Number	New FY 2021					Category	Water	
Project Name	Distribution SCADA Update							
Project Description	This project would replace the water distribution SCADA (Supervisory Control and Data Acquisition) system. This system is the hardware and programming that allows the operators to monitor and control the distribution system. The current system is outdated and there is only one vendor available to make repairs.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	0	150,000	0	0	0	0	0	150,000
Total	0	150,000	0	0	0	0	0	150,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	W32					Category	Water	
Project Name	Elevated Storage Tank (Pressure Plane 4)							
Project Description	The Pressure Plane 4 Elevated Storage Tank Project will provide a 0.5 million gallon water storage tank in the east and northeast portion of the City. The purpose of the tank is to limit pressure fluctuations within the distribution system, provide additional fire flows, and provide additional water storage.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
CIF FUND	4,250,000	0	0	0	0	0	0	4,250,000
Total	4,250,000	0	0	0	0	0	0	4,250,000

Project Number	W37					Category	Water	
Project Name	Lakeline Park - Water Infrastructure							
Project Description	This project funds the design and construction of water infrastructure in tandem with the Lakeline Park Project.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	250,000	0	0	0	0	0	0	250,000
Total	250,000	0	0	0	0	0	0	250,000

Project Number	W26					Category	Water	
Project Name	New Hope 16" TM (Cottonwood to Ronald Reagan)							
Project Description	This project consists of construction of a new 16" water transmission main to serve new development and complete looping of the water system from Cottonwood Trail to Ronald Reagan Blvd.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
CIF FUND	1,130,000	0	0	0	0	0	0	1,130,000
Total	1,130,000	0	0	0	0	0	0	1,130,000

Project Number	New FY 2021					Category	Water	
Project Name	New Hope 16" TM (Ronald Reagan to C.R. 175)							
Project Description	This project consists of construction of a new 16" water transmission main to serve new development and complete looping of the water system from Cottonwood Trail to Ronald Reagan Blvd.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
CIF FUND	0	2,300,000	0	0	0	0	0	2,300,000
Total	0	2,300,000	0	0	0	0	0	2,300,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	W40					Category	Water	
Project Name	Stormwater-Water Infrastructure Rehab							
Project Description	This project would replace the water distribution lines concurrently with the construction of drainage projects from the Stormwater Master Plan.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	150,000	700,000	300,000	400,000	400,000	300,000	500,000	2,750,000
Total	150,000	700,000	300,000	400,000	400,000	300,000	500,000	2,750,000

Project Number	New FY 2021					Category	Water	
Project Name	Water and Wastewater Master Plan Update							
Project Description	Utility Engineering effort to update the Water and Wastewater Master Plans to ensure continued quality of service and to determine future CIP needs based on growth and demand projections.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	0	100,000	0	0	0	0	0	100,000
Total	0	100,000	0	0	0	0	0	100,000

Project Number	Future					Category	Water	
Project Name	Water CIP Projects							
Project Description	Future unidentified water Capital Improvement Projects.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	0	0	500,000	500,000	500,000	750,000	750,000	3,000,000
Total	0	0	500,000	500,000	500,000	750,000	750,000	3,000,000

Project Number	W29					Category	Water	
Project Name	Water Infrastructure Rehab/Relocation							
Project Description	General Infrastructure improvements and maintenance as needed.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	1,381,125	217,000	377,000	386,000	396,000	406,000	416,000	3,579,125
Total	1,381,125	217,000	377,000	386,000	396,000	406,000	416,000	3,579,125

Project Number	W27					Category	Water	
Project Name	Water Tank Rehab							
Project Description	This project will make necessary improvements to the Cedar Park Water Tanks.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	250,000	0	250,000	0	0	0	0	500,000
Total	250,000	0	250,000	0	0	0	0	500,000



6-YEAR CAPITAL IMPROVEMENT PLAN

Project Number	W41					Category	Water	
Project Name	Waterline Upgrade - 30" Cypress Creek Road							
Project Description	The project upgrades the waterline on Cypress Creek road at multiple locations.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	850,000	0	0	0	0	0	0	850,000
Total	850,000	0	0	0	0	0	0	850,000

Project Number	W34					Category	Water	
Project Name	WTP Intake Improvements Project							
Project Description	The Water Treatment Plant (WTP) Improvements Project will improve the water intake system that supplies the City of Cedar Park's WTP by providing for zebra mussel control. Controlling zebra mussels will protect the equipment and piping at the WTP to ensure a continued supply of source water to the WTP.							
Revenue Source	Prior Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
UTILITY FUND	915,000	0	0	0	0	0	0	915,000
Total	915,000	0	0	0	0	0	0	915,000





APPENDIX

The appendix provides additional information regarding the adopted budget, historical financial information, and the City. Included in this section are the budget and tax rate adoption ordinances, history of the City, City demographics, summary of FTEs, property tax analysis, sales tax analysis, and a glossary.

ITEMIZATION OF CERTAIN EXPENDITURES

The expenditures itemized below are included in and are a part of the proposed budget in accordance with the provisions of Texas Local Government Code §140.0045, as amended by House Bill 1495 in the 86th Legislative Session.

Newspaper publication of legally required notices

For FY 2020, the best available estimate of total City expenditures for notices required by law to be published by the City in a newspaper is \$25,000. For FY 2021, \$25,000 is proposed to be expended for notices required by law to be published by the City in a newspaper.

These expenditures are itemized as follows:

	<u>FY 2020 Estimate</u>	<u>FY 2021 Proposed</u>
Newspaper publication of legally required notices	\$25,000	\$25,000

The above expenses are included in the budget of each affected department.

Lobbying related expenditures

For FY 2020, the best available estimate of City expenditures for directly or indirectly influencing or attempting to influence the outcome of state legislation or state administrative action is \$72,000. For FY 2021, \$72,000 is proposed to be expended to directly or indirectly influence or attempt to influence the outcome of state legislation or state administrative action.

These expenditures are itemized as follows:

	<u>FY 2020 Estimate</u>	<u>FY 2021 Proposed</u>
Expenditures to directly or indirectly influence the outcome of state legislation or administrative action	\$72,000	\$72,000

Lobbying related expenditures are included in the City's Non-Departmental, Utility Administration, and Economic Development department budgets.



BUDGET GLOSSARY

Accounting System: The methods and records established to identify, assemble, analyze, classify, record, and report the City's transactions and to maintain accountability for the related assets and liabilities.

Accounts Payable (AP): A short-term (one year or less) liability reflecting amounts owed for goods and services received by the City.

Accounts Receivable (AR): An asset reflecting amounts due from other persons or organizations for goods and services furnished by the City.

Accrual Accounting: A basis of accounting in which revenues and expenses are recorded at the time they occur, rather than at the time cash is received or paid by the city.

Actual: The actual amount spent on expenditures as it relates to a fund, department and/or expenditure category. These amounts have been adjusted and include audit adjustments.

Ad Valorem Taxes: Commonly referred to as property taxes. The charges levied on all real and certain personal property according to the property's assessed value and the tax rate. Two ad valorem rates create the total collection:

Maintenance and Operations Rate: This rate is one of two component rates that make up the total tax rate. Revenue generated by this rate is used to fund general operations of the City.

Debt Service Rate: This rate is the second of two component rates that make up the total tax rate. This rate is set by law in an amount sufficient to generate enough revenue with which to pay the City's maturing general obligation debt.

Adjustment to Base Request: A request needed to maintain current service levels, such as fuel or electricity, and may include personnel when needed to maintain the service level.

Advanced Refunding Bonds: Bonds issued to refinance an outstanding bond issue before the date the outstanding bonds become due or callable. Proceeds of the advance refunding are deposited in escrow with a fiduciary, invested in U.S. Treasury Bonds or Other authorized securities and used to redeem the underlying bonds at their maturity or call date, to pay interest on the bonds being refunded, or to pay interest on the advance refunding bonds.

Appropriations: An authorization made by the City Council which permits the City to make expenditures and incur obligations.

Approved: The adopted budget for a fund, department and/or expenditure category for the upcoming fiscal year.

Assessed Value: A valuation set upon real estate or other property as a basis for levying property taxes. All property values within the City of Cedar Park are assessed by the Williamson County Appraisal District.

Asset: The resources and property of the City that can be used or applied to cover liabilities.

Audit: An examination or verification of the financial accounts and records. The City is required to have an annual audit conducted by qualified certified public accountants.

Balanced Budget: A budget with total revenues equaling or exceeding total expenditures. (See Structurally Balanced Budget)



BUDGET GLOSSARY

Base Budget: Refers to a departmental operating budget minus personnel and VES contribution.

Basis of Accounting: Refers to when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.

Bond: A written promise to pay a specified sum of money (called the principal amount) at a specific date or dates in the future (called the maturity dates) and carrying interest at a specified rate, usually paid periodically. The difference between a bond and a note is that a bond is issued for a longer period and requires greater legal formality. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large Capital projects, such as buildings, streets, and water/sewer system improvements.

Bonded Debt: The portion of indebtedness represented by outstanding (unpaid) bonds.

Bonds Issued: Bonds sold by the City.

Bonds Payable: The face value of bonds issued and unpaid.

Budget: A financial plan for a specified period of time (fiscal year for the City) that includes an estimate of proposed expenditures and the means for financing them.

Budget Message: A general discussion of the proposed budget as presented in writing by the City Manager to the City Council.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current fiscal period.

Capital Improvements: Expenditures for the construction, purchase, or renovation of City facilities or property.

Capital Outlay: Expenditures resulting in the acquisition of or addition to the City's fixed assets. Generally, any item with a purchase price of \$5,000 or more and having an estimated useful life of at least two years is classified as a capital outlay expenditure.

Cash Basis: A basis of accounting in which transaction recorded when cash is received or disbursed.

Category Descriptions: The name given to a group of similar line items. Ex. Line items related to the operating a facility such as gas and electricity grouped under the category description of Occupancy.

Certificate of Obligation Bonds: Bonds backed which do not require voter approval and can either be backed by the full faith and credit of the City or by a specific or special revenue stream.

Charges for Service: The revenue typically charged for a service is specific to an individual user, rather than a communal good, therefore the charge is used to offset the cost for the individual need. Ex. Park fees and utility charges.

Community Development Corporation: A city-council commissioned Board that is responsible for promoting economic development within the City of Cedar Park and providing for the public welfare of and for the City of Cedar Park. The projects include various areas such as streets, roads, transportation systems, public parks and facilities, municipal facilities, sports facilities, entertainment projects and other items related to the community attributes of Cedar Park. The Board is funded through a ½ cent dedicated sales tax option.



BUDGET GLOSSARY

Debt Service Fund: A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due. Also referred to as an Interest and Sinking Fund.

Debt Service Requirements: The amount of money required to pay interest and principal for a specified period on outstanding debt.

Delinquent Taxes: Property taxes remaining unpaid after the due date. Delinquent taxes incur penalties and interest at rates specified by law.

Department: A functional group of the City with related activities aimed at accomplishing a major City service or program (e.g. the Fire Department).

Depreciation: The prorating of the cost of a fixed asset over the estimated service life of the asset. Each period is charged with a portion of such cost, and through this process, the entire cost of the asset is ultimately charged off as an expense. In governmental accounting, depreciation may be recorded in proprietary funds. Assets in general governmental funds are expensed entirely when purchased.

Division: A sub-group of a Department that represents a major service provided by the Department (e.g. the Fire Suppression Division).

Economic Development Corporation: A city-council commissioned Board that is responsible for promoting, assisting and enhancing economic development activities for the City of Cedar Park. The Board is funded by a $\frac{3}{8}$ of a cent dedicated sales tax option.

Effective Tax Rate: The rate necessary to raise the same total amount of taxes from the same properties that were on the roll last year.

Efficiency & Effectiveness Measure: A performance indicator is an assessment of how well or the degree of quality a department provides services.

Encumbrance: The commitment of appropriated funds to purchase an item or service. An encumbrance differs from an account payable in that a commitment is referred to as an encumbrance before goods or services are received.

Enhancement Request: A budget request that would enhance or add to the current service levels rather than just help to maintain current service levels.

Enterprise Fund: See Proprietary Fund.

Equity: The difference between assets and liabilities of the fund.

Estimated: An estimate of an unknown number, such as future revenue, based upon history, trend, or other logical methods.

Expense/Expenditure: Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which are presumed to benefit the current fiscal period.

BUDGET GLOSSARY

Extra Territorial Jurisdiction (ETJ): The unincorporated area that is contiguous to the corporate boundaries of a City. The ETJ area for the City of Cedar Park extends one mile from the City's boundaries. Cities have certain powers in their ETJ's to promote and protect the general health, safety, and welfare of persons residing in and adjacent to the City.

Fiduciary Fund: A fund created for situations in which the government is acting in a trustee capacity or as an agent for other entities.

Fire Protection Fees: Revenues from this fee cover the cost of the City providing fire protection service to areas in the ETJ. This fee is assessed in lieu of the ETJ districts charging an ad valorem tax.

Fiscal Year (Period): The time period designated by the City signifying the beginning and ending period for recording financial transactions of the City. The City of Cedar Park's fiscal year begins each October 1st and ends the following September 30th.

Fixed Assets: Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and equipment.

Franchise: A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Franchise Fees: These fees are derived from major public utilities operating within the City and are intended to reimburse the City for use of public streets and rights of way, which is generally computed as a percent of gross receipts and the percentages vary among the utility classes.

Full Faith and Credit: A pledge to the City's taxing power to repay debt obligations. Bonds carrying such pledges are referred to as general obligation bonds or tax supported debt.

Full-Time Equivalent (FTE): A calculation of a position in which a position is calculated by the proportion of hours worked compared to a full-time employee. Ex. A seasonal employee is a .25 FTE because they are budgeted to work a ¼ the number of hours of a full-time employee.

Fund: Separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Fund Balance: The excess of a fund's assets over its liabilities and reserves.

Garbage Collection Fees: A fee is assessed for the collection of garbage which is provided by the City through the use of an outside vendor.

General Fund: The largest fund within the City. Accounts for all financial resources except those required to be accounted for in another fund. The General Fund Contains the activities commonly associated with municipal government, such as police and fire protection, libraries, and parks and recreation.

General Obligation Bonds: Voter-approved Bonds backed by the full faith and credit of the City and funded thru Ad Valorem Taxes.



BUDGET GLOSSARY

Governmental Fund: Includes activities usually associated with a typical local government's operations, such as Police protection. Governmental Funds also include "Special Revenue" Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Impact Fees: These fees are charged for facility expansion of the city's water and wastewater systems. The Texas Local Government Code, Chapter 395, enacted by the State Legislature in 1987 (Senate Bill 336) and amended in 1989, empowers cities to impose and collect "impact fees" upon new development.

Interest: Idle funds are prudently invested in various instruments allowed under the adopted City Investment Strategy and Policy.

Interfund Transfers: All interfund transactions except loans and reimbursements.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements, or payments in lieu of taxes.

Machinery & Equipment: Property that does not lose its identity when removed from its location and is not changed materially or consumed immediately by use.

Maintenance: The act of keeping assets in a state of good repair. It includes preventive maintenance, normal periodic repairs, part replacement, and so forth, needed to maintain the asset so that it continues to provide normal service.

Mission Statement: tells you the fundamental purpose of the organization. It concentrates on the present. It defines the customer and the critical processes. It informs you of the desired level of performance.

Modified Accrual Basis: This method of governmental accounting recognizes revenues when they are measurable and available and expenditures when goods or services are received (except for principal and interest on long-term debt, which is recognized when paid).

Operating Budget: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing activities of the City are controlled.

Operating Expenses: Proprietary fund expenses related directly to the fund's primary activities.

Operating Income: The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues: Proprietary fund revenues directly related to the fund's primary activities. They consist primarily of user charges for goods and services.

Ordinance: A formal legislative enactment by the City Council.

Part 1 Crime/Offense: The Crimes against a person or property most likely to be reported to the Police Department and include homicide, rape, robbery, aggravated assault, burglary, larceny, motor vehicle theft, and arson.

Paying Agent: An entity responsible for paying the bond principal and interest on behalf of the City.

Performance Improvement: A departmental goal for the fiscal year which should improve performance, efficiency, customer service, etc. and should be completed with-in the fiscal year.



BUDGET GLOSSARY

Performance Indicator: A departmental measure of performance.

Principal: The face value of a bond, payable on stated dates of maturity.

Proprietary Fund: Also referred to as an Enterprise Fund. A governmental accounting fund in which the services provided, such as water and sewer service, are financed and operated similarly to those in a private business. The intent is that the costs of providing these services be recovered through user charges.

Purchase Order (PO): A requisition document for a good or service that has been approved by Finance and includes the amount to be expended for the requisition assuming a satisfactory delivery of the good or completion of the service.

Reimbursements: Interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it, but that apply to another fund.

Resolution: A special or temporary order of the City Council. Requires less formality than an ordinance.

Retained Earnings: An equity account reflecting the accumulated earnings of a proprietary fund.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of a proprietary fund.

Rollback Tax Rate: The rollback rate is the sum of the Effective M&O (or the rate to raise the same M&O amount on the same properties from the previous year) rate plus 8% and the debt rate (or the rate required to fund the anticipated ad valorem debt obligations). If the rate is exceeded, the citizens can call an election by using a petition that will “roll back the rate” to the rollback rate.

Sales Tax: A tax levied upon the sale of certain goods and services as allowed by Texas State law. The State of Texas levies a 6.25% sales tax. The City of Cedar Park levies a 2% sales tax, which is allocated as 1% to the General Fund, 0.375% to the 4A Economic Development Fund, 0.125% for the City’s drainage program, and 0.5% to the 4B Community Development Fund. The Total rate for the City is 8.25%.

Special Revenue Fund: Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Structurally Balanced Budget: A budget with operating revenues equaling operating expenditures, however, the total revenues may vary from total expenditures due to receiving one-time revenues or making one-time expenditures. Ex. The cash funding of a CIP project in the Utility Fund may create a variance between total revenues and total expenditures, however, the operating revenues and operating expenditures are balanced. (See Balanced Budget).

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit.

Tax Incremental Reinvestment Zone (TIRZ): A community and/or economic development tool for under-utilized area of a municipality in which increases in property value are used to help finance enhancements in the area.

Tax Levy Ordinance: An ordinance through which taxes are levied.

Tax Roll: The official list showing the amount of taxes levied against each taxpayer or property.



BUDGET GLOSSARY

Transfer: A transfer moves funds from one fund to another in order to either cover expenses, such as transfers to debt funds, or to properly state a fund's cost of business such as the Utility Fund transfer to the General Fund which funds administrative costs.

Ultimate Customers: The ultimate customers are the citizens of Cedar Park who have entrusted us to provide all services as efficiently and cost-effectively as possible regardless of what services they personally use.

Unencumbered Balance: The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

User Charges: The payment of a fee for direct receipt of a public service by a party benefiting from the service (e.g. water and sewer fees).

VES Contribution: A transfer to the VES fund related to the future replacement of technology, equipment, vehicles, or other items with a defined useful life. Contributions are reviewed annually and funding is based upon availability of funds.

Vision Statement: A vivid idealized description of a desired outcome that inspires energizes and helps you create a mental picture of your target. It could be a vision of a part of your life, or the outcome of a project or goal.

Working Capital: For enterprise funds, the excess of current assets over current liabilities.

Workload Measure: Performance Indicator that shows the amount of work completed or the amount of service is provided during a fiscal year.



BUDGET ABBREVIATIONS

AIM: Assessment – Improvement – Maintenance
AMR: Automated Meter Read
ARB: Appraisal Review Board
BCRUA: Brushy Creek Regional Utility Administration
BCRWWS: Brushy Creek Regional Wastewater System
CAD: Computer Aided Design
(County Name) CAD: (County Name) Central Appraisal District
CAFR: Comprehensive Annual Financial Report
CAMPO: Capital Area Metro Planning Organization
CAPCOG: Capital Area Council of Governments
CBOD: Carbonaceous biochemical oxygen demand
CIF: Capital Improvement Funds
CIP: Capital Improvement Project/Program
CM: City Manager
CO / C of O: Certificate of Obligation Bond
COLA: Cost of living adjustment
CPC: Cedar Park Center / Cedar Park Event Center
CPOD: Cedar Park Organizational Development
CPTV: Cedar Park Television
CR: County Road
CTRMA: Central Texas Regional Mobility Authority
DOC: Department of Operations
ED: Economic Development
EPA: Environmental Protection Agency
ETJ: Extra-territorial Jurisdiction
ETR: Effective Tax Rate
FTE: Full-time Equivalent.
FY: fiscal year.
GFOA: Governmental Finance Officers of the United States and Canada.
GIS: Geographical Information System
GO: General Obligation Bond
HR: Human Resources
ICMA: International City Manager's Association
I&S: Interest and Sinking
IT: Information Technology
LCRA: Lower Colorado River Authority
LISD: Leander Independent School District
M&O: Maintenance and Operations
N/A: Not available / not applicable
NFPA: National Fire Protection Association
NIMS: National Incident Management System



BUDGET ABBREVIATIONS

NTU: Nephelometric Turbidity Units
O&M: Operations and Maintenance
PC: Personal Computers
PE: Professional Engineer / Professional Engineering
PPM: Parts Per Million
PT: Part-Time
R & I: Revenue and Interest
REC/Rec: Recreation
REF: Refinance
REV: Revenues
RM: Rural to Market Road
ROW: Right of Way
S.B.: State Bill
SCADA: Supervisory Control and Data Acquisition
SR: Senior
SRO: School resource officer
TCEQ: Texas Commission on Environmental Quality
TPDES: Texas Pollutant Discharge Elimination System
TSS: Total Suspended Solids
TX-DOT: Texas Department of Transportation
UTV: Utility Task Vehicle
VES: Vehicle and Equipment Services
WCID: Water Control and Improvement Districts
WCRAS: Williamson County Regional Animal Shelter
WRF: Water Reclamation Facility
WTP: Water Treatment Plant



CEDAR

PARK